

Municipality of Morin-Heights

PROVINCE OF QUEBEC ARGENTEUIL COUNTY MRC DES PAYS D'EN-HAUT

MINUTES

In case of discrepancy, the French version prevails over the English translation.

Minutes of the regular meeting of the Municipal council of Morin-Heights, held at the Council Room, 567, Village, on Wednesday, December 12th, 2018 at which were present:

Councillor Claude P. Lemire
Councillor Leigh MacLeod
Councillor Louise Cossette
Councillor Jean-Pierre Dorais

forming quorum under the chairmanship of Mayor Timothy Watchorn.

Councillors Peter MacLaurin and Jean Dutil are absent.

The Director general, Mr. Hugo Lépine is present.

At 7:34 p.m., the Mayor states quorum, and Council deliberates on the following dossiers.

332.12.18 ADOPTION OF THE AGENDA

It is proposed by Councillor Louise Cossette
And unanimously resolved by all councillors:

That Council adopt the agenda as presented by Director general.

AGENDA

- | | | |
|---|---|--|
| 1 | | Opening of the council meeting |
| 2 | | Adoption of the agenda |
| 3 | | Administration |
| 3 | 1 | Approval of the minutes |
| 3 | 1 | 1 Regular meeting of November 14 th , 2018 |
| 3 | 1 | 2 Minutes of the latest town planning advisory committee meeting |
| 3 | 2 | Finances |
| 3 | 2 | 1 Expense statement |
| 3 | 2 | 2 Statement of financial activities to November 30 th , 2018 |
| 3 | 2 | 3 Director general's monthly report |
| 3 | 2 | 4 2019 council meeting calendar |
| 3 | 2 | 5 Approval of expenses within the Public works assistance program |
| 3 | 2 | 6 Loan from the Municipality's operating fund |
| 3 | 2 | 7 Director general's report regarding the use of delegated power |
| 3 | 3 | Correspondence |
| 3 | 4 | Personnel |
| 3 | 4 | 1 Presentation of the elected representative's pecuniary interest declarations |
| 3 | 5 | Resolutions |
| 3 | 5 | 1 Modification of the Municipality's line of credit |
| 3 | 5 | 2 Modification to resolution 265.10.17 regarding the intermunicipal agreement for the completion of Vélocité |
| 3 | 5 | 3 Participation to the committee responsible for studying the geomatic development at the MRC |
| 3 | 5 | 4 Contract for the purchase of streetlights, Balmoral area |
| 3 | 5 | 5 Contract for the installation of streetlights, Balmoral area |
| 3 | 5 | 6 Municipality allied against conjugal violence |
| 3 | 6 | By-laws |
| 3 | 6 | 1 Notice of motion and presentation of draft By-law (560) respecting the remuneration of municipal affairs |
| 4 | | PUBLIC SAFETY |

Municipality of Morin-Heights

4	1	Department Reports
4	1	1 Monthly report from the Director
4	1	2 SQ police department's activity report
4	2	Personnel
4	2	1 Hiring of new firefighters
4	3	Resolutions
4	3	1 Modification to the regional fire safety mutual assistance program
4	4	By-laws
5		PUBLIC WORKS
5	1	Monthly report from the Director
5	2	Personnel
5	2	1 Disciplinary action regarding a labourer-operator
5	3	Resolutions
5	4	By-laws
5	5	Report regarding petitions and requests
6		URBANISM, ENVIRONMENT AND LAND DEVELOPMENT PLANNING
6	1	Report from the Director
6	2	Personnel
6	3	Resolutions
6	3	1 Minor derogation – 61, rue de l'Inuit
6	3	2 Minor derogation – 90, rue Corbeil
6	3	3 Toponymy – Havre du Balmoral residential project
6	4	By-laws
6	5	Report regarding permits and certificates
7		RECREATION, OUTDOOR NETWORK AND COMMUNITY SERVICES
7	1	Report from the Director
7	1	1 Report from the Director, parks and outdoor network
7	2	Personnel
7	2	1 Contract renewal for Mrs. Karine Daoust
7	2	2 Hiring of patrollers-attendants for the 2018-2019 cross-country ski season and trails
7	2	3 Hiring of a principal skating rink supervisor for the 2018-2019 season
7	3	Resolutions
7	3	1 Rental agreement for the Morin-Heights Elementary school premises
7	3	2 Granting of a bursary within the Politique sur l'excellence de la jeunesse – volet sportif
7	3	3 2018-2019 skating rink maintenance contract
7	4	By-laws
8		NEW BUSINESS
9		QUESTION PERIOD
10		END OF MEETING

