

## **Municipality of Morin-Heights**

**PROVINCE OF QUEBEC  
ARGENTEUIL COUNTY  
MRC DES PAYS-D'EN-HAUT**

### **MINUTES**

*In case of discrepancy, the French version prevails over the  
English translation.*

Minutes of the regular session of the Municipal council of Morin-Heights held at Chalet Bellevue at 27, rue Bellevue on Wednesday, April 8<sup>th</sup>, 2026 at which were present:

Councillor Jean-Marc Lacoste  
Councillor Leigh MacLeod  
Councillor Nicolem Bélanger-King  
Councillor Anne Villeneuve  
Councillor Carole Patenaude  
Councillor Gillian Hartley

forming quorum under the chairmanship of Mayor Louise Cossette.

The Director general, Mr. Hugo Lépine is present. The Assistant-clerk, Geneviève Beaudry-Boudreault is also present.

At 19:00, the Mayor states quorum, and Council deliberates on the following dossiers;

#### **136.04.26 ADOPTION OF THE AGENDA**

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It is proposed by Councillor Leigh MacLeod  
And unanimously resolved by all councillors:

TO ADOPT the agenda as presented by Director general.

#### **AGENDA**

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|----------|---|
| <b>1</b> | <b>OPENING OF THE MEETING AND WORD OF WELCOME</b>                                       |
| <b>2</b> | <b>ADOPTION OF THE AGENDA</b>   |
| <b>3</b> | <b>APPROVAL OF THE MINUTES</b>  |
| 3        | 1 Minutes of the regular meeting of March 11 <sup>th</sup> , 2026                       |
| 3        | 2 Minutes of the Urbanism advisory committee meeting of March 17 <sup>th</sup> , 2026   |
| 3        | 3 Minutes of the Environment advisory committee meeting of March 6 <sup>th</sup> , 2026 |
| <b>4</b> | <b>DIRECTOR GENERAL'S MONTHLY REPORT</b>  |
| 4        | 1 Report regarding the follow-up of dossiers  |
| 4        | 2 Report regarding the use of delegated power   |
| 4        | 3 Report regarding budgetary transfers  |

## **Municipality of Morin-Heights**

### **5 FINANCES AND ADMINISTRATION**

- 5 1 Expense statements
- 5 2 Statement of financial activities
- 5 3 Human resources
- 5 4 By-laws and various resolutions
- 5 4 1 Tabling – Report on the application of the Contractual management By-law (571-2019) in 2025
- 5 4 2 Notice of motion and tabling of Draft By-law (789-2026) which modifies By-law (577-2019) regarding financial administration
- 5 4 3 Adoption- By-law (788-2026) which modifies By-law (783-2025) regarding taxes, tariffs, service and compensation costs for the 2026 financial year
- 5 4 4 Adoption – Policy regarding management’s basic working conditions
- 5 4 5 Loan from the operating fund to purchase equipment for the ecocenter
- 5 4 6 Tabling – Periodic follow-up report on investment activities

### **6 PUBLIC AND FIRE SAFETY**

- 6 1 Director’s monthly report
- 6 2 Sûreté du Québec police department’s activity report
- 6 3 Human resources
- 6 4 By-laws and various resolutions
- 6 4 1 Contract – Expansion of the fire station (CFT-2026-03)
- 6 4 2 Contract – Professional services – Partial supervision of the construction work for the expansion of the fire hall (AO-2025-14)
- 6 4 3 Modification to resolution 22.01.06 – Contract for lease agreement with purchase option – Ford Lightning F-150 XLT truck 2023

### **7 PUBLIC WORKS AND INFRASTRUCTURES**

- 7 1 Director’s monthly report
- 7 2 Public works, buildings and facilities
- 7 2 1 Contract - Purchase of a used 6-wheel 4X4 truck (2024-2026) (CFT-2026-06)
- 7 2 2 Contract - Purchase of a 2026 4.5 ton hydraulic excavator (CFT-2026-04)
- 7 2 3 Provisional acceptance – Contract – Paving repair work on rue Meadowbrook and reconstruction of rue de Provence (CFT 2025-13)
- 7 2 4 Contract – Supply of sand – Winter 2025-2026 and optional years 2026-2027 and 2027-2028 – Renewal option for 2026-2027 (CFT 2025-17)
- 7 3 Environmental hygiene
- 7 4 Report regarding the treatment of petitions and requests
- 7 5 Human resources
- 7 6 By-laws and various resolutions

### **8 URBANISM AND ENVIRONMENT**

- 8 1 Director’s monthly report
- 8 2 Report regarding permits and certificates
- 8 3 Animal protection and control society’s activity report
- 8 4 Minor exemption and SPAIP
- 8 4 1 Minor exemption – Lot 5 337 354, 4<sup>e</sup> rang
- 8 4 2 Minor exemption – Lot 3 736 514, rue du Cerf
- 8 4 3 Minor exemption – 146, rue Augusta
- 8 5 Human resources
- 8 5 1 End of probation – Mr. Spiro Trent
- 8 6 By-laws and various resolutions
- 8 6 1 Tabling – Public consultation report regarding the Specific construction, alteration or occupancy proposal for an immovable (SCAOPI) for lots 3 737 024, 3 967 592 and 3 737 013, chemin du Village

