

Municipality of Morin-Heights

**PROVINCE OF QUEBEC
ARGENTEUIL COUNTY
MRC DES PAYS-D'EN-HAUT**

MINUTES

In case of discrepancy, the French version prevails over the English translation.

Minutes of the regular session of the Municipal council of Morin-Heights held at Chalet Bellevue at 27, rue Bellevue on Wednesday, July 8th, 2026 at which were present:

- Councillor Jean-Marc Lacoste
- Councillor Leigh MacLeod
- Councillor Nicolem Bélanger-King
- Councillor Anne Villeneuve
- Councillor Carole Patenaude

forming quorum under the chairmanship of Mayor Louise Cossette.

Councillor Gillian Hartley was absent.

The Director general, Mr. Hugo Lépine is present. The Assistant-clerk, Geneviève Beaudry-Boudreault is also present.

At 19:00, the Mayor states quorum, and Council deliberates on the following dossiers;

275.07.26 ADOPTION OF THE AGENDA

It is proposed by Councillor Leigh MacLeod
And unanimously resolved by all councillors:

TO ADOPT the agenda as presented by Director general.

AGENDA

- | | |
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| 1 | OPENING OF THE MEETING AND WORD OF WELCOME |
| 2 | ADOPTION OF THE AGENDA |
| 3 | APPROVAL OF THE MINUTES |
| 3 1 | Minutes of the regular meeting of June 10 th , 2026 |
| 3 2 | Minutes of the Urbanism advisory committee meeting of June 16 th , 2026 |
| 3 3 | Minutes of the Environment advisory committee meeting of June 22 nd , 2026 |
| 4 | DIRECTOR GENERAL'S MONTHLY REPORT |
| 4 1 | Report regarding the follow-up of dossiers |
| 4 2 | Report regarding the use of delegated power |
| 4 3 | Report regarding budgetary transfers |

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5 FINANCES AND ADMINISTRATION

- 5 1 Expense statements
- 5 2 Statement of financial activities
- 5 3 Human resources
- 5 4 By-laws and various resolutions
- 5 4 1 Loan from the operating fund for the exterior painting of the chapel at
Domaine Castel-Marie park
- 5 4 2 Loan from the operating fund to raise the fence around the dog park
- 5 4 3 Notice of motion and tabling of draft By-law (792-2026) amending By-law
(571-2019) regarding Contract management regarding the entering into effect
of the Act respecting contracting by municipal bodies
- 5 4 4 Mandate to represent the Municipality before the Quebec housing Tribunal

6 PUBLIC AND FIRE SAFETY

- 6 1 Director's monthly report
- 6 2 Sûreté du Québec police department's activity report
- 6 3 Human resources
- 6 4 By-laws and various resolutions

7 PUBLIC WORKS AND INFRASTRUCTURES

- 7 1 Director's monthly report
- 7 2 Public works, buildings and facilities
- 7 2 1 Final Acceptance – Acquisition and installation – decorative lighting – Village
core
- 7 2 2 Authorization to sign – Intermunicipal Agreement with the Municipality of
Wentworth-Nord establishing the provision and service of grading on chemins
du Lac-Noiret et Lac-Gustave
- 7 3 Environmental hygiene
- 7 4 Report regarding the treatment of petitions and requests
- 7 5 Human resources
- 7 6 By-laws and various resolutions

8 URBANISM AND ENVIRONMENT

- 8 1 Director's monthly report
- 8 2 Report regarding permits and certificates
- 8 3 Animal protection and control society's activity report
- 8 4 Minor exemption and SPAIP
- 8 4 1 Minor exemption – 177, chemin Watchorn
- 8 4 2 Minor exemption – Lot 6 364 430, rue County
- 8 4 3 SPAIP – Lot 6 364 430, rue County
- 8 4 4 SPAIP – 135, promenade des Cervidés
- 8 4 5 SPAIP – 707, chemin du Village
- 8 5 Human resources
- 8 5 1 Nomination of Ms. Mattea Doyon as administrative assistant and permanent
employee
- 8 6 By-laws and various resolutions

