

Municipality of Morin-Heights

**PROVINCE OF QUEBEC
ARGENTEUIL COUNTY
MRC DES PAYS D'EN-HAUT**

MINUTES

In case of discrepancy, the French version prevails over the English translation.

Minutes of the regular meeting of the Municipal council of Morin-Heights, held at the Council Room, 567, Village, on Wednesday, February 14th, 2018 at which were present:

Councillor Leigh MacLeod
Councillor Jean Dutil
Councillor Louise Cossette
Councillor Peter MacLaurin
Councillor Jean-Pierre Dorais

forming quorum under the chairmanship of Mayor Timothy Watchorn.

Councillor Claude P. Lemire is absent.

The Director general, Yves Desmarais, is present.

At 7:30 p.m., the Mayor states quorum, and Council deliberates on the following dossiers.

19.02.18 ADOPTION OF THE AGENDA

It is proposed by Councillor Peter MacLaurin
And unanimously resolved by all councillors:

That Council adopt the agenda as presented by Director general.

AGENDA

1		Opening of the council meeting
2		Adoption of the agenda
3		Administration
3	1	1 Approval of the minutes
3	1	2
3	2	Finances
3	2	1 Expense statement
3	2	2 Statement of financial activities to January 31 st , 2018
3	3	Correspondence
3	4	Personnel
3	4	1
3	5	Resolution
3	5	1 Purchase of a property – ch. Du Lac-Écho
3	5	2 Candidates' expense reports following the election of November 5 th , 2017
3	6	Regulations
3	6	1
4		PUBLIC SAFETY
4	1	1 Monthly report from the Director
4	1	2 SQ activity report
4	2	Personnel
4	2	1
4	3	Resolution

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4	3	1	
4	4		Regulations
4	4	1	
5			PUBLIC WORKS
5	1		Monthly report from the Director
5	2		Personnel
5	2	1	
5	3		Resolution
5	3	1	
5	4		Regulations
5	4	1	
6			URBANISM, ENVIRONMENT AND LAND DEVELOPMENT PLANNING
6	1		Report from the Director, Urbanism department
6	1	2	Minutes of the Planning advisory committee meeting
6	3		Resolution
6	3	1	Minor derogation – 3, rue Bellevue
6	4		Personnel
6	4	1	Nomination of the CCU members
7			RECREATION, OUTDOOR NETWORK AND COMMUNITY SERVICES
7	1	1	Report from the Director
7	1	2	Report from the Director, outdoor network
7	2		Personnel
7	2	1	End of employment – Pierre Bujold and Regan Moran
7	3		Resolution
7	3	1	
8			New Business
9			Question period
10			End of the meeting

20.02.18 APPROVAL OF THE MINUTES

The minutes of the regular meeting of January 17th, 2018 were given to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Louise Cossette
And unanimously resolved by all councillors:

That Council adopt the minutes of the regular and meeting of January 17th, 2018.

21.02.18 EXPENSE STATEMENT

The list of accounts payable and accounts paid during the month of January 2018 as well as the list of accounts to December 31st, 2017 were given to Council members by means of the electronic assembly as well as the list of authorized expenses as per the delegation of competency by-law 351.

Councillor Jean Dutil studied the lists and answered council members' questions.

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

That Council approve the accounts as detailed on the lists presented.

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Expense statements from January 1st to 31st, 2018	
Accounts to be paid	\$ 95,481.92
Accounts paid in advance	\$ 282 570.84
Total purchases	\$ 378 052.76
Direct bank payments for the month	\$ 19,769.08
Total expenses	\$ 397,821.84
Net salaries	\$ 221,795.00
GRAND TOTAL (to January 31st, 2018)	\$ 619,616.84

Expense statements - December 31st, 2017	
Accounts to be paid	\$ 19,067.57
Accounts paid in advance	\$ 48,328.65
Subtotal - Purchases and direct payments	\$ 67,396.22
Net salaries	
GRAND TOTAL (to December 30th, 2017)	\$ 67,396.22

The Mayor and the Director general are authorized to make the payments.

Mayor Timothy Watchorn has denounced his employment with the company 9129-6558 Québec Inc. – known as David Riddell Excavation / Transport and has left the deliberations area and has not taken part in the discussions regarding discussions regarding the dossier pertaining to the company.

22.02.18 STATEMENT OF FINANCIAL ACTIVITIES TO JANUARY 31ST, 2018

The Director general presents Council, who acknowledge receipt of the statement of financial activities to January 31st, 2018.

23.02.18 LIST OF CONTRACTS OF \$ 2,000 AND OVER TOTALLING \$ 25,000

In accordance to the provisions of Article 961.4 of the Municipal Code, the Director general presents Council who acknowledge receipt, of the list of contracts of \$ 2,000 and over totalling \$ 25,000 by supplier.

This list has been posted on the website since January 31st, 2018.

CORRESPONDENCE

Council acknowledges receipt of the letters presented to its members for the month of January 2018 by means of the electronic assembly. The Director General will take action and follow up if necessary.

24.02.18 PURCHASE OF PROPERTY- CH. DU LAC-ÉCHO

Considering the interest demonstrated by a group of property owners on chemin du Lac-Écho regarding the purchase of conservation land to protect the lake;

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Considering their interest in making a donation to the Municipality in the amount of one dollar (\$1) in order for this land to be preserved as a park in perpetuity;

Considering the Municipality's intention to protect these spaces and its cross-country ski and mountain bike trails;

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That the Municipality authorize the Mayor and Director general to enter into transfer agreements for this land to become parks.

That the Municipality be authorized to issue income tax receipts for these donations as per the value established and accepted by the Éco-don Canada in its visafiscal program.