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<b>9</b>		<b>RECREATION, CULTURE AND COMMUNITY LIFE</b>
9	1	Director's monthly report
9	2	Recreation
9	3	Culture
9	3 1	Tabling - Report on the public consultation regarding By-law (785-2026) regarding the identification of music as part of the local cultural heritage
9	4	Outdoor network
9	5	Events
9	6	Human resources
9	7	By-laws and various resolutions
<b>10</b>		<b>REGISTRY</b>
<b>11</b>		<b>MONTHLY CORRESPONDENCE</b>
<b>12</b>		<b>COUNCILLORS' DECLARATIONS</b>
<b>13</b>		<b>MAYOR'S REPORT</b>
<b>14</b>		<b>QUESTION PERIOD</b>
14	1	Oral questions and answers
14	2	Written questions and answers
		<b>END OF THE MEETING</b>

### **137.04.26 MINUTES OF THE REGULAR MEETING OF MARCH 11<sup>TH</sup>, 2026**

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The minutes of the regular meeting of March 11<sup>th</sup>, 2026 were notified to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Carole Patenaude  
And unanimously resolved by all councillors:

TO ADOPT the minutes of the regular meeting of March 11<sup>th</sup>, 2026;

### **138.04.26 MINUTES OF THE URBANISM ADVISORY COMMITTEE MEETING OF MARCH 17<sup>TH</sup>, 2026**

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The Director general presents the minutes of the latest Urbanism advisory committee meeting of March 17<sup>th</sup>, 2026 via the electronic file;

It is proposed by Councillor Gillian Hartley  
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest Urbanism advisory committee meeting of March 17<sup>th</sup>, 2026 and make the pertinent recommendations.

**Municipality of Morin-Heights**

**139.04.26** MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE MEETING OF MARCH 6<sup>th</sup>, 2026

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The minutes of the latest Environment advisory committee meeting of March 6<sup>th</sup>, 2026 were provided to the council members via the meeting's electronic file;

It is proposed by Councillor Anne Villeneuve  
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest Environment advisory committee meeting of March 6<sup>th</sup>, 2026 and make the pertinent recommendations.

**140.04.26** DIRECTOR GENERAL'S MONTHLY REPORT

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The Director general presents his monthly follow-up report as well as the report regarding the use of delegated power as per By-law (577-2019) regarding financial administration.

**141.04.26** REPORT REGARDING THE FOLLOW-UP OF DOSSIERS

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The Director general presents his monthly activities report.

**142.04.26** REPORT REGARDING THE USE OF DELEGATED POWER

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The Director general presents his monthly report regarding the use of his delegated power in accordance to Article 11 of By-law (577-2019) regarding financial administration.

**143.04.26** REPORT REGARDING BUDGETARY TRANSFERS

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In accordance with By-law (577-2019) regarding financial administration, the Director General tables a report on the budget transfers authorized during the last month.

**144.04.26** EXPENSE STATEMENT

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The list of accounts payable and accounts paid for March 2026 was given to Council members by means of the electronic assembly as per By-law (577-2019) regarding financial administration.

Councillor Jean-Marc Lacoste studied the dossier.

**Municipality of Morin-Heights**

It is proposed by Councillor Jean-Marc Lacoste  
And unanimously resolved by all councillors:

TO APPROVE the accounts as detailed on the lists presented.

<b>Expense statements from March 1<sup>st</sup> to 31<sup>st</sup>, 2026</b>	
Purchases of the month	<b>\$ 953,292.00</b>
Total supplier purchases	\$ 953 292.00
Direct bank payments	\$ 3 340.00
Sub-total – purchases and direct payments	\$ 956 632.00
Net salaries	\$ 253 036.00
<b>GRAND TOTAL (March 1<sup>st</sup> to 31<sup>st</sup>, 2026)</b>	<b>\$ 1 209,668.00</b>

TO AUTHORIZE the Mayor and the Director general are authorized to make the appropriate payments;

**145.04.26 STATEMENT OF FINANCIAL ACTIVITIES**

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The Director general presents Council who acknowledges receipt of the statement of financial activities to March 31<sup>st</sup>, 2026 and comments on them.

**146.04.26 TABLING – REPORT ON THE APPLICATION OF THE CONTRACTUAL MANAGEMENT BY-LAW (571-2019) IN 2025**

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The Director general presents council, who acknowledge receipt of the report regarding the application of the Contractual management By-law (571-2019) in 2025.

**A.M. 05.04.26 NOTICE OF MOTION AND TABLING OF DRAFT BY-LAW (789-2026) WHICH MODIFIES BY-LAW (577-2019) REGARDING FINANCIAL ADMINISTRATION**

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Notice of motion is given by Councillor Leigh MacLeod that By-law (789-2026) which modifies By-law (577-2019) regarding financial administration will be presented at a future council meeting.

Draft by-law (789-2026) which modifies By-law (577-2019) regarding financial administration is presented herewith.

**147.04.26 ADOPTION – BY-LAW (788-2026) WHICH MODIFIES BY-LAW (783-2025) REGARDING TAXES, TARIFFS, SERVICE AND COMPENSATION COSTS FOR THE 2026 FINANCIAL YEAR**

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The Director general presents the by-law, gives a resume and notifies council of the adoption procedure to follow.

## **Municipality of Morin-Heights**

It is proposed by Councillor Gillian Hartley  
And unanimously resolved by all councillors:

TO ADOPT the French and English versions of By-law (788-2026) which modifies By-law (783-2025) regarding taxes, tariffs, service and compensation costs for the 2026 financial year.