9 RECREATION, CULTURE AND COMMUNITY LIFE

- 9 1 Director's monthly report
- 9 2 Recreation
- 9 3 Culture
- 9 4 Outdoor network
- 9 5 Events
- 9 6 Human resources
- 9 6 1 Hiring – Customer service and patrol attendant
- 9 7 By-laws and various resolutions
- 9 7 1 Contract – Creation and maintenance of skating rinks – 2026 to 2029 (CFT-
2026-07)
- 9 7 2 Application for Financial Assistance from the Recreational, Sports, and Outdoor
Infrastructure Assistance Program

10 REGISTRY

- 10 1 Tabling – 2025 MRC activity report
- 10 2 Adoption – Procedure for handling confidentiality incidents

Municipality of Morin-Heights

11	MONTHLY CORRESPONDENCE
12	COUNCILLORS' DECLARATIONS
13	MAYOR'S REPORT
14	QUESTION PERIOD
14 1	Oral questions and answers
14 2	Written questions and answers
	END OF THE MEETING

276.07.26 MINUTES OF THE REGULAR MEETING OF JUNE 10TH, 2026

The minutes of the regular meeting of June 10th, 2026 were notified to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Leigh MacLeod
And unanimously resolved by all councillors:

TO ADOPT the minutes of the regular meeting of June 10th, 2026;

277.07.26 MINUTES OF THE URBANISM ADVISORY COMMITTEE MEETING OF JUNE 16TH, 2026

The Director general presents the minutes of the latest Urbanism advisory committee meeting of June 16th, 2026 via the electronic file;

It is proposed by Councillor Carole Patenaude
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest Urbanism advisory committee meeting of June 16th, 2026 and make the pertinent recommendations.

278.07.26 MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE MEETING OF JUNE 22ND, 2026

The minutes of the latest Environment advisory committee meeting of June 22nd, 2026 were provided to the council members via the meeting's electronic file;

It is proposed by Councillor Anne Villeneuve
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest Environment advisory committee meeting of June 22nd, 2026 and make the pertinent recommendations.

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279.07.26 DIRECTOR GENERAL’S MONTHLY REPORT

The Director general presents his monthly follow-up report as well as the report regarding the use of delegated power as per By-law (577-2019) regarding financial administration.

280.07.26 REPORT REGARDING THE FOLLOW-UP OF DOSSIERS

The Director general presents his monthly activities report.

281.07.26 REPORT REGARDING THE USE OF DELEGATED POWER

The Director general presents his monthly report regarding the use of his delegated power in accordance to Article 11 of By-law (577-2019) regarding financial administration.

282.07.26 REPORT REGARDING BUDGETARY TRANSFERS

In accordance with By-law (577-2019) regarding financial administration, the Director General tables a report on the budget transfers authorized during the last month.

283.07.26 EXPENSE STATEMENT

The list of accounts payable and accounts paid for June 2026 was given to Council members by means of the electronic assembly as per By-law (577-2019) regarding financial administration.

Councillor Jean-Marc Lacoste studied the dossier.

It is proposed by Councillor Jean-Marc Lacoste
And unanimously resolved by all councillors:

TO APPROVE the accounts as detailed on the lists presented.

Expense statements from June 1 st to 30 th , 2026	
Purchases of the month	2 397,186.00 \$
Total supplier purchases	2 397,186.00 \$
Direct bank payments	2,601.00 \$
Sub-total – purchases and direct payments	2 399,787.00 \$
Net salaries	247,004.00 \$
GRAND TOTAL (June 1st to 30th, 2026)	2 646,791.00 \$

TO AUTHORIZE the Mayor and the Director general are authorized to make the appropriate payments;

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284.07.26 STATEMENT OF FINANCIAL ACTIVITIES

The Director general presents Council who acknowledges receipt of the statement of financial activities to June 30th, 2026 and comments on them.