25.02.18 CANDIDATE'S EXPENSE REPORTS FOLLOWING THE ELECTION OF NOVEMBER 5TH, 2017

In accordance to the provisions of Article 513 of the Loi sur les élections et référendums dans les municipalités, the Director general presents Council, who acknowledge receipt of the expense report and list of donors, form DE-1038, from candidates of the November 5th 2017 election:

Nicolem Bélanger King	18 décembre 2017
Louise Cossette	21 novembre 2017
Jean Pierre Dorais	13 novembre 2017
Ronald Golfman	12 décembre 2017
Michael Latour	26 janvier 2018
André Major	28 novembre 2017
Marjorie Valiquette	21 novembre 2017
Timothy Watchorn	19 décembre 2017

That these documents be forwarded to the Directeur général des élections du Québec's finance department.

26.02.18 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents Council who acknowledge receipt of the monthly report for the month of January from the Director, Fire department, the list of authorized expenses for the month as per competency delegation, by-law 351 as well as the annual report for 2017.

27.02.18 SQ ACTIVITY REPORT

The Director general presents council who acknowledge receipt of the Sûreté du Québec's January 2018 report.

28.02.18 MONTHLY REPORT FROM THE DIRECTOR, SERVICE DES TRAVAUX PUBLICS

The Director general presents Council who acknowledge receipt of the monthly reports for the months of December and January, the list of requests as well as the list of expenses authorized during the month of January as per the delegation of competency, by-law 351.

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29.02.18 MONTHLY REPORT

The Director general presents Council who acknowledge receipt of the monthly report for January 2018 from the Director of the Urbanism, environment and land development department.

30.02.18 MINUTES OF THE PLANNING ADVISORY COMMITTEE MEETING

The Director general presents the minutes of the Planning Advisory committee meeting of January 23rd, 2018;

It is proposed by Councillor Jean Dutil
And unanimously resolved by all councillors:

That Council accept the minutes of the meeting of January 23rd, 2018 and make the pertinent recommendations.

31.02.18 MINOR DEROGATION – 3, RUE BELLEVUE

- The president of the assembly opens the consultation meeting regarding the minor derogation at 7:37 p.m.;
- The president of the assembly gives the floor to the Director general who reads the proposal and explains the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated January 25th, 2018 be heard in this dossier;

Considering that a minor derogation request to Parcelling by-law 417 aimed at reducing the surface area of a derogatory lot by the Municipality in order to purchase part of lot 3 737 098 and integrate it into Bellevue road was submitted and presented;

Whereas the committee studied the request and recommends that Council approval of the derogation request;

Whereas a public notice was given in conformity to the law;

It is proposed by Councillor Louise Cossette
And unanimously resolved by all councillors:

That Council approve the requested derogation, specifically to reduce the surface area of a lot serviced by the aqueduct network from 1 718,4 m² to 1 684,3 m² for the existing building at 3, rue Bellevue, lot 3 737 098, as shown on the cadastral plan prepared by surveyor Nathalie Garneau, minute 2090.

32.02.18 NOMINATION OF CCU MEMBERS

Considering that as per articles 146 and 147 of the Development and urbanism Act, members and municipal representatives must be named by resolution by municipal council;

Considering the mandates of all members must be renewed for a period of two years along with the naming of two new members pursuant to the departure of Mrs. Louise Cossette;

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Considering these members have expressed their interest in working within this committee;

Considering the Planning advisory committee's recommendation;

It is proposed by Councillor Leigh MacLeod
And unanimously resolved by all councillors:

That Council name Mrs. Marjorie Valiquette and Mr. Pierre Marcotte as members of the Planning advisory committee and renew the mandate of Mrs. Nathalie Garneau, Mr. Jacques Hébert and Mr. Patrice Germain as well as municipal councillors Claude Lemire, Jean Dutil and Jean-Pierre Dorais.

33.02.18 MONTHLY REPORT

The Director general presents Council, who acknowledge receipt of the monthly report prepared by the Director, recreation department, and the list of authorized expenses as per the delegation of competency by-law 351 as well as a copy of the 'Municipal World' magazine.

34.02.18 MONTHLY REPORT FROM THE DIRECTOR, OUTDOOR NETWORK

The Director general presents Council, who acknowledge receipt of the monthly report prepared by the Director, outdoor network.

35.02.18 END OF EMPLOYMENT – PIERRE BUJOLD AND REGAN MORAN

Considering Mr. Pierre Bujold was hired to the position of attendant and patroller by resolution 293.11.17;

Considering Mr. Regan Moran was hired to the position of attendant for the maintenance of trails by resolution 263.10.17;

Considering the report prepared by the Director, Outdoor network dated February 7th, 2018;

It is proposed by Councillor Leigh MacLeod
And unanimously resolved by all councillors:

That Council ratify the Administration's decision to terminate the employment of Mr. Pierre Bujold and Mr. Regan Moran as of January 25th, 2018.

That the Director general be authorized to do whatever is necessary in this dossier.

36.02.18 THANKS

Considering the MRC des Pays-d'en-Haut has obtained a regional permit for medical personnel which translates into the addition of a new doctor at the COOP Santé;

Considering representative Mr. Yves St-Denis has actively supported the COOP Santé in Morin-Heights;

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It is unanimously resolved:

That Council thank the representative for Argenteuil, Mr. Yves St-Denis for his support and work in the COOP Santé Morin-Heights dossier.

QUESTION PERIOD

Council answers questions asked by the public.

37.02.18 END OF THE MEETING

It is proposed by Councillor Leigh MacLeod that the meeting end at 7:43 p.m.

I have approved each and every resolution in these minutes

Timothy Watchorn
Mayor

Yves Desmarais
Director general / Secretary-treasurer

Ten people attended the meeting.