333.12.18 MINUTES OF THE REGULAR MEETING OF NOVEMBER 14TH, 2018

The minutes of the regular meeting of November 14th, 2018 were given to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Leigh MacLeod
And unanimously resolved by all councillors:

That Council adopt the minutes of the regular meeting of November 14th, 2018.

334.12.18 MINUTES OF THE LATEST TOWN PLANNING ADVISORY COMMITTEE MEETING

The Director general presents the minutes of the latest town planning advisory committee meeting of November 27th, 2018;

It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

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THAT Council accept the minutes of the latest town planning advisory committee meeting of November 27th, 2018 and make the pertinent recommendations.

335.12.18 EXPENSE STATEMENT

The list of accounts payable and accounts paid during the month of November 2018 was given to Council members by means of the electronic assembly as well as the list of authorized expenses as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

Councillor Claude P. Lemire studied the dossiers.

It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

That Council approve the accounts as detailed on the lists presented.

Expense statements from November 1st to 30th, 2018	
Accounts to be paid	\$ 418,519.30
Accounts paid in advance	\$ 1 047 050.34
Total purchases	\$ 1 465 569.64
Direct bank payments for the month	\$ 9 797.62
Total expenses	\$ 1 475 367.26
Net salaries	\$ 140 920.82
GRAND TOTAL (to November 30th, 2018)	\$ 1 616 288.08

The Mayor and the Director general are authorized to make the payments.

336.12.18 STATEMENT OF FINANCIAL ACTIVITIES TO NOVEMBER 30TH, 2018

The Director general presents Council who acknowledges receipt of the statement of financial activities to November 30th, 2018.

337.12.18 DIRECTOR GENERAL'S REPORT

The Director general presents council, who acknowledge receipt, of the follow-up on current dossiers.

338.12.18 2019 COUNCIL MEETING CALENDAR

Considering Article 148 of the *Quebec Municipal Code* stipulates, at the beginning of each civil year, Council must establish the calendar of its regular sittings for the year, by setting the date and time for each sitting;

Consequently,

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That the following calendar be adopted with regards to the holding of the municipal council's regular sittings for 2019 which will be held on Wednesday and will begin at 7:30 p.m.:

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January 16	July 10
February 13	August 14
March 13	September 11
April 10	October 9
May 8	November 13
June 12	December 11

That a public notice with the contents of the following calendar be published by the Director general and Secretary-treasurer, in accordance to the Municipal Code.

**339.12.18 APPROVAL OF EXPENSES WITHIN THE PUBLIC
WORKS ASSISTANCE PROGRAM**

WHEREAS during the Fall of 2018, the municipality proceeded with road reconstruction work over a length of 300 meters on chemin du Village;

WHEREAS the municipality has taken note of the terms for applying the 'Specific Improvement project' section of the (PAV) Local road improvement program, which financed part of the above mentioned work;

WHEREAS the rendering of accounts form V-0321 was duly completed;

WHEREAS the rendering of accounts or pertinent cost are admissible to the PAV;

WHEREAS the roads network for which a request for financial assistance was granted is of municipal jurisdiction and admissible to the PAV;

It is proposed by Councillor Louise Cossette

IT IS RESOLVED:

TO APPROVE the expenses in the amount of \$ 93,559 regarding the improvement work which was done and pertinent admissible costs specified in the V-0321 form, in accordance to the requirements of the Quebec minister of transport.