285.07.26 LOAN FROM THE OPERATING FUND FOR THE EXTERIOR PAINTING OF THE CHAPEL AT DOMAINE CASTEL-MARIE PARK

WHEREAS the chapel at Domaine Castel-Marie park is a site of interest to the community, and it is important to ensure its preservation and enhancement;

WHEREAS the condition of the chapel's exterior paint has deteriorated over the years and maintenance work is necessary to preserve the building's integrity and appearance;

WHEREAS the Municipality wishes to carry out exterior painting work on the chapel at Domaine Castel-Marie park to ensure it remains in good condition;

WHEREAS this expenditure was not included in the Municipality's 2026–2027–2028 three-year capital expenditures program;

WHEREAS By-law (586-2019) on the Working capital fund and the Municipal Code (R.S.Q., c. 27.1) provide that any borrowing from the working capital fund must be authorized by a resolution of the council;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO MAKE a drawdown from the working capital fund in the amount of \$9,000, repayable over a period of five (5) years, to finance painting work on the chapel at Domaine Castel-Marie park;

TO PAY the balance from the General fund;

TO AUTHORIZE the Director of Finance and Administration and he is hereby authorized to sign, for and on behalf of the Municipality, any document required to implement this resolution.

286.07.26 LOAN FROM THE OPERATING FUND TO RAISE THE FENCE AROUND THE DOG PARK

WHEREAS the Municipality provides its residents with a dog park to offer a safe space where dogs can roam freely under their owners' supervision;

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WHEREAS the Municipality wishes to improve safety at the dog park and reduce the risk that some dogs might jump the fence;

WHEREAS it is in the Municipality's interest to maintain recreational facilities that are safe and suited to the needs of the public;

WHEREAS this expenditure was not included in the Municipality's 2026–2027–2028 three-year capital expenditures program;

WHEREAS By-law number (586-2019) on the Working capital fund and the Municipal Code of Québec (RLRQ, c. C-27.1) provide that any borrowing from the working capital fund must be authorized by a resolution of the council;

It is proposed by Councillor Carole Patenaude
IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO PROCEED with a borrowing from the working capital fund in the amount of \$10,000 repayable over a period of five (5) years, to finance the raising of the dog park fence;

TO PAY the balance from the General fund;

TO AUTHORIZE the Director of Finance and Administration, who is hereby authorized, to sign, for and on behalf of the Municipality, any document required to implement this resolution.

A.M. 08.07.26 NOTICE OF MOTION AND TABLING OF DRAFT BY-LAW (792-2026) AMENDING BY-LAW (571-2019) REGARDING CONTRACT MANAGEMENT REGARDING THE ENTERING INTO EFFECT OF THE ACT RESPECTING CONTRACTING BY MUNICIPAL BODIES

Notice of motion is given by Councillor Anne Villeneuve that By-law (792-2026) amending By-law (571-2019) regarding Contract management regarding the entering into effect of the Act respecting contracting by municipal bodies will be presented at a future council meeting.

Draft By-law (792-2026) amending By-law (571-2019) regarding Contract management regarding the entering into effect of the Act respecting contracting by municipal bodies is presented herewith.

287.07.26 MANDATE TO REPRESENT THE MUNICIPALITY BEFORE THE QUEBEC HOUSING TRIBUNAL

WHEREAS the Municipality has received an originating application concerning a challenge to a property assessment by the owner of the 86, chemin Forest Hill;

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WHEREAS this opposition was filed with the Administrative Tribunal of Québec;

WHEREAS the Municipality must be represented in this matter;

It is proposed by Councillor Carole Patenaude

IT IS RESOLVED :

THAT the preamble form an integral part hereof;

TO MANDATE the firm PFD Avocats to represent the Municipality before the Administrative Tribunal of Québec in file number 2026-003 regarding a property assessment appeal for the 86, chemin Forest Hill;

TO AUTHORIZE any lawyer from said firm to represent the Municipality in these proceedings.

288.07.26 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents council, who acknowledge receipt of the monthly report for the month of June 2026 from the Director, Fire department and the list of authorized expenses for the month as per By-law (577-2019) regarding financial administration.