### **By-law (788-2026) which modifies By-law (783-2025) regarding taxes, tariffs, service and compensation costs for the 2026 financial year**

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#### EXPLANATORY NOTE

*This by-law amends By-law (783-2025) regarding taxes, rates, service and compensation costs for the 2026 financial year in order to correct a few errors that crept into it during its drafting.*

*It amends Tables 1 and 2 of Article 4 to comply with changes made by the MRC des Pays-d'en-Haut regarding the collection of waste and organic matter for non-residential buildings with wheeled bins.*

*It amends Tables 1 and 2 of Article 5 to comply with changes made by the MRC des Pays-d'en-Haut regarding the collection of waste and organic matter for non-residential buildings with containers.*

*It amends Article 55 to indicate the current amount.*

*It adds Article 59 to remedy the omission of the local improvement tax applicable to the loan still in effect for the Peter Lake dam.*

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WHEREAS the Council wishes to make certain adjustments to the by-law regarding taxes, rates, service charges, and compensation for the 2026 fiscal year in order to correct a few errors that crept in during its drafting;

WHEREAS a notice of motion was given by Councillor Gillian Hartley at the regular meeting of the Council on February 11<sup>th</sup>, 2026, and this draft bylaw was tabled and explained by the Director general;

CONSEQUENTLY, the municipal council decrees the following:

#### CHAPTER 1 : INTRODUCTORY PROVISIONS

1. **Purpose** – The purpose of this by-law is to ensure compliance with the 2026 operating budget and the tax rates, compensation, and fees for the year 2026.

## Municipality of Morin-Heights

2. **Objective** – The provisions of this by-law are intended to ensure compliance with the changes made by the MRC des Pays-d'en-Haut relating to the collection of waste and organic matter, to make the necessary adjustments to the applicable amounts, and to incorporate the necessary provisions relating to loans that are still in effect.

### CHAPTER 2 : AMENDING PROVISIONS

3. **Residual materials fee for non-residential buildings (roll-off bins)**  
– Table 1, Article 4 is replaced by the following :

Fréquence de collecte Déchets (choix du ICI)					
	1 fois aux deux semaines	ou	1 fois aux deux semaines	1 fois aux quatre semaines	total annuel
période d'application de la fréquence	toute l'année		période estivale	période hivernale	
nb collecte annuelle pour budget	26		14	6	
1 bac	232 \$		101 \$	43 \$	144 \$
2 bacs	464 \$		202 \$	86 \$	288 \$
3 bacs	696 \$		303 \$	129 \$	432 \$
4 bacs	928 \$		404 \$	172 \$	576 \$
5 bacs	1 160 \$		505 \$	215 \$	720 \$
6 bacs	1 392 \$		606 \$	258 \$	864 \$

4. **Residual materials fee for non-residential buildings (roll-off bins)**  
– Table 2 of Article 4, is replaced by the following :

Fréquence de collecte Matières organiques	
Fréquence de collecte	1 fois par semaine en période estivale et 1 fois aux deux semaines en période hivernale
1 bac	58 \$
2 bacs	116 \$
3 bacs	174 \$
4 bacs	232 \$
5 bacs	290 \$
6 bacs	348 \$
7 bacs	406 \$
8 bacs	464 \$
9 bacs	522 \$
10 bacs	580 \$

5. **Residual materials fee for non-residential buildings (containers)**  
– Table 1 of Article 5 is replaced by the following :

COMPAGNIE SERVICE 42 - Coût en fonction du volume du conteneur												
Conteneur à chargement avant (CCA) & conteneur sans-effouls à chargement par grue (CSG)												
PRIXS 2015												
Réponse de collecte Déchets (choix du ICI)												
période d'application de la fréquence	1 fois par semaine		1 fois par semaine		1 fois aux deux semaines		1 fois aux quatre semaines		deux (3) semaines (24 semaines à 24 semaines)	deux (3) semaines (24 semaines à 24 semaines)	Coût supplémentaire**	
	base/année	période estivale	base/année	période estivale	base/année	période estivale	base/année	période estivale				
CSA 100'	1 175 \$	1 444 \$	1 709 \$	1 978 \$	765 \$	894 \$	765 \$	894 \$	385 \$	385 \$	233 \$	
CSA 120'	1 364 \$	1 708 \$	1 973 \$	2 312 \$	884 \$	1 038 \$	752 \$	884 \$	385 \$	385 \$	421 \$	
CSA 140'	1 553 \$	1 997 \$	2 262 \$	2 601 \$	1 063 \$	1 237 \$	901 \$	1 063 \$	385 \$	385 \$	457 \$	
CSA 160'	1 742 \$	2 186 \$	2 451 \$	2 790 \$	1 242 \$	1 416 \$	1 015 \$	1 189 \$	385 \$	385 \$	493 \$	
CSA 180'	1 931 \$	2 375 \$	2 640 \$	2 979 \$	1 421 \$	1 595 \$	1 134 \$	1 308 \$	385 \$	385 \$	529 \$	
CSA 200'	2 120 \$	2 564 \$	2 829 \$	3 168 \$	1 600 \$	1 774 \$	1 253 \$	1 427 \$	385 \$	385 \$	565 \$	
CSA 220'	2 309 \$	2 753 \$	3 018 \$	3 357 \$	1 779 \$	1 953 \$	1 372 \$	1 546 \$	385 \$	385 \$	601 \$	
CSA 240'	2 498 \$	2 942 \$	3 207 \$	3 546 \$	1 958 \$	2 127 \$	1 491 \$	1 660 \$	385 \$	385 \$	637 \$	
CSA 260'	2 687 \$	3 131 \$	3 396 \$	3 735 \$	2 137 \$	2 306 \$	1 610 \$	1 774 \$	385 \$	385 \$	673 \$	
CSA 280'	2 876 \$	3 320 \$	3 585 \$	3 924 \$	2 316 \$	2 480 \$	1 729 \$	1 888 \$	385 \$	385 \$	709 \$	
CSA 300'	3 065 \$	3 509 \$	3 774 \$	4 113 \$	2 495 \$	2 654 \$	1 848 \$	2 062 \$	385 \$	385 \$	745 \$	

