



URBAN PLANNING AND ENVIRONMENT
MUNICIPALITÉ DE MORIN-HEIGHTS
567, CHEMIN DU VILLAGE
MORIN-HEIGHTS (QUÉBEC) J0R 1H0
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APPLICATION FORM FOR AN AUTHORIZATION CERTIFICATE

F-Urb-13

SEPTIC SYSTEM INSTALLATION AND GROUNDWATER WITHDRAWAL

WORK SITE LOCATION			
Adress and/or street name		Lot N°	
Current use : <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed <input type="checkbox"/> Other : _____			
Waterfront property adjacent to a lake, watercourse or wetland: <input type="checkbox"/> YES <input type="checkbox"/> NO			
APPLICANT'S IDENTIFICATION AND CORRESPONDENCE ADDRESS			
Applicants first and last name			
Postal address		Postal address	
City			
Cell N°		Cell N°	
Email			
The applicant is the owner* : <input type="checkbox"/> OUI <input type="checkbox"/> NON *If no: please complete the AUTHORIZATION section on the back.			
WORK DESCRIPTION			
Type of work	<input type="checkbox"/> Complete septic system installation <input type="checkbox"/> Weeping/ Leach field replacement <input type="checkbox"/> Holding tank replacement <input type="checkbox"/> Installation of groundwater withdrawal, including a geothermal system (installation, substantial modification, fracturing, sealing, or replacement)		
Projected use	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mix <input type="checkbox"/> Other : _____		
Number of dwellins	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Other: _____		
Number of bedrooms	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> More than 6 : _____		
Work start date (DD/MM/YYYY)		Work end date (DD/MM/YYYY)	Estimated cost
WORK EXECUTANT – SEPTIC SYSTEM INSTALLATION			
Company name		Company phone N°	
Company address			
Company email		RBQ licence N°	
WORK EXECUTANT – GROUNDWATER WITHDRAWAL (WELL)			
Company name		Company phone N°	
Company address			
Company email		RBQ licence N°	

REQUIRED DOCUMENTS

The application and all required documents must be submitted as one (1) printed copy to scale and one digital copy (PDF format)

Septic system installation :

☐ Specifications, plans, and soil test prepared, signed, and sealed by a professional, in accordance with the provincial Regulation respecting the disposal and treatment of wastewater from isolated dwellings (Q.2, r. 22);
** In the case of a residence with more than six bedrooms or a building with a daily flow exceeding 3,240 litres, a Certificate of Authorization (CA) must first be obtained from the Ministry of the Environment, the Fight Against Climate Change (MELCC).*

☐ At the end of the work, the applicant must submit a visual inspection report signed and sealed by a professional, including:

An "as-built" plan to scale, identifying the sanitary system;

Photographs of all components of the sanitary system;

A letter of compliance certifying that the sanitary system conforms to Regulation Q.2, r. 22.

Groundwater withdrawal (well)

☐ The well driller's quote describing the type of installation, in accordance with the provincial Regulation respecting the withdrawal and protection of water (Q.2, r. 35.2);

☐ A scaled site plan showing the proposed location of the well, including the location of the sanitary system on the subject property and those of neighboring properties;

☐ • In the case of a sealed well, the plan must be prepared by a qualified professional, and the sealing of the well must be carried out under the supervision of a professional in accordance with section 19 of Q.2, r. 35.2;

☐ At the end of the work, within a maximum period of 18 months, the applicant must submit the drilling report signed by a professional confirming that the installation is compliant;

☐ For a sealed well, the report must be accompanied by a certificate of compliance prepared by a qualified professional, in accordance with Q.2, r. 35.2.

COÛT DU CERTIFICAT D'AUTORISATION

Septic system	200 \$
Security deposit – Septic system''as'' built plan	300 \$ Refundable upon receipt of the professional's inspection report
Septic tank replacement	100 \$
Security deposit	300 \$ Refundable after inspection (before backfilling)
Groundwater withdrawal (well)	100 \$
Security deposit – Drilling report	300 \$ Refundable upon receipt of the drilling report

IMPORTANT

The inspector assigned to the file reserves the right to require any additional documents, estimates, reports, or plans necessary to ensure the compliance of the application.

APPLICANTS SIGNATURE

The undersigned declares that the information provided above is accurate and acknowledges having read the applicable municipal regulations.

The undersigned understands that it is mandatory to obtain a permit or authorization certificate before starting any work or use, and that this form does not, at any time, constitute approval or authorization.

Applicant's signature

Date (DD/MM/YYYY)

OWNERS AUTHORIZATION

MANDATORY when the applicant is different from the owner or when the owner is a legal entity (e.g., a company).

Owners phone number : _____

I _____, owner, authorize _____ to

(Owners name in block letters)

(Applicants name in block letters)

Submit and sign on my behalf this application for an authorization certificate for my property located at

(Project address or lot number)

Signed on: _____ Signature : _____

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Updated in January of 2026

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Harmony is in our nature !