289.07.26 SÛRETÉ DU QUÉBEC POLICE DEPARTMENT'S MONTHLY REPORT

The Director general tables the department's monthly cumulative activity report.

290.07.26 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents Council, who acknowledge receipt of the monthly report for the month of June 2026 from the Director, Public works and infrastructures, the list of requests as well as the list of expenses authorized as per By-law (577-2019) regarding financial administration.

291.07.26 FINAL ACCEPTANCE – ACQUISITION AND INSTALLATION – DECORATIVE LIGHTING – VILLAGE CORE

CONSIDERING resolution 370.07.23 concerning the acquisition and installation of decorative lighting in the heart of the Village to Bruneau Électrique Inc.;

CONSIDERING By-law (571-2019) respecting contract management;

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CONSIDERING THAT the work under this contract was carried out in accordance with the specifications;

WHEREAS the Director of Public works and Infrastructures and the project engineers recommend final acceptance of said work, in accordance with the recommendation and supporting documents attached hereto;

It is proposed by Councillor Jean-Marc Lacoste
IT IS RESOLVED:

THAT the preamble is an integral part of the present document;

TO ACCEPT final acceptance of the work provided for in the contract awarded under resolution 370.07.23 concerning the acquisition and installation of decorative lightning in Village core and release of the holdback in the amount of \$ 68,579.08, including taxes, as recommended by the Director of Public works and Infrastructures and the project engineers;

THAT, if any denunciations of contract have been forwarded to the Municipality in accordance with the law, payment of the present account is conditional upon receipt of all required releases as well as the CNESST and CCQ letters of compliance.

**292.07.26 AUTHORIZATION TO SIGN – INTERMUNICIPAL AGREEMENT
WITH THE MUNICIPALITY OF WENTWORTH-NORD ESTABLISHING THE
PROVISION AND SERVICE OF GRADING ON CHEMINS DU LAC-NOIRET AND
LAC-GUSTAVE**

WHEREAS sections 569 through 578 of the Municipal Code of Québec (LRQ, c. C-27.1) authorize the Municipality to enter into intermunicipal agreements;

WHEREAS the Municipality of Wentworth-Nord wishes to maintain certain sections of Chemin du Lac-Noiret and Chemin du Lac-Gustave located within its territory;

WHEREAS the Municipality has the necessary equipment and resources to carry out the required grading work;

WHEREAS the parties wish to enter into an intermunicipal agreement to enable the Municipality to provide grading services on chemin du Lac-Noiret and on a portion of chemin du Lac-Gustave;

WHEREAS the members of Council have had the opportunity to read the draft of the said intermunicipal agreement;

It is proposed by Councillor Carole Patenaude
IT IS RESOLVED:

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THAT the preamble form an integral part hereof;

TO AUTHORIZE AND APPROVE the conclusion of an intermunicipal agreement with the municipality of Wentworth-Nord for the supply and grading services on chemin du Lac-Noiret and on a section of chemin du Lac-Gustave;

TO AUTHORIZE the Mayor and the Director general, and they are hereby authorized, to sign, on behalf of the Municipality, the said intermunicipal agreement.

293.07.26 REPORT REGARDING THE TREATMENT OF PETITIONS AND REQUESTS

The Director general presents Council who acknowledge receipt of the summary report regarding petitions and requests to June 30th, 2026.

294.07.26 DIRECTOR'S MONTHLY REPORT

The Director general presents Council, who acknowledge receipt of the monthly report for June 2026 from the Director of the Urbanism and Environment department as well as the list of authorized expenses as per By-law (577-2019) regarding financial administration.

295.07.26 REPORT REGARDING PERMITS AND CERTIFICATES

The Director general presents Council who acknowledge receipt, of the list of permits and certificates to June 30th, 2026.

296.07.26 ANIMAL PROTECTION AND CONTROL SOCIETY'S ACTIVITY REPORT

The Director general hasn't received any report.