6. **Residual materials fee for non-residential buildings (containers)**  
– Table 2 of Article 5 is replaced by the following :

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Fréquence de collecte Matières organiques (choix du C3)											
Contenant	Établies (jeu de 40 litres) au/à incl. 1 fois par semaine	1 fois aux deux semaines en période estivale et 1 fois aux quatre semaines en période hivernale	1 fois par semaine en période estivale	1 fois aux deux semaines toute l'année	1 fois par semaine en période hivernale	1 fois par semaine en période estivale et 1 fois aux quatre semaines en période hivernale	1 fois par semaine en période estivale et 1 fois aux deux semaines en période hivernale	1 fois par semaine en période hivernale et 1 fois aux deux semaines en période estivale	1 fois par semaine tout l'année	2 fois par semaine en période estivale et 1 fois par semaine en période hivernale	Collecte supplémentaire **
1. CCA 30	165 \$	260 \$	320 \$	356 \$	389 \$	424 \$	520 \$	547 \$	711 \$	1 040 \$	100 \$
1. CCA 40	219 \$	347 \$	438 \$	474 \$	511 \$	566 \$	699 \$	730 \$	940 \$	1 386 \$	100 \$
CSE 800L *	91 \$	115 \$	114 \$	148 \$	148 \$	182 \$	181 \$	240 \$	363 \$	363 \$	100 \$
CSE 1000L *	114 \$	144 \$	155 \$	185 \$	185 \$	227 \$	229 \$	310 \$	454 \$	454 \$	100 \$
CSE 1300L *	148 \$	186 \$	202 \$	241 \$	241 \$	295 \$	310 \$	403 \$	589 \$	589 \$	100 \$
CSE 3000L *	340 \$	429 \$	485 \$	554 \$	554 \$	679 \$	715 \$	930 \$	1 338 \$	1 338 \$	100 \$

\* Pour les CSE, les services offerts sont uniquement la collecte, le transport et le traitement (Pas de fourniture ni d'entretiens des CSE)  
\*\* Service directement facturé par la MRC.

7. **Local improvement** – Article 55 is amended by replacing the amount of « \$ 57,488.81 » with « \$ 56,303.23 ».

8. Article 59 is added after Article 58 by the following :

### SECTION 20 Lac Peter dam

59. **Local improvement** – A special tax, per \$100 of assessment, established for each of the three (3) basins covered by By-law (618-2021), is hereby imposed and shall be levied on all taxable properties according to their value, as recorded in the current assessment roll:

Basin 1:	\$ 0,1725
Basin 2:	\$ 0,1023
Basin 3:	\$ 0,0317

The numbering of chapters 5, 6, 7, 8 and 9 is adjusted accordingly.

### CHAPTER 3 : FINAL PROVISION

9. **Entering into effect** - The present by-law enters into effect in accordance to the Law.

\_\_\_\_\_  
Louise Cossette  
Mayor

\_\_\_\_\_  
Hugo Lépine  
Director general/ Registrar-treasurer

### 148.04.26 ADOPTION – POLICY REGARDING MANAGEMENT’S BASIC WORKING CONDITIONS

WHEREAS the Municipality wishes to offer fair and appropriate working conditions to its executives in order to attract the best talent and foster their long-term commitment;

CONSIDERING THAT the municipal council adopted the Policy regarding management’s and professionals working conditions on January 21<sup>st</sup>, 2015, by resolution 07-01-15;

CONSIDERING the evolution of the labor market since the adoption of the current policy, toward a context of labor shortage;

***Municipality of Morin-Heights***

WHEREAS the Director general presented to the Council a draft Policy regarding management's basic working conditions which updates the current conditions by adding the option of deferred salary leave;

WHEREAS the draft submitted to the Council was the subject of a consultation with the Municipality's management staff over the past year;

WHEREAS the 2015 policy has not been subject to any significant changes or updates;

WHEREAS the draft of the new policy submitted to the Council does not include any changes for the current year;

CONSIDERING THAT the Director general recommends that the Council adopt the new policy;

It is proposed by Councillor Jean-Marc Lacoste

IT IS RESOLVED:

TO ADOPT the Policy regarding management's basis working conditions;

**149.04.26      LOAN FROM THE OPERATING FUND TO PURCHASE  
EQUIPMENT FOR THE ECOCENTER**

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WHEREAS the municipality is a party to an intermunicipal agreement entered into in February 2007 with certain towns and municipalities in the MRC des Pays-d'en-Haut regarding the operations of a recycling center located in Saint-Sauveur;

WHEREAS said agreement provides, among others, for the municipalities' contribution to the costs of operating and improving the recycling center's infrastructure and equipment;

WHEREAS the Town of Saint-Sauveur, as the operator of the recycling center, has submitted to all parties to the aforementioned agreement a capital budget for the years 2025 and 2026 that includes renovations to the site's facilities as well as the purchase of a new backhoe;

WHEREAS the Municipality deems it appropriate to proceed with the necessary investments to ensure the proper functioning, efficiency, and compliance of the eco-center's operations, and that the Municipality assume its fair share of this acquisition, in accordance with the agreement in force;

WHEREAS this expenditure was not included in the 2026 operating budget and must be funded through the working capital fund;

CONSIDERING By-law (586-2019) on the working capital fund;

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It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

TO APPROVE the purchase of equipment for the recycling center in the amount of \$87,513, in order to improve operations, waste management, and the quality of services provided to residents;

TO TAKE OUT a working capital loan in the amount of \$87,513, repayable over a period of three (3) years, to finance the purchase of equipment for the eco-center;

TO AUTHORIZE the Director of Finance and Administration, who is hereby authorized, to sign, for and on behalf of the Municipality, any document required to implement this resolution.