340.12.18 LOAN FROM THE MUNICIPALITY'S OPERATING FUND

WHEREAS THAT certain investment projects have been approved and authorized within the 2018 financial year and after the adoption of the 2018 budget or pertinent borrowing by-laws;

CONSIDERING certain investments have been considered as being necessary and pertinent and that were added to many projects which are underway;

CONSIDERING By-law (377) regarding the operating fund;

It is proposed by Councillor Jean-Pierre Dorais

IT IS RESOLVED:

THAT the preamble forms an integral part hereof.

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TO AUTHORIZE a loan of \$ 95,500 to the Operating fund in order to provide for the financing of certain additional fixed asset projects and equipment in the 2018 financial year, to be reimbursed over a period of ten (10) years.

341.12.18 DIRECTOR GENERAL'S REPORT REGARDING THE USE OF DELEGATED POWER

The director general presents his report regarding the use of delegated power as per By-law (538) regarding the budgetary control regulations and delegation of expenses.

CORRESPONDENCE

Council acknowledges receipt of the letters presented to its members for the month of November 2018 by means of the electronic assembly. The Director General will take action and follow up, if necessary.

342.12.18 PRESENTATION OF THE ELECTED REPRESENTATIVE'S PECUNIARY INTEREST DECLARATIONS

The Director general presents Council, who acknowledge receipt of the declarations of pecuniary interests in accordance to the provisions of the Referendums and elections in municipalities Act for 2019 from all council members: Mayor Timothy Watchorn and councillors Louise Cossette, Leigh MacLeod, Peter MacLaurin, Jean Dutil, Jean-Pierre Dorais and Claude P. Lemire.

343.12.18 MODIFICATION OF THE MUNICIPALITY'S LINE OF CREDIT

WHEREAS the municipality financed, in cash, many investments over the last financial years ;

TAKING INTO ACCOUNT the financial needs for the next three months;

It is proposed by Councillor Claude P. Lemire

AND RESOLVED:

THAT the preamble forms an integral part hereof;

TO AUTHORIZE the presentation of an increase request for the municipality's line of credit in the amount of \$ 1 000,000 (temporary loan from account number 482 044) with the financial institution;

TO AUTHORIZE the mayor and Director general and they are hereby authorized to sign, for and in the municipality's name, any document pertaining to the present.

344.12.18 MODIFICATION TO RESOLUTION 265.10.17 REGARDING THE INTERMUNICIPAL AGREEMENT FOR THE COMPLETION OF VÉLOCITÉ

WHEREAS resolution 265-10-17 authorizing the conclusion of an intermunicipal agreement with the MRC des Pays-d'en-Haut regarding the Vélocité footbridge and its financing;

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WHEREAS this resolution must be completed in order to provide for financing in the amount of 20% from the Municipality within this intermunicipal agreement;

It is proposed by Councillor Louise Cossette

AND IT IS RESOLVED:

That the preamble form an integral part hereof;

TO MODIFY resolution 265-10-17 for the addition of the following, after the second paragraph:

« That this share be paid for from the municipality's Parks and green space fund ; »

345.12.18 PARTICIPATION TO THE COMMITTEE RESPONSIBLE FOR STUDYING THE GEOMATIC DEVELOPMENT AT THE MRC

CONSIDERING the 'Preliminary study report regarding the regional geomatic study group' presented at a director generals meeting at the MRC ;

CONSIDERING that while preparing this report, the project manager met with all municipalities in order to find out the status of each municipality with regards to geomatics;

CONSIDERING this report recommends the creation of a geomatic service at the MRC in order to meet the needs of municipalities and the MRC;

CONSIDERING that during this meeting, the administrators in attendance estimated that it would be pertinent to study this opportunity more precisely in order to present a formal proposal to the council of mayors in 2019;

CONSIDERING that during the meeting, it was convened to form a committee to develop this idea should the municipalities show interest in developing such a project;

It is proposed by Councillor Louise Cossette

AND RESOLVED:

TO DEMONSTRATE to the MRC, the municipality's interest in participating in the committee which will be responsible for studying the regional development geomatic service and authorize the general management or its representative to participate in the committee's said meeting.