297.07.26 MINOR EXEMPTION – 177, CHEMIN WATCHORN

- The President of the meeting opens the consultation meeting on the minor exemption to 19h11;
- The President of the meeting invites the Director general to read the proposal and explain the content of the requested exemption;
- The President of the meeting invites interested parties who were duly notified of this meeting by public notice dated June 17th, 2026, to speak on this matter.

The meeting ends at 19h13;

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CONSIDERING THAT this application has been processed in accordance with the provisions of By-law (646-2022) regarding Minor exemptions;

CONSIDERING the request respect the urbanism plan's objectives;

WHEREAS the application does not affect the enjoyment of property rights by neighboring owners;

WHEREAS the site is located in the C-3 commercial zone;

WHEREAS the site plan signed by the applicant showing the proposed expansion;

WHEREAS the construction plan prepared by Mr. Nicolas Dugré, a professional technologist, dated May 29th, 2026;

WHEREAS the application concerns the construction of the proposed 38 m² expansion on screw piles, representing 35% of the main building's footprint;

WHEREAS current regulations permit a foundation on screw piles provided that at least 70% of the building's footprint is supported by a continuous concrete foundation or a concrete slab;

WHEREAS the request does not increase any public health risk;

WHEREAS the request does not increase any public safety risk;

WHEREAS the request does not adversely affect environmental quality or the general well-being;

WHEREAS there is a harm that could be caused to the applicant should the request be denied;

WHEREAS the reasons provided to the members have been reviewed;

WHEREAS the exemption is minor;

WHEREAS the Town Planning advisory committee has reviewed the project and the request and has issued a favorable opinion;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO APPROVE the request for a minor exemption at 177, chemin Watchorn (4685-26-5145) for the implementation of the planned expansion on screw piles (38 m²) representing 35% of the main building's footprint, whereas current regulations permit a foundation on screw piles provided that at least 70% of the building's footprint is supported by a continuous concrete foundation or a concrete slab.

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298.07.26 MINOR EXEMPTION – LOT 6 364 430, RUE COUNTY

- The President of the meeting opens the consultation meeting on the minor exemption to 19h13;
- The President of the meeting invites the Director general to read the proposal and explain the content of the requested exemption;
- The President of the meeting invites interested parties who were duly notified of this meeting by public notice dated June 17th, 2026, to speak on this matter.
The meeting ends at 19h15;

CONSIDERING THAT this application has been processed in accordance with the provisions of By-law (646-2022) regarding Minor exemptions;

CONSIDERING the request respect the urbanism plan's objectives;

WHEREAS the application does not affect the enjoyment of property rights by neighboring owners;

WHEREAS the site is located in the RV-2 residential and resort zone;

WHEREAS the proposed site plan signed by Ms. Marie-Michèle Parent, land surveyor, dated January 23rd, 2026, with the last amendment dated May 26th, 2026, file no. 96 293-A-1, minute no. 5370;

WHEREAS current regulations allow a driveway to serve a maximum of two (2) lots;

WHEREAS the driveway entrance and the driveway were constructed in 2022;

WHEREAS the driveway runs across all three (3) lots;

WHEREAS the request does not increase any public health risk;

WHEREAS the request does not increase any public safety risk;

WHEREAS the request does not adversely affect environmental quality or the general well-being;

WHEREAS there is a serious harm that could be caused to the applicant should the request be denied;

WHEREAS the exemption is minor;

WHEREAS the Town Planning advisory committee has reviewed the project and the request and has issued a favorable opinion;

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It is proposed by Councillor Carole Patenaude

IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO APPROVE the request for a minor exemption for lot 6, 364,430 County Street (4282-84-9793), regarding an existing access road serving three (3) lots, whereas current regulations allow an access road to serve a maximum of two (2) lots.