### **150.04.26      TABLING – PERIODIC FOLLOW-UP REPORT ON INVESTMENT ACTIVITIES**

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The Director general presents Council, who acknowledge receipt, of the periodic follow-up report on investment activities.

### **151.04.26      MONTHLY REPORT FROM THE DIRECTOR**

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The Director general presents council, who acknowledge receipt of the monthly report for the month of March 2026 from the Director, Fire department and the list of authorized expenses for the month as per By-law (577-2019) regarding financial administration.

### **152.04.26      SÛRETÉ DU QUÉBEC POLICE DEPARTMENT'S MONTHLY REPORT**

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The Director general tables the department's monthly cumulative activity report.

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**153.04.26**      CONTRACT – EXPANSION OF THE FIRE STATION (CFT-2026-03)

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WHEREAS the Municipality’s 2026–2027–2028 three-year capital program;

WHEREAS the Municipality’s growing needs regarding the fire station’s expansion, particularly due to a lack of space to adequately accommodate staff and necessary facilities;

WHEREAS By-law (771-2025) regarding the expansion work of the fire hall, providing for the financing of such work and decree of a loan for this purpose;

CONSIDERING the estimate of costs of the contract for the expansion of the fire hall based on the evaluations made by the professional architects;

WHEREAS By-law (571-2019) regarding Contract management and its regulations governing the conduct of calls for tenders for contracts exceeding \$139,000;

WHEREAS the Municipality issued a public call for tenders on February 25<sup>th</sup>, 2026, via the SEAO;

WHEREAS the Municipality received nine (9) bids, four (4) of which were compliant, within the deadlines specified in the specifications, namely:

Names	Price (including taxes)
9373-3541 Québec Inc. (P4 Construction)	2 255 563,09 \$
9018-8111 Québec Inc. (Construction Marc Arbour) <b>Non compliant</b>	2 277 000,00 \$
9408-4134 Québec Inc. (Groupe Laverdure Construction) <b>Non compliant</b>	2 324 264,15 \$
EMJ Construction Inc. <b>Non compliant</b>	2 349 132,41 \$
9227-8605 Québec Inc. (Gestion Karmat) <b>Non compliant</b>	2 363 196,15 \$
Construction Jarco Inc.	2 365 500,00 \$
9480-0265 Québec Inc. (Corrado Entrepreneur général)	2 445 518,25 \$
Construction Savco <b>Non compliant</b>	2 500 007,20 \$
Jomaco Inc.	2 744 205,71 \$

WHEREAS a selection committee has reviewed the bids received and submitted its report;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

**Municipality of Morin-Heights**

TO AWARD the contract for the expansion of the fire station to the lowest compliant bidder, namely 9373-3541 Québec Inc. (P4 Construction), for an amount of \$ 2,255,563.09 dollars, including taxes;

TO AUTHORIZE the Director general and he is hereby authorized, to sign, for and on behalf of the Municipality, any document required to give effect to this resolution.

**154.04.26 CONTRACT - PROFESSIONAL SERVICES - PARTIAL SUPERVISION OF THE CONSTRUCTION WORK FOR THE EXPANSION OF THE FIRE HALL**

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WHEREAS By-law (771-2025) concerning the expansion of the fire hall, providing for the financing of such work, and authorizing a loan for that purpose, provides for and authorizes the performance of work for this purpose;

WHEREAS professional engineering and partial site supervision services will be required to ensure compliance with the specifications during the execution of the work;

WHEREAS the Municipality issued a public call for tenders in 2025 for the fire station expansion work and, by Resolution 357.09.25, all bids received were rejected because the costs were deemed excessive in relation to the estimates and the Municipality's budgetary capacity;

WHEREAS, at the same time, in 2025 the Municipality issued Request for quotations No. 2025-14 for professional services related to partial construction site supervision to the three suppliers listed below, and the only compliant bid received through this process remains valid, as the bidder has not modified its terms or fees;

WHEREAS Resolution 153.04.26 authorized the award of a contract for the execution of the fire station expansion work;

WHEREAS the Municipality invited the following companies to submit bids:

BHP Experts Conseils S.E.C.
GBI Experts-Conseils Inc.
DWB Consultants

WHEREAS By-law (571-2019) on Contract management;

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WHEREAS the Municipality received the following sole compliant bid within the time limits specified in the specifications, namely that of DWB Consultants;

It is proposed by Councillor Leigh MacLeod  
IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO AWARD a contract to DWB Consultants for professional services for partial site supervision of construction work for the fire station expansion, in the amount of \$37,418.61, including taxes, in accordance with the terms of the specifications;

TO AUTHORIZE the Director general and he is hereby authorized, to sign, for and on behalf of the Municipality, any document required to give effect to this resolution.

**155.04.26      MODIFICATION TO RESOLUTION 22.01.26 – CONTRACT FOR LEASE AGREEMENT WITH PURCHASE OPTION – 2023 FORD LIGHTNING F-150 XLT TRUCK**

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WHEREAS, in November 2025, Council adopted Resolution 22.01.06 to award a contract for the lease agreement with purchase option of a 2023 Ford Lightning F-150 XLT truck for the Public and Fire Safety Department;

WHEREAS resolution 22.01.26, adopted at the meeting of January 21<sup>st</sup>, 2026, did not specify the source of the allocated funds;

WHEREAS the Municipality will proceed by borrowing \$50,000 from the working capital fund, repayable over a period of five (5) years, to finance the purchase of said truck, all as provided for in project SI-26-04 of the 2026-2027-2028 three-year capital program;

It is proposed by Councillor Carole Patenaude  
IT IS RESOLVED:

THAT the preamble be an integral part of this resolution;

TO AMEND Resolution 22.01.26 by adding the following after the first recital:

“CONSIDERING By-law (586-2019) regarding the operating fund;”;

TO AMEND Resolution 22.01.26 by adding the following after the first operative provision:

“TO AUTHORIZE, for this purpose, a loan from the working capital fund in the amount of \$50,000, repayable over a period of five (5) years;”

**Municipality of Morin-Heights**

**156.04.26**    MONTHLY REPORT FROM THE DIRECTOR

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The Director general presents Council, who acknowledge receipt of the monthly report for the month of March 2026 from the Director, Public works and infrastructures, the list of requests as well as the list of expenses authorized as per By-law (577-2019) regarding financial administration.