346.12.18 CONTRACT FOR THE PURCHASE OF STREETLIGHTS – BALMORAL AREA

Considering the administration has asked the following companies for offers for the purchase of streetlights for the Balmoral area;

Bralco Électrique Inc.	Éclairage Cyclone
Guillevin Intl.	Ford Électrique
Franklin Empire	Westburne

Considering the municipality has received the following offers:

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NAME	Unit price	Total (taxes inc.)
Westburne	2 555 \$	47 001,78 \$
Guillevin Int'L	2 316,90 \$	42 806,58 \$
Franklin Empire		48 657,42 \$

Considering the credits are provided for in borrowing by-law (556) regarding lighting in the Balmoral area;

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That Council grant the contract to Guillevin International for the purchase of streetlights for the Balmoral area, for a total amount of \$ 42,806.58, including taxes.

347.12.18 CONTRACT FOR THE INSTALLATION OF STREETLIGHTS – BALMORAL AREA

Considering the administration has asked the following companies for offers for the installation of streetlights for the Balmoral area;

Cyclone Lighting	Entreprise d'électricité Laroche
Lumidaire Inc.	Mari-Max électrique

Considering the municipality has received the following offers:

NAME	PRICE Per unit	PRICE (including taxes)
Lumidaire Inc.	\$ 65.00	\$ 13,195.68

Considering the credits are provided for in borrowing by-law (556) regarding lighting in the Balmoral area;

It is proposed by Councillor Jean-Pierre Dorais
And unanimously resolved by all councillors:

That Council grant the contract to Lumidaire Inc. for the installation of streetlights for the Balmoral area, for a total amount of \$ 13,195.68, including taxes.

348.12.18 MUNICIPALITY ALLIED AGAINST CONJUGAL VIOLENCE

WHEREAS the *Charter of human rights and freedoms* recognizes that every human has a right to life and to personal security, inviolability and freedom (article 1);

WHEREAS it is within this private sphere that this right is the most threatened for women and, in 2014, Quebec police departments have registered 18,746 cases of infringements against a person within a conjugal context;

WHEREAS since 1995, Quebec introduced an intervention policy pertaining to conjugal violence;

WHEREAS there is a large consensus favoring equality between men and women;

WHEREAS despite efforts made, conjugal violence still exists and constitutes a constraint to reach equality;

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WHEREAS within the 12 days of action to eliminate violence against women, from November 25th to December 6th, actions were held throughout Quebec;

WHEREAS as local government, there is a need to support efforts made by the Group of housing for women who fall victim to conjugal violence and housing members to sensitize citizens against conjugal violence;

It is unanimous,

AND RESOLVED:

THAT the preamble forms an integral hereof;

TO PROCLAIM the Municipality of Morin-Heights allied against conjugal violence.

A.M. 14.12.18 NOTICE OF MOTION AND PRESENTATION OF DRAFT BY-LAW (560) RESPECTING THE REMUNERATION OF ELECTED MUNICIPAL OFFICERS

Notice of motion is given by councillor Jean-Pierre Dorais that By-law (560) respecting the remuneration of elected municipal officers will be presented at a future council meeting.

As requested by Councillor Jean-Pierre Dorais, the Director general reads the draft by-law as stipulated in Chapter 2 in accordance to Article 8 of the Act respecting the remuneration of elected municipal officers and specifies the subject of said project's financial involvement.

Draft by-law (560) regarding the salaries of elected representatives is presented to Council forthwith.

349.12.18 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents council, who acknowledge receipt of, the monthly report for the month of November from the Director, Fire department and the list of authorized expenses for the month as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

350.12.18 SQ POLICE DEPARTMENT'S ACTIVITY REPORT

The Director general presents council who acknowledge receipt of the Sûreté du Québec's November 2018 report as well as the statistics regarding the number of infringements issued.

