



URBAN PLANNING AND ENVIRONMENT  
MUNICIPALITÉ DE MORIN-HEIGHTS  
567, CHEMIN DU VILLAGE  
MORIN-HEIGHTS (QUÉBEC) J0R 1H0  
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## APPLICATION FORM FOR AN AUTHORIZATION CERTIFICATE

F-Urb-07

### BUILDING DEMOLITION

<b>WORK SITE LOCATION</b>		
Address and/or street name	Lot N°	
Current use : <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Mixed <input type="checkbox"/> Other : _____		
Waterfront property adjacent to a lake, watercourse or wetland: <input type="checkbox"/> YES <input type="checkbox"/> NO		
Year the building was constructed :		
<b>APPLICANT'S IDENTIFICATION AND CORRESPONDENCE ADDRESS</b>		
Applicant's first and last name		
Postal address	Postal address	
City		
Cell N°	Cell N°	
Email		
The applicant is the owner* : <input type="checkbox"/> YES <input type="checkbox"/> NO *If no: please complete the AUTHORIZATION section on the back.		
<b>WORK DESCRIPTION (DEMOLITION)</b>		
Type of work	<input type="checkbox"/> Complete demolition <input type="checkbox"/> Partial demolition <input type="checkbox"/> Other : _____	
Construction affected by the work	<input type="checkbox"/> Main building <input type="checkbox"/> Accessory building (specify) : _____ <input type="checkbox"/> Other: _____	
Location (if accessory building)	<input type="checkbox"/> Front yard <input type="checkbox"/> Back yard <input type="checkbox"/> Side yard	
Dimensions to be demolished (if partial demolition)	Length: _____ Width : _____	
Additional information to support project understanding: _____ _____		
Work start date (DD/MM/YYYY)	Work end date (DD/MM/YYYY)	Estimated cost

**WORK EXECUTANT**

<input type="checkbox"/> Contractor (if checked fill in the section below)	<input type="checkbox"/> Self-construction
Company name	Company phone N°
Company address	
Company email	RBQ licence N°
Location where demolition debris will be deposited (site recognized by the MELCC)	

**REQUIRED DOCUMENTS** The application and all required documents must be submitted as one (1) printed copy to scale and one digital copy (PDF format)

- The name and contact information** of the owner, their representative, the contractor, the engineer, the architect, and any other person responsible for the work;
- A copy of any document** proving that the applicant is the owner of the building in question or a document showing that they hold a purchase option for the property;
- An authorization from** the owner authorizing any person to act on their behalf, if applicable;
- A detailed description** of the condition of the building to be demolished (e.g., physical condition, description of architectural components, identification of deficient elements);
- Photographs** of the interior and exterior of the building;
- Photographs** of the land on which the building is located, as well as of neighboring lots;
- A scaled location and site plan** of the building to be demolished;
- A written statement** outlining the reasons justifying the demolition;
- A preliminary plan** for the reuse of the cleared land, including relevant information;
- Proof of liability insurance** for damage to public property;
- In the case of a heritage building, a **heritage study** conducted by a qualified expert.

The septic system, sumps or receptacle must be emptied and either removed or filled with gravel, sand, soil, or another inert material, in accordance with Article 5 of the Regulation respecting the disposal and treatment of wastewater from isolated dwellings.

The groundwater withdrawal system (well) must be sealed and dismantled, in accordance with Article 20 of the Regulation respecting water withdrawals and their protection.

**COST OF AUTHORIZATION CERTIFICATE**

Accessory building demolition	50 \$
Main building demolition	100 \$
Security Deposit – Demolition of a Main Building	1 000 \$ Refundable following the site inspection at the end of the work, after complete cleaning of the location.

**IMPORTANT**

The inspector assigned to the file reserves the right to require any additional documents, estimates, reports, or plans necessary to ensure the compliance of the application.

**APPLICANTS SIGNATURE**

The undersigned declares that the information provided above is accurate and acknowledges having read the applicable municipal regulations.

**The undersigned understands that it is mandatory to obtain a permit or authorization certificate before starting any work or use**, and that this form does not, at any time, constitute approval or authorization.

Applicant's signature	Applicant's signature
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**OWNERS AUTHORIZATION**

MANDATORY when the applicant is different from the owner or when the owner is a legal entity (e.g., a company).

Owners phone number : \_\_\_\_\_

I \_\_\_\_\_, owner, authorize \_\_\_\_\_ to  
(Owners name in block letters) (Applicants name in block letters)

Submit and sign on my behalf this application for an authorization certificate for my property located at

\_\_\_\_\_  
(Project address or lot number)

Signed on: \_\_\_\_\_ Signature : \_\_\_\_\_