**157.04.26**    CONTRACT – PURCHASE OF A USED 6-WHEEL 4X4 TRUCK (2024-2026) (CFT-2026-06)

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CONSIDERING the Municipality’s requirements and needs with regards to the purchase of vehicles;

CONSIDERING the Municipality’s operating budget ;

CONSIDERING the estimate of costs of a contract for the purchase of a 6-wheel 4X4 truck (2024-2026) based on a study of the automobile market status for this type of vehicle;

WHEREAS the administration proceeded with a public call for tenders on February 19<sup>th</sup>, 2026 via the SEAO for the purchase of a 6-wheel 4X4 truck (2024-2026);

WHEREAS By-law (571-2019) regarding contractual management;

CONSIDERING THAT the Municipality received one (1) compliant bid within the time frame prescribed in the tender specifications :

Name	Price (including taxes)
Aménagement Paysager TL Inc.	\$ 246,046.50

CONSIDERING article 38 and following of the Act respecting contracting by municipal bodies (RLRQ, ch. C-65.01);

WHEREAS, in accordance to Article 94 of the Act respecting contracting by municipal bodies, the Municipality asserts their right have discussions with the sole compliant bidder;

CONSIDERING THAT the offer presented complies with the specifications;

CONSIDERING THAT the verifications required by Law were done and that the tenderers have the certification required by the Quebec Revenue agency and are not listed in the non-authorized business registry;

It is proposed by Councillor Anne Villeneuve

IT IS RESOLVED:

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THAT the preamble forms an integral part hereof;

TO GRANT the contract for the purchase of a 6-wheel 4X4 truck (2024-2026) to Aménagement Paysager TL Inc. for the amount of \$ 246,046.50, including taxes, as per the terms of the specifications;

TO AUTHORIZE the Director general and he is hereby authorized, to sign for, and in the Municipality's name, any document to follow up on this resolution.

**158.04.26 CONTRACT – PURCHASE OF A 2026, 4.5 TON HYDRAULIC EXCAVATOR (CFT-2026-04)**

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CONSIDERING the Municipality's equipment acquisition requirements and needs to undertake public works and infrastructure maintenance;

WHEREAS the Municipality's 2026–2027–2028 three-Year Capital expenditure program provides for the annual replacement of a portion of the Municipality's vehicle fleet;

CONSIDERING the Municipality's 2026 operating budget;

CONSIDERING the estimated contract costs for the acquisition of a 2026 4.5 ton hydraulic excavator, based on a summary study of the market for this type of equipment;

WHEREAS the administration proceeded with a public call for tenders on February 18<sup>th</sup>, 2026 via the SEAO for the purchase of a 2026 4.5 ton hydraulic excavator;

WHEREAS By-law (571-2019) respecting contract management ;

CONSIDERING THAT the Municipality received two (2) compliant bids within the time frame prescribed in the tender specifications :

Name	Price (including taxes)
J-René Lafond Inc.	Price excavator including accessories and extended guarantee : <b>124,477.68 \$</b>  Option 1 (financing) : <b>101,070.00 \$</b> Option 2 (financing) : <b>139,022.95 \$</b>
Kanatrak Inc.	Prix excavator including accessories and extended guarantee : <b>132,221.25 \$</b>  Option 1 (financing- 60 months) : <b>101,259.00 \$</b> Option 2 (financing 60 months) : <b>132,221.25 \$</b>

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CONSIDERING THAT the bids submitted are in conformity with the specifications;

CONSIDERING THAT the Director of Public Work and Infrastructures studied the offers and recommends to Council to opt for Option 2 via financing over 60 instalments;

CONSIDERING THAT the verifications required by law have been carried out and that the bidders possess the required attestations from the Agence du revenu du Québec and are not registered with the Registre des entreprises non autorisées ;

It is proposed by Councillor Jean-Marc Lacoste

IT IS RESOLVED:

THAT the preamble be and is an integral part hereof;

TO AWARD a contract to Kanatrac Inc. for the purchase of a 2026 4.5 ton hydraulic excavator, in the amount of \$ 132,221.25, taxes included, as per the terms and conditions of the proposed Option 2 for the financing over 60 instalments of the tender;

TO AUTHORIZE the Director General, and he is hereby authorized to sign for and in the name of the Municipality, all documents ratifying the present resolution.

**159.04.26** PROVISIONAL ACCEPTANCE – CONTRACT – PAVING REPAIR WORK ON RUE MEADOWBROOK AND RECONSTRUCTION OF RUE DE PROVENCE (CFT 2025-13)

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WHEREAS Resolution 360.09.25 concerns the award of a contract to David Riddell Excavation/Transport for the repaving of rue Meadowbrook and the reconstruction of rue Provence;

WHEREAS By-law (571-2019) on Contract Management;

WHEREAS the work provided for in said contract has been completed in accordance with the specifications;

WHEREAS the Director of Public Works and Infrastructure and the project engineers recommend the provisional acceptance of said work, in accordance with the recommendation and supporting documents attached hereto;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

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TO APPROVE the provisional acceptance of the work specified in the contract awarded in Resolution 360.09.25 for the repaving of rue Meadowbrook and the reconstruction of rue Provence, subject to a 5% retention as recommended by the Director of Public Works and Infrastructure and the project engineers.