351.12.18 HIRING OF NEW FIREFIGHTERS

CONSIDERING the fire department's needs;

WHEREAS THAT the Fire department, in accordance to the policies in effect and to the firefighter's collective agreement, proceeded with a call for candidacies to fill available and vacant part time and on-call positions;

CONSIDERING THAT the selection committee, comprised of the director general, the director and assistant-director of the fire department, proceeded with the analysis of candidacies received and to the pertinent interviews;

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CONSIDERING the selection committee's report and recommendation;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO PROCEED with the hiring of Mr. Alex Martin and Dominic Pomerleau as part-time, on-call firefighters at the conditions stipulated in the policies in effect and pursuant to the terms of the collective agreement in effect for the Municipality's firefighters;

TO MANDATE the Director of finance and the Director of the Fire department to follow-up with this dossier.

352.12.18 MODIFICATION TO THE REGIONAL FIRE SAFETY MUTUAL ASSISTANCE AGREEMENT

WHEREAS, in March 2013, the MRC council accepted the sharing of specialized services (enclosed space, off-road rescue, nautical and high-rise rescue) and pricing integrating addenda 2 to the fire safety mutual assistance agreement;

WHEREAS the evolution of services and the need to review;

WHEREAS the fire safety committee (CSI) recommendation made to the MRC des Pays-d'en-Haut council in order to modify the pricing listed in the off-road rescue (winter/summer) chart;

WHEREAS the MRC des Pays-d'en-Haut council's resolution, CM 351-11-18 specifies:

- TO ACCEPT the addition of « pricing within the MRC » for off-road rescue (winter/summer);
- TO MODIFY the pricing listed in the off-road rescue (winter/summer) chart in Addenda 2 of the agreement, as presented.

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO ACCEPT the addition of « pricing within the MRC » for off-road rescue (winter/summer);

TO AUTHORIZE the mayor and the director general and they are hereby authorized to sign « addenda no 2 (specialized services)/ fire safety regional mutual assistance agreement ».

353.12.18 MONTHLY REPORT FROM THE DIRECTOR, SERVICE DES TRAVAUX PUBLICS

The Director general presents Council, who acknowledge receipt of, the monthly report for the month of November, the list of requests as well as the list of expenses authorized during the month of November 2018 as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

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**354.12.18 DISCIPLINARY ACTION REGARDING A LABOURER
- OPERATOR**

CONSIDERING the recommendations in the director general's report pertaining to a labourer-operator within the Public works department following a series of incidents;

CONSIDERING THAT disciplinary measures are required;

TAKING INTO ACCOUNT the specified employee's dossier;

It is proposed by Councillor Jean-Pierre Dorais

AND IT IS RESOLVED:

That the preamble form an integral part hereof;

TO SUSPEND the employee specified in the director general's report, without pay, for a period of two (2) days.

355.12.18 REPORT REGARDING PETITIONS AND REQUESTS

The Director general presents Council who acknowledge receipt, of summary report regarding petitions and requests to December 6th, 2018.

356.12.18 MONTHLY REPORT

The Director general presents Council, who acknowledge receipt of, the monthly report for November 2018 from the Director of the Urbanism, Environment and Land development as well as the list of authorized expenses as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

357.12.18 MINOR DEROGATION – 61, RUE DE L'INUIT

- The president of the assembly opens the consultation meeting regarding the minor derogation at 7:59 p.m.;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated November 27th, 2018 be heard in this dossier. The meeting ends at 8:04 pm.;

CONSIDERING a second request for minor derogation to Zoning by-law 416 aimed at reducing the rear set-back from the lake and the reduction of the depth of the riparian protection strip in order to rebuild a new a new residence at the existing building for the property located at 61, rue de l'Inuit was submitted and presented;

CONSIDERING the urbanism regulation minor derogations by-law (459);

WHEREAS the Planning advisory committee studied the request and recommends Council's approval of the derogation request;

WHEREAS a public notice was given in conformity to the law;

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It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

THAT Council approve the requested derogation, specifically to reduce the rear set-back from a lake of 20 meters to 8,45 meters for the new section of the building to allow for the reconstruction of an attached gallery, under the following conditions:

- Be implanted at a minimum distance of ten (10) meters from the high waterline and not at 8,57 meters as requested;
- Have a maximum width of 4.9 meters (16') and a maximum depth of 9.1 meters (30');
- Be built on pillars;
- Not be covered;

For the building identified as 61, rue de l'Inuit, lot 3 737 794, as indicated on the draft implementation plan prepared by surveyor Gabriel Lapointe, minute 2861.