299.07.26 SPAIP – LOT 6 364 430, RUE COUNTY

CONSIDERING THAT a request has been submitted by the owner of lot 6 364 430, rue County, in the RV-2 residential and resort zone, and that the lot is located, in whole or in part, in an area with an elevation of 350 meters or more, is subject to the approval of a site plan and architectural integration plan;

WHEREAS the project involves the construction of a main building of Residential group (Class H1 — Single-family residence) and is subject to By-law (647-2022) regarding Site Planning and Architectural Integration Programs (SPAIP);

WHEREAS the application must comply with the objective and the evaluation criteria;

WHEREAS the application meets the objective, as well as six (6) of the eight (8) evaluation criteria applicable to elevation zones, and partially meets two (2) of them (87.5%);

WHEREAS the proposed site plan, signed by Ms. Marie-Michèle Parent, land surveyor, dated January 23rd, 2026, with the last amendment dated May 26th, 2026, file no. 96 293-A-1, minute no. 5370;

WHEREAS the construction plan prepared by the firm LEGUË, signed by Ms. Caroline Théberge, professional technologist, project No. 202504_MatSar.dwg, dated November 3rd, 2025;

WHEREAS the provisions of the regulations are complied with;

WHEREAS the application for a building permit was filed on April 29th, 2026 (2026-00181) and the work must be completed within the timeframe specified by By-law (645-2022) regarding Permits and Certificates;

CONSIDERING THAT the Town Planning advisory committee has reviewed the proposal and recommends that Council approve it;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

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TO APPROVE the SPAIP application for lot 6 364 430, rue County, (4282-84-9793) for the construction of a main building of Residential group (Class H1 — Single-family residence), in accordance with the submitted plans and documents.

300.07.26 SPAIP – 135, PROMENADE DES CERVIDÉS

CONSIDERING THAT a request has been submitted by the owner of 135, promenade des Cervidés, in the RV-34 residential and resort zone, and that the lot is located, in whole or in part, in an area with an elevation of 350 meters or more, is subject to the approval of a site plan and architectural integration plan;

WHEREAS the project involves the construction of a main building of Residential group (Class H1 — Single-family residence) and is subject to By-law (647-2022) regarding Site Planning and Architectural Integration Programs (SPAIP);

WHEREAS the application must comply with the objective and the evaluation criteria;

WHEREAS the application meets the objective, as well as seven (7) of the eight (8) evaluation criteria applicable to the elevation zones, and partially meets one (1) (93.75%);

WHEREAS the construction plan prepared by NANTEL, Architectural Consultants, dated May 20th, 2026, project no. 020 26;

WHEREAS the provisions of the regulations are complied with;

WHEREAS the site plan certificate signed by Mr. Jean-Pierre Caya, land surveyor, dated May 5th, 2026, with the last amendment dated May 26th, 2026, file: 9513, minute: No. 14512, plan: JPC-145-12-22896;

WHEREAS the application for a building permit was filed on May 28th, 2026 (2026-00265) and the work must be completed within the timeframe specified by Bylaw (645-2022) on Permits and Certificates;

CONSIDERING THAT the Town Planning advisory committee has reviewed the proposal and recommends that Council approve it;

It is proposed by Councillor Anne Villeneuve
IT IS RESOLVED:

TO APPROVE the SPAIP application for 135, promenade des Cervidés, lot 5 650 660, Promenade des Cervidés (4486-51-2395), for the construction of a main building of Residential group (Class H1 — Single-family residence), in accordance with the submitted plans and documents as amended on the lighting plan prepared by the Director, Urbanism and environment which required the reduction of the number of total lights to 27.

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301.07.26 SPAIP – 707, CHEMIN DU VILLAGE

CONSIDERING THAT a request has been submitted by the owner of 707, chemin du Village in the C-4 commercial zone, and that the lot is located in the village core, is subject to the approval of a site plan and architectural integration plan;

WHEREAS the project involves expanding the main building of the Commerce group (Class C1 — Retail Trade) and is subject to By-law (647-2022) regarding Site Planning and Architectural Integration Programs (SPAIP);

WHEREAS the application must comply with the objective and the evaluation criteria;

WHEREAS the application meets both (2) objectives and the five (5) evaluation criteria applicable to the village center for this project (100%);