**160.04.26** CONTRACT – SUPPLY OF SAND- WINTER 2025-2026 AND OPTIONAL YEARS 2026-2027 AND 2027-2028 – RENEWAL OPTION FOR 2026-2027 (CFT 2025-17)

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WHEREAS the Municipality's 2026 budget;

WHEREAS Resolution 362.09.25 awarded a one-year contract for sand supply services for road maintenance, with two one-year renewal options, to David Riddell Excavation/Transport, in the amount of \$137,107.68, including taxes;

CONSIDERING THAT the Public Works and Infrastructure Department has conducted a performance evaluation of this company;

WHEREAS this evaluation is positive and the Director of the Public Works and Infrastructure Department recommends that the Council exercise the first one (1)-year renewal option, for an amount of \$137,107.68, including taxes;

It is proposed by Councillor Gillian Hartley

IT IS RESOLVED:

THAT the preamble form an integral part herewith:

TO EXERCISE the first one-year renewal option provided for in the contract for the supply of sand for road maintenance awarded to David Riddell Excavation/Transport in resolution 362.09.25, in the amount of \$137,107.68, including taxes;

TO RESERVE the right to exercise the renewal option for the 2027–2028 fiscal year, in the amount of \$137,107.68, including taxes, in accordance with the tender documents;

**161.04.26** REPORT REGARDING THE TREATMENT OF PETITIONS AND REQUESTS

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The Director general presents Council who acknowledge receipt of the summary report regarding petitions and requests to March 31<sup>st</sup>, 2026.

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**162.04.26**      DIRECTOR'S MONTHLY REPORT

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The Director general presents Council, who acknowledge receipt of the monthly report for March 2026 from the Director of the Urbanism and Environment department as well as the list of authorized expenses as per By-law (577-2019) regarding financial administration.

**163.04.26**      REPORT REGARDING PERMITS AND CERTIFICATES

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The Director general presents Council who acknowledge receipt, of the list of permits and certificates to March 31<sup>st</sup>, 2026.

**164.04.26**      ANIMAL PROTECTION AND CONTROL SOCIETY'S  
ACTIVITY REPORT

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The Director general hasn't received any report.

**165.04.26**      MINOR EXEMPTION – LOT 5 337 354, 4<sup>e</sup> RANG

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- The President of the meeting opens the consultation meeting on the minor exemption to 19:17;
  - The President of the meeting invites the Director general to read the proposal and explain the content of the requested exemption;
  - The President of the meeting invites interested parties who were duly notified of this meeting by public notice dated March 18<sup>th</sup>, 2026, to speak on this matter.
- The meeting ends at 19:19;

CONSIDERING THAT this application has been processed in accordance with the provisions of By-law (646-2022) regarding minor exemptions;

CONSIDERING the request respect the urbanism plan's objectives;

WHEREAS the application does not affect the enjoyment of property rights by neighboring owners;

WHEREAS the site is located in the RV-31 residential and resort zone;

WHEREAS the site plan signed by Mr. Sylvain Hétu, land surveyor, dated February 4<sup>th</sup>, 2026, file no. 5380-MH, minute no. 3807;

WHEREAS current regulations allow a driveway to serve a maximum of two (2) lots;

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WHEREAS the driveway entrance and driveway were constructed in 2011;

WHEREAS the driveway is located on the three (3) lots;

WHEREAS there are topographical and water-related constraints;

WHEREAS the addition of a new driveway entrance and a new traffic lane cannot be constructed in accordance with regulations;

WHEREAS the right-of-way easements have already been notarized;

WHEREAS the request does not increase any public health risk;

WHEREAS the request does not pose a risk to public safety;

WHEREAS the request does not adversely affect the quality of the environment or the general well-being;

WHEREAS serious harm could be caused to the applicant if the request is denied;

WHEREAS the exemption is minor;

WHEREAS the Planning Advisory Committee has reviewed the application and recommends that the council approve it;

It is proposed by Councillor Carole Patenaude

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO APPROVE the request for an exemption for Lot 5 337 354, 4th Range (4788-15-4709) regarding an existing access road serving three (3) lots, even though current regulations allow an access road to serve a maximum of two (2) lots.

**166.04.26 MINOR EXEMPTION – LOT 3 736 514, RUE DU CERF**

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- The President of the meeting opens the consultation meeting on the minor exemption to 19:19;
- The President of the meeting invites the Director general to read the proposal and explain the content of the requested exemption;
- The President of the meeting invites interested parties who were duly notified of this meeting by public notice dated March 18<sup>th</sup>, 2026, to speak on this matter.

