



URBAN PLANNING AND ENVIRONMENT  
 MUNICIPALITY OF MORIN-HIGHTS  
 567, CHEMIN DU VILLAGE  
 MORIN-HIGHTS (QUÉBEC) J0R 1H0  
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APPLICATION FORM FOR AN AUTHORIZATION CERTIFICATE

F-Urb-40

**LANDSCAPING OF OPEN SPACES AND NATURAL AREAS**

WORK SITE LOCATION		
Adress and/or street name		Adress and/or street name
Current use : <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed <input type="checkbox"/> Other : _____		
Is the property subject to a notice of violation : <input type="checkbox"/> OUI Notice no : _____ <input type="checkbox"/> NO		
APPLICANT'S IDENTIFICATION AND CORRESPONDENCE ADDRESS		
Applicants first and last name		
Postal address		Postal address
City		
☎ Cell N°		☎ Cell N°
✉ Email		
The applicant is the owner* : <input type="checkbox"/> YES <input type="checkbox"/> NO *If no: please complete the AUTHORIZATION section on the back.		
WORK DESCRIPTION		
Type of development	<input type="checkbox"/> Ecological Restoration <input type="checkbox"/> Landscaping <i>Please complete only the section corresponding to the type of work selected above.</i>	
Ecological Restoration		
Affected area	<input type="checkbox"/> Shoreline <input type="checkbox"/> Riparian Buffer <input type="checkbox"/> Steep Slopes <input type="checkbox"/> Wetland <input type="checkbox"/> Waterbody <input type="checkbox"/> Other : _____	
Additional information to support project understanding: _____ _____ _____		
Work start date (DD/MM/YYYY)	Work end date (DD/MM/YYYY)	Estimated cost
Landscaping		
Type of work	<input type="checkbox"/> Lawn installation <input type="checkbox"/> Tree planting <input type="checkbox"/> Shrub planting <input type="checkbox"/> Vegetable garden <input type="checkbox"/> Flower bed installation <input type="checkbox"/> Trail/Path construction	
Additional information to support project understanding: _____ _____		
Work start date (DD/MM/YYYY)	Work end date (DD/MM/YYYY)	Estimated cost

Please complete the reverse side →

WORK EXECUTANT	
<input type="checkbox"/> Contractor (if checked fill in the section below)	<input type="checkbox"/> Self-construction
Company name	Company phone N°
Company address	
Company email	RBQ licence N°

**REQUIRED DOCUMENTS** The application and all required documents must be submitted as one (1) printed copy to scale and one digital copy (PDF format)

- A plan** showing the property boundaries, existing and proposed structures, as well as the parking area. The plan must indicate the areas designated for vegetation planting and the percentage of existing and proposed natural space.
- An ecological restoration plan** prepared and signed by a qualified professional who is a member of a recognized professional order in Quebec and authorized to practise in the relevant field.
- A recent certificate of location** showing the location of underground utility lines (electrical and water services).

#### COST OF AN AUTHORIZATION CERTIFICATE

Landscaping of open spaces and natural areas	No fee
Shoreline work	75\$

#### DEFINITION

**Tree:** Any woody plant with a trunk diameter greater than 10 centimetres measured 1 metre from the ground or when the diameter of the stump is more than 15 centimeters.

**Natural area or area to be kept in a natural state:** Land or part of the land composed of all three strata of vegetation, i.e., trees, shrubs, and herbaceous species. Grass is not considered an herbaceous species.

**Open spaces:** The portion of the lot not covered by the required percentage of natural areas under this chapter, and where no construction, building, or structure is present, must be landscaped.

#### IMPORTANT

The inspector assigned to the file reserves the right to require any additional documents, estimates, reports, or plans necessary to ensure the compliance of the application.

#### APPLICANTS SIGNATURE

The undersigned declares that the information provided above is accurate and acknowledges having read the applicable municipal regulations.

**The undersigned understands that it is mandatory to obtain a permit or authorization certificate before starting any work or use,** and that this form does not, at any time, constitute approval or authorization.

Applicant's signature

Date (DD/MM/YYYY)

#### OWNERS AUTHORIZATION

MANDATORY when the applicant is different from the owner or when the owner is a legal entity (e.g., a company).

Owners phone number : \_\_\_\_\_

I \_\_\_\_\_, owner, authorize \_\_\_\_\_ to  
(Owners name in block letters) (Applicants name in block letters)

Submit and sign on my behalf this application for an authorization certificate for my property located at

\_\_\_\_\_  
(Project address or lot number)

Signed on: \_\_\_\_\_ Signature : \_\_\_\_\_  
(Date) (Owners signature)