WHEREAS three (3) of the eight (8) criteria are not applicable to this project;

WHEREAS the proposed site plan was signed by Mr. David Lord, land surveyor, dated June 5th, 2026, file no. 252740, minute no. 5383;

WHEREAS the construction plan prepared by Sauvé Poirier, Architects, Inc., and signed by Mr. Robert Poirier, architect, on June 5th, 2026, project No. 23-055;

WHEREAS the proposed addition is visible from the public roads Chemin du Village and Route 364;

WHEREAS an application for an expansion permit was filed on June 8th, 2026, and the work must be completed within the timeframe specified by By-law (645-2022) on Permits and Certificates;

WHEREAS the provisions of the by-law are being complied with;

CONSIDERING THAT the Town Planning advisory committee has reviewed the proposal and recommends that Council approve it;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

TO APPROVE the SPAIP application for 707, chemin du Village for the expansion of the main building at 707, Chemin du Village, in accordance with the submitted construction plans (4685-92-6414).

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302.07.26 NOMINATION OF MS. MATTEA DOYON AS ADMINISTRATIVE ASSISTANT AND REGULAR EMPLOYEE

WHEREAS Ms. Mattea Doyon was hired on June 9th, 2021, as an inspector with the Urban Planning and Environment Department pursuant to Resolution 230.06.21;

WHEREAS Ms. Mattea Doyon left her position as inspector with the Urban Planning and Environment Department on February 1st, 2025;

WHEREAS there are human resources needs within the Urban Planning and Environment Department;

WHEREAS it is necessary to create a regular part-time position for an administrative assistant within the Urban Planning and Environment Department;

WHEREAS the Municipality and the Canadian union of public employees, Local 3950, representing Ms. Doyon, have agreed to allow her to hold the position of administrative assistant;

It is proposed by Councillor Leigh MacLeod
IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO APPOINT Ms. Mattea Doyon to the position of part-time administrative assistant (regular employee) in accordance with the terms of the Municipality's current collective bargaining agreement for blue and white collar workers.

303.07.26 MONTHLY REPORT FROM THE DIRECTOR

The Director presents Council, who acknowledge receipt of her monthly report from the Director, Recreation, culture and community life as well as the lists of authorized expenses during the month of June 2026 as per By-law (577-2019) regarding financial administration.

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304.07.26 HIRING – CUSTOMER SERVICE AND PATROL ATTENDANT

WHEREAS the Municipality's 2026 operations budget;

WHEREAS the hiring of temporary employees is necessary for the operations of the Recreation, culture and community life department;

WHEREAS the recommendation of the Director of Recreation, culture and community life and the Director General for the purpose of hiring of a seasonal temporary employee;

CONSIDERING the Remuneration policy for the employees of the Recreation, culture and community life department;

It is proposed by Councillor Nicolem Bélanger-King
IT IS RESOLVED :

THAT the preamble form an integral part of the present document.

TO RATIFY the hiring of Mrs. Maylie Perreault-Groulx as a seasonal temporary employee under the terms of the applicable collective agreement in force;

Name	Position	Hourly rate	Hiring date
Maylie Perreault-Groulx	Customer service and patrol attendant	21,23 \$ Level 1	June 22nd, 2026

305.07.26 CONTRACT – CREATION AND MAINTENANCE OF SKATING RINKS – 2026 TO 2029 (CFT-2026-07)

WHEREAS the appropriate funds will be allocated in the Municipality's operating budget for the years covered by the contract;

WHEREAS the Municipality has requirements and needs regarding the construction and maintenance of ice rinks for the Recreation, culture, and community life department;

WHEREAS the estimated contract costs for the construction and maintenance of ice rinks are based on historical data from recent years;

WHEREAS: the Administration issued a public call for tenders on March 4th, 2026, via the SEAO, for the construction and maintenance of ice rinks for the years 2026 through 2029;

WHEREAS By-law (571-2019) regarding Contract management;