The meeting ends at 19:22;

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CONSIDERING THAT this application has been processed in accordance with the provisions of By-law (646-2022) regarding minor exemptions;

CONSIDERING the request respect the urbanism plan's objectives;

WHEREAS the application does not affect the enjoyment of property rights by neighboring owners;

WHEREAS the site is located in the RV-28 residential and resort zone;

WHEREAS the report on the identification and delineation of the wetlands and water bodies in Caltha, signed by Mathieu Madison, biologist, dated May 2025;

WHEREAS the draft subdivision plan signed by Ms. Nathalie Garneau, land surveyor, dated February 20<sup>th</sup>, 2026, file: M05-6226-3-5, minute: No. 5100, plan: G6351 (JR);

WHEREAS the application concerns a lot resulting from the cadastral renovation, which has an area of 3,002.5 square meters;

WHEREAS current regulations require a minimum area of 8,000 square meters;

WHEREAS the application concerns an existing lot, which has a width of 46 meters;

WHEREAS current regulations require a minimum width of 50 meters;

WHEREAS the lot is similar in terms of dimensions and area to neighboring lots;

CONSIDERING THAT the request does not increase any public health risk;

CONSIDERING THAT the request does not increase any public safety risk;

CONSIDERING THAT the request does not adversely affect the quality of the environment or the general well-being;

WHEREAS serious harm could be caused to the applicant if the request were denied;

WHEREAS the exemption is minor;

WHEREAS the Planning Advisory Committee has reviewed the application and recommends that the Council approve it;

It is proposed by Councillor Anne Villeneuve

IT IS RESOLVED:

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THAT the preamble form an integral part of this resolution;

TO APPROVE the request for a minor variance for an area of 3,002.5 m<sup>2</sup> and a width of 46 m for an existing lot at 3,736,514 Rue du Cerf (4885-42-1607), whereas current regulations require a minimum area of 8,000 m<sup>2</sup> and a minimum width of 50 m.

**167.04.26 MINOR EXEMPTION – 146, RUE AUGUSTA**

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- The President of the meeting opens the consultation meeting on the minor exemption to 19:22;
- The President of the meeting invites the Director general to read the proposal and explain the content of the requested exemption;
- The President of the meeting invites interested parties who were duly notified of this meeting by public notice dated March 18<sup>th</sup>, 2026, to speak on this matter.  
The meeting ends at 19:23;

CONSIDERING THAT this application has been processed in accordance with the provisions of By-law (646-2022) regarding minor exemptions;

CONSIDERING the request respect the urbanism plan's objectives;

WHEREAS the application does not affect the enjoyment of property rights by neighboring owners;

WHEREAS the site is located in the RV-23 residential and resort zone;

WHEREAS the application concerns the construction of an accessory building (detached garage);

WHEREAS the presentation plan prepared by Mr. Simon Morin, dated February 2026;

WHEREAS the proposed detached garage has a floor area of 157.2 square meters;

WHEREAS the regulations allow for a maximum floor area of 75 square meters;

WHEREAS the proposed size of the accessory building (detached garage) is not in harmony with the neighboring buildings;

WHEREAS the application does not increase any public health risk;

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WHEREAS the application does not increase any public safety risk;

WHEREAS the application does not adversely affect the quality of the environment or the general well-being;

WHEREAS there is no serious prejudice that could be caused to the applicant should the application be denied;

WHEREAS the exemption is major;

WHEREAS the Planning Advisory Committee has reviewed the application and recommends that the Council deny it;

It is proposed by Councillor Carole Patenaude

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO DENY the request for an exemption at 146, rue Augusta (4883-65-7030) for the construction of an accessory building (detached garage) with a floor area of 157.2 square meters, whereas current regulations require a maximum floor area of 75 square meters.

**168.04.26 END OF PROBATION- MR. SPIRO TRENT**

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WHEREAS Mr. Spiro Trent was hired as an inspector with the Urban Planning and Environment Department on July 9<sup>th</sup>, 2025 by Council resolution number 290.07.25;

CONSIDERING THAT the eight-month probationary period has been completed;

CONSIDERING the positive evaluation of March 25<sup>th</sup>, 2026, of Mr. Trent by the Director of Urban Planning and Environment;

WHEREAS the positive recommendation made to end Mr. Trent's probation;

It is proposed by Councillor Leigh MacLeod

IT IS UNANIMOUSLY RESOLVED:

THAT the preamble form an integral part hereof;

TO AUTHORIZE the end of Mr. Spiro Trent's probation in accordance to the conditions and provisions of the collective agreement in effect for the Municipality's white collars;

## ***Municipality of Morin-Heights***

### **169.04.26** TABLING – PUBLIC CONSULTATION REPORT REGARDING THE SPECIFIC CONSTRUCTION, ALTERATION OR OCCUPANCY PROPOSAL FOR AN IMMOVABLE (SCAOPI) FOR LOTS 3 737 024, 3 967 592 AND 3 737 013, CHEMIN VILLAGE

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The Director general presents Council who acknowledge receipt of the results of the public consultation held regarding the Specific construction, alteration or occupancy proposal for an immovable (SCAOPI) for lots 3 737 024, 3 967 592 and 3 737 013, chemin du Village.

### **170.04.26** MONTHLY REPORT FROM THE DIRECTOR

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The Director presents Council, who acknowledge receipt of her monthly report from the Director, Recreation, culture and community life as well as the lists of authorized expenses during the month of March 2026 as per By-law (577-2019) regarding financial administration.

### **171.04.26** TABLING – REPORT ON THE PUBLIC CONSULTATION REGARDING BY-LAW (785-2026) REGARDING THE IDENTIFICATION OF MUSIC AS PART OF THE LOCAL CULTURAL HERITAGE

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The Director general presents council, who acknowledge receipt of the report regarding the application of By-law (785-2026) regarding the identification of music as part of the local cultural heritage.

### MONTHLY CORRESPONDENCE

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Council acknowledged receipt of the monthly correspondence for the month of March 2026 at the time of the caucus and the Director general will follow-up on these dossiers whenever required.

### MAYOR'S REPORT

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### QUESTION PERIOD

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Council answers questions posed by the public.

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**172.04.26**      END OF THE MEETING

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The agenda having been completed, it is proposed by Councillor Leigh MacLeod that the meeting end at 20:12.

*I have approved each and every  
resolution in these minutes*



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Louise Cossette  
Mayor



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Hugo Lépine  
Director general / Registrar-treasurer

Twenty-seven people attended the meeting.