



URBAN PLANNING AND ENVIRONMENT
MUNICIPALITÉ DE MORIN-HEIGHTS
567, CHEMIN DU VILLAGE
MORIN-HEIGHTS (QUÉBEC) J0R 1H0
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APPLICATION FORM FOR AN AUTHORIZATION CERTIFICATE

F-Urb-07

BUILDING DEMOLITION

WORK SITE LOCATION		
Adress and/or street name		Lot N°
Current use : <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed <input type="checkbox"/> Other : _____		
Waterfront property adjacent to a lake, watercourse or wetland: <input type="checkbox"/> YES <input type="checkbox"/> NO		
Year the building was constructed :		
APPLICANT'S IDENTIFICATION AND CORRESPONDENCE ADDRESS		
Applicants first and last name		
Postal address		Postal address
City		
Cell N°		Cell N°
Email		
The applicant is the owner* : <input type="checkbox"/> YES <input type="checkbox"/> NO *If no: please complete the AUTHORIZATION section on the back.		
WORK DESCRIPTION (DEMOLITION)		
Type of work	<input type="checkbox"/> Complete demolition <input type="checkbox"/> Partial demolition <input type="checkbox"/> Other : _____	
Construction affected by the work	<input type="checkbox"/> Main building <input type="checkbox"/> Accessory building (specify) : _____ <input type="checkbox"/> Other: _____	
Location (if accessory building)	<input type="checkbox"/> Front yard <input type="checkbox"/> Back yard <input type="checkbox"/> Side yard	
Dimensions to be demolished (if partial demolition)	Length: _____ Width : _____	
Additional information to support project understanding: _____		
Work start date (DD/MM/YYYY)	Work end date (DD/MM/YYYY)	Estimated cost

WORK EXECUTANT	
<input type="checkbox"/> Contractor (if checked fill in the section below)	<input type="checkbox"/> Self-construction
Company name	Company phone N°
Company address	
Company email	RBQ licence N°
Location where demolition debris will be deposited (site recognized by the MELCC)	

REQUIRED DOCUMENTS The application and all required documents must be submitted as one (1) printed copy to scale and one digital copy (PDF format)	
<input type="checkbox"/> The name and contact information of the owner, their representative, the contractor, the engineer, the architect, and any other person responsible for the work;	
<input type="checkbox"/> A copy of any document proving that the applicant is the owner of the building in question or a document showing that they hold a purchase option for the property;	
<input type="checkbox"/> An authorization from the owner authorizing any person to act on their behalf, if applicable;	
<input type="checkbox"/> A detailed description of the condition of the building to be demolished (e.g., physical condition, description of architectural components, identification of deficient elements);	
<input type="checkbox"/> Photographs of the interior and exterior of the building;	
<input type="checkbox"/> Photographs of the land on which the building is located, as well as of neighboring lots;	
<input type="checkbox"/> A scaled location and site plan of the building to be demolished;	
<input type="checkbox"/> A written statement outlining the reasons justifying the demolition;	
<input type="checkbox"/> A preliminary plan for the reuse of the cleared land, including relevant information;	
<input type="checkbox"/> Proof of liability insurance for damage to public property;	
<input type="checkbox"/> In the case of a heritage building, a heritage study conducted by a qualified expert.	
The septic system, sumps or receptacle must be emptied and either removed or filled with gravel, sand, soil, or another inert material, in accordance with Article 5 of the Regulation respecting the disposal and treatment of wastewater from isolated dwellings.	
The groundwater withdrawal system (well) must be sealed and dismantled, in accordance with Article 20 of the Regulation respecting water withdrawals and their protection.	
COST OF AUTHORIZATION CERTIFICATE	
Accessory building demolition	50 \$
Main building demolition	100 \$
Security Deposit – Demolition of a Main Building	1 000 \$ Refundable following the site inspection at the end of the work, after complete cleaning of the location.

IMPORTANT

The inspector assigned to the file reserves the right to require any additional documents, estimates, reports, or plans necessary to ensure the compliance of the application.

APPLICANTS SIGNATURE	
The undersigned declares that the information provided above is accurate and acknowledges having read the applicable municipal regulations.	
The undersigned understands that it is mandatory to obtain a permit or authorization certificate before starting any work or use , and that this form does not, at any time, constitute approval or authorization.	
Applicant’s signature	Applicant’s signature

OWNERS AUTHORIZATION

MANDATORY when the applicant is different from the owner or when the owner is a legal entity (e.g., a company).

Owners phone number : _____

I _____, owner, authorize _____ to
(Owners name in block letters) (Applicants name in block letters)

Submit and sign on my behalf this application for an authorization certificate for my property located at

(Project address or lot number)

Signed on: _____ Signature : _____