



URBAN PLANNING AND ENVIRONMENT  
MUNICIPALITÉ DE MORIN-HEIGHTS  
567, CHEMIN DU VILLAGE  
MORIN-HEIGHTS (QUÉBEC) J0R 1H0  
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### APPLICATION FORM FOR AN AUTHORIZATION CERTIFICATE

F-Urb-13

### SEPTIC SYSTEM INSTALLATION AND GROUNDWATER WITHDRAWAL

WORK SITE LOCATION	
Address and/or street name	Lot N°
Current use : <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed <input type="checkbox"/> Other : _____	
Waterfront property adjacent to a lake, watercourse or wetland: <input type="checkbox"/> YES <input type="checkbox"/> NO	
APPLICANT'S IDENTIFICATION AND CORRESPONDENCE ADDRESS	
Applicant's first and last name	
Postal address	Postal address
City	
Cell N°	Cell N°
Email	
The applicant is the owner* : <input type="checkbox"/> OUI <input type="checkbox"/> NON *If no: please complete the AUTHORIZATION section on the back.	
WORK DESCRIPTION	
Type of work	<input type="checkbox"/> Complete septic system installation <input type="checkbox"/> Weeping/ Leach field replacement <input type="checkbox"/> Holding tank replacement <input type="checkbox"/> Installation of groundwater withdrawal, including a geothermal system (installation, substantial modification, fracturing, sealing, or replacement)
Projected use	<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mix <input type="checkbox"/> Other : _____
Number of dwellings	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> Other: _____
Number of bedrooms	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> More than 6 : _____
Work start date (DD/MM/YYYY)	Work end date (DD/MM/YYYY)
Estimated cost	
WORK EXECUTANT – SEPTIC SYSTEM INSTALLATION	
Company name	Company phone N°
Company address	
Company email	RBQ licence N°
WORK EXECUTANT – GROUNDWATER WITHDRAWAL (WELL)	
Company name	Company phone N°
Company address	
Company email	RBQ licence N°

**REQUIRED DOCUMENTS** The application and all required documents must be submitted as one (1) printed copy to scale and one digital copy (PDF format)

**Septic system installation :**

- Specifications, plans, and soil test** prepared, signed, and sealed by a professional, in accordance with the provincial Regulation respecting the disposal and treatment of wastewater from isolated dwellings (Q.2, r. 22);
  - \* In the case of a residence with more than six bedrooms or a building with a daily flow exceeding 3,240 litres, a Certificate of Authorization (CA) must first be obtained from the Ministry of the Environment, the Fight Against Climate Change (MELCC).
- At the end of the work**, the applicant must submit a visual inspection report signed and sealed by a professional, including:
  - An "as-built" plan to scale, identifying the sanitary system;
  - **Photographs** of all components of the sanitary system;
  - A **letter of compliance** certifying that the sanitary system conforms to Regulation Q.2, r. 22.

**Groundwater withdrawal (well)**

- The well driller's quote** describing the type of installation, in accordance with the provincial Regulation respecting the withdrawal and protection of water (Q.2, r. 35.2);
- A scaled site plan** showing the proposed location of the well, including the location of the sanitary system on the subject property and those of neighboring properties;
- **In the case of a sealed well**, the plan must be prepared by a qualified professional, and the sealing of the well must be carried out under the supervision of a professional in accordance with section 19 of Q.2, r. 35.2;
- At the end of the work**, within a maximum period of 18 months, the applicant must submit the drilling report signed by a professional confirming that the installation is compliant;
- For a sealed well**, the report must be accompanied by a certificate of compliance prepared by a qualified professional, in accordance with Q.2, r. 35.2.

**COÛT DU CERTIFICAT D'AUTORISATION**

Septic system	200 \$
Security deposit – Septic system "as" built plan	300 \$ Refundable upon receipt of the professional's inspection report
Septic tank replacement Security deposit	100 \$ 300 \$ Refundable after inspection (before backfilling)
Groundwater withdrawal (well) Security deposit – Drilling report	100 \$ 300 \$ Refundable upon receipt of the drilling report

**IMPORTANT**

The inspector assigned to the file reserves the right to require any additional documents, estimates, reports, or plans necessary to ensure the compliance of the application.

**APPLICANTS SIGNATURE**

The undersigned declares that the information provided above is accurate and acknowledges having read the applicable municipal regulations.

**The undersigned understands that it is mandatory to obtain a permit or authorization certificate before starting any work or use**, and that this form does not, at any time, constitute approval or authorization.

<b>Applicant's signature</b>	<b>Date</b> (DD/MM/YYYY)
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**OWNERS AUTHORIZATION**

MANDATORY when the applicant is different from the owner or when the owner is a legal entity (e.g., a company).

Owners phone number : \_\_\_\_\_

I \_\_\_\_\_, owner, authorize \_\_\_\_\_ to  
(Owners name in block letters) (Applicants name in block letters)

Submit and sign on my behalf this application for an authorization certificate for my property located at

\_\_\_\_\_  
(Project address or lot number)

Signed on: \_\_\_\_\_ Signature : \_\_\_\_\_