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WHEREAS the Municipality has received one offer within the prescribed timeframe, specifically:

Name	Price (including taxes)
9432-0231 Québec Inc.	194,855.59 \$

WHEREAS a selection committee has reviewed the bid received and submitted its report;

It is proposed by Councillor Carole Patenaude
IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO AWARD the contract for the creation and maintenance of the ice rinks to 9432-0231 Québec Inc. in the amount of 194,855.59 \$, taxes included, for the 2026-2029 seasons;

TO PROCEED with payment via the General Fund;

AUTHORIZE the Director general, who is hereby authorized, to sign, on behalf of the Municipality, any document required to implement this resolution.

306.07.26 APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RECREATIONAL, SPORTS AND OUTDOOR INFRASTRUCTURE ASSISTANCE PROGRAM

WHEREAS the Municipality wishes to carry out the Integrated Development and Enhancement Project for Basler Park in order to improve and enhance the recreational, sports, and outdoor facilities available to its residents;

WHEREAS this project will contribute to the enhancement of Basler Park, improve access to its facilities, and develop spaces that promote recreation, physical activity, and outdoor pursuits;

WHEREAS the Ministry of Education offers financial assistance under the Financial Assistance Program for Recreational, Sports, and Outdoor Infrastructure;

WHEREAS the Municipality deems it appropriate to submit an application for financial assistance to support the implementation of this project;

CONSIDERING THAT the Integrated Development and Enhancement Project for Basler Park meets the community’s current and future needs in terms of recreation, sports, and outdoor activities;

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WHEREAS the implementation of this project will improve the quality of municipal infrastructure and promote a better quality of life for residents;

WHEREAS the Municipality intends to comply with the program's requirements and assume its financial responsibilities;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO AUTHORIZE the submission of the Integrated Development and Enhancement Project for Basler Park to the Ministry of Education under the Financial Assistance Program for Recreational, Sports, and Outdoor Infrastructure;

TO CONFIRM the Municipality's commitment to pay its share of the project's eligible costs and to cover the project's ongoing operating costs, to assume responsibility for any cost overruns resulting from the work, and not to award any contracts for direct costs until a letter of notification has been received from the minister;

TO AUTHORIZE the Mayor and the Director general manager, and they are hereby authorized, to sign, on behalf of the Municipality, any document required to implement this resolution.

307.07.26 TABLING – 2025 MRC ACTIVITY REPORT

The Director general presents Council, who acknowledge receipt of the 2025 MRC des Pays-d'en-Haut activity report.

308.07.26 ADOPTION – PROCEDURE FOR HANDLING CONFIDENTIALITY INCIDENTS

WHEREAS sections 63.3 et seq. of the Act respecting access to documents held by public bodies and to personal information (R.S.Q., c. A-2.1);

WHEREAS the Municipality has developed a privacy incident management procedure to govern the prevention, detection, assessment, and handling of privacy incidents involving personal information;

WHEREAS this procedure is applied by the Municipality as part of its day-to-day operations, but must be formally adopted by the municipal council;

CONSIDERING THAT the Committee on Access to Documents and Protection of Personal Information has reviewed the procedure at its meeting on July 2nd, 2026, and recommends that the Council approve it;

Municipality of Morin-Heights

It is proposed by Councillor Anne Villeneuve

IT IS RESOLVED:

THAT the preamble form an integral part of this resolution;

TO ADOPT the procedure for managing privacy incidents.

MONTHLY CORRESPONDENCE

Council acknowledged receipt of the monthly correspondence for the month of June 2026 at the time of the caucus and the Director general will follow-up on these dossiers whenever required.

MAYOR'S REPORT

QUESTION PERIOD

Council answers questions posed by the public.

309.07.26 **END OF THE MEETING**

The agenda having been completed, it is proposed by Councillor Leigh MacLeod that the meeting end at 19:32.

*I have approved each and every
resolution in these minutes*



Louise Cossette
Mayor



Hugo Lépine
Director general / Registrar-treasurer

Twelve people attended the meeting.