



URBAN PLANNING AND ENVIRONMENT  
 MUNICIPALITÉ DE MORIN-HEIGHTS  
 567, CHEMIN DU VILLAGE  
 MORIN-HEIGHTS (QUÉBEC) J0R 1H0  
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APPLICATION FORM FOR AN AUTHORIZATION CERTIFICATE

F-Urb-26

**SHORELINE WORKS AND DOCKS**

<b>WORK SITE LOCATION</b>		
Address and/or street name		Lot N°
Current use : <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed <input type="checkbox"/> Other : _____		
Waterfront property adjacent to a lake, watercourse or wetland: <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>APPLICANT'S IDENTIFICATION AND CORRESPONDENCE ADDRESS</b>		
Applicants first and last name		
Postal address		Postal address
City		
Cell N°	Cell N°	
Email		
The applicant is the owner* : <input type="checkbox"/> YES <input type="checkbox"/> NO *If no: please complete the AUTHORIZATION section on the back.		
<b>DESCRIPTION OF WORK: PRIVATE DOCK</b>		
Type of work	<input type="checkbox"/> New dock <input type="checkbox"/> Replacement/repair of an existing dock	
Type of dock	<input type="checkbox"/> Pile-supported <input type="checkbox"/> Floating <input type="checkbox"/> Other : _____	
Dock shape	<input type="checkbox"/> « L » shaped <input type="checkbox"/> « T » shaped <input type="checkbox"/> Other : _____	
Dock dimensions	Length : _____ Width : _____	
Materials	All docks must be constructed from certified or non-polluting materials:: _____	
<b>DESCRIPTION OF WORK : SHORELINE STRUCTURES</b>		
Type of intervention	<input type="checkbox"/> Tree cutting necessary to create an opening of three (3) to five (5) meters in width per property, depending on the slope, to allow access to the waterbody; <input type="checkbox"/> Clearing and pruning necessary to create a trail or staircase up to 1.5 meters wide, carried out without fill or excavation; <input type="checkbox"/> Installation of watercourse crossings, including for fords, culverts, and bridges;; <input type="checkbox"/> Vegetative or mechanical stabilization works, such as riprap, gabions, or retaining walls; <input type="checkbox"/> Other : _____	
Proposed location	<input type="checkbox"/> Front yard <input type="checkbox"/> Back yard <input type="checkbox"/> Side yard	
Additional information to support project understanding: _____ _____		
Work start date (DD/MM/YYYY)	Work end date (DD/MM/YYYY)	Estimated cost

WORK EXECUTANT	
<input type="checkbox"/> Contractor (if checked fill in the section below)	<input type="checkbox"/> Self-construction
Company name	Company phone N°
Company address	
Company email	RBQ licence N°

**REQUIRED DOCUMENTS** The application and all required documents must be submitted as one (1) printed copy to scale and one digital copy (PDF format)

- A site plan** identifying the proposed location of the dock or works to be carried out, on a copy of the certificate of location or a property plan, showing the distances from the property boundaries;
  - A dock plan** showing the shape and dimensions of the dock, the type of dock, and the materials used; ;
- Attention!** The installation of a dock with a surface area greater than 20 square meters requires prior issuance of an authorization certificate from the Ministry of the Environment and the Fight Against Climate Change (MELCC).
- Plan identifying** hydric and wetland areas, including a delineation report prepared using a method recognized by the Ministry of the Environment, and completed and signed by a qualified professional or biologist;
  - For shoreline stabilization works**, you must provide plans and specifications, prepared and signed by an engineer, a member of the Ordre des ingénieurs du Québec, or another qualified professional, justifying the chosen technique;;
  - For the renovation or reconstruction of an existing shoreline structure**, please make an appointment with the Planning and Environment Department to obtain the necessary information prior to any project involving an existing building.

**UNIT COST OF THE AUTHORIZATION CERTIFICATES** (THE PERMIT IS VALID FOR A PERIOD OF SIX (6) MONTHS FROM THE DATE OF APPROVAL.)

Shoreline work	75 \$
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**IMPORTANT**

The inspector assigned to the file reserves the right to require any additional documents, estimates, reports, or plans necessary to ensure the compliance of the application.

**APPLICANTS SIGNATURE**

The undersigned declares that the information provided above is accurate and acknowledges having read the applicable municipal regulations.

**The undersigned understands that it is mandatory to obtain a permit or authorization certificate before starting any work or use**, and that this form does not, at any time, constitute approval or authorization.

<b>Applicant's signature</b>	<b>Date</b> (DD/MM/YYYY)
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**OWNERS AUTHORIZATION**

**MANDATORY** when the applicant is different from the owner or when the owner is a legal entity (e.g., a company).

Owners phone number : \_\_\_\_\_

I \_\_\_\_\_, owner, authorize \_\_\_\_\_ to  
(Owners name in block letters) (Applicants name in block letters)

Submit and sign on my behalf this application for an authorization certificate for my property located at

\_\_\_\_\_  
(Project address or lot number)

Signed on: \_\_\_\_\_ Signature : \_\_\_\_\_  
(Date) (Owners signature)