358.12.18 MINOR DEROGATION – 90, RUE CORBEIL

- The president of the assembly opens the consultation meeting regarding the minor derogation at 8:04 p.m.;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated November 27th, 2018 be heard in this dossier. The meeting ends at 8:07 p.m.;

CONSIDERING a request for minor derogation to Zoning by-law 416 aimed at reducing the front set-back for a garage, reduction of the set-back of a lake for a veranda and increase of the multiple encroachment in the set-back from a lake for a veranda and to increase the multiple encroachment within the set-back of a lake and the shore for stairs, a gallery and a basement entrance was submitted to legalise these structures for the property located at 90, rue Corbeil was submitted and presented;

CONSIDERING the urbanism regulation minor derogations by-law (459);

WHEREAS the Planning advisory committee studied the request and recommends Council's approval of the derogation request;

WHEREAS a public notice was given in conformity to the law;

It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

THAT Council approve the requested derogation, specifically to reduce the front set-back from 7,5 meters to 5,35 meters for the detached garage in the front yard, to reduce the set-back of a lake from 20 meters to 15,85 meters for a four-season veranda and increase the encroachment within the set-back of a lake and from the shore from 1,5 meters to 6.78 meters (13.22 meters instead of 18.5 meters) for the stairs, 9.52 meters (10,48 meters instead of 18.5 meters) for the stairs, 9.52 meters (10,48 meters instead of 18.5 meters) for the gallery and 7.74 meters (12.26 meters instead of 18.5 meters) for the basement entrance for the building identified as 90, rue Corbeil, lot 3 738 309, as shown on surveyor Sylvie Filion's plan, minute 5918.

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359.12.18 TOPONYMY – HAVRE DU BALMORAL PROJECT

Considering the developer's third request regarding the naming of a new private road in the Havre du Balmoral residential project;

Considering the developer proposed the following names: rue de la Baie, rue de la Halte and rue du Paradis ;

Considering that after discussions and research, the members propose the use of a synonym for the name 'Halte' in French, be 'Escale' because, according to the Directory of toponyms of the city of Quebec, the city of Quebec's web site, a 'rest stop' (Halte in French) constitutes a time to stop and rest, when walking or travelling. This is also a place for a 'stopover' (Escale in French);

It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

That the odonym "rue de l'Escale", be approved and submitted to the Commission de toponymie du Québec for approval, as shown on the presented plan.

360.12.18 REPORT REGARDING PERMITS AND CERTIFICATES

The Director general presents Council who acknowledge receipt, of report regarding permits and certificates to December 6th, 2018.

361.12.18 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents Council, who acknowledge receipt of, the monthly report prepared by the Interim Director of the Recreation and culture department, the financial statements pertaining to the volunteers' party and Mr. Y. Desmarais' retirement party as well as the list of authorized expenses during the month of November 2018 as per By-law (538) pertaining to regulations regarding budgetary control and the delegation of expenses.

362.12.18 MONTHLY REPORT FROM THE DIRECTOR, PARKS AND OUTDOOR NETWORK

The Director general presents Council, who acknowledge receipt of the November 2018 monthly report prepared by the Director, outdoor network.

363.12.18 CONTRACT RENEWAL FOR MRS. KARINE DAOUST

WHEREAS THAT Mrs. Karine Daoust's contract ended last November 30th;

WHEREAS THAT reasons which justified her hiring are still present;

WHEREAS THAT there is a need to renew Mrs. Daoust's contract for an additional period of six months;

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It is proposed by Councillor Louise Cossette

AND RESOLVED:

THAT the preamble form an integral part hereof;

TO RENEW Mrs. Karine Daoust's contract for an additional period of two months, specifically until May 31st, 2019 under the same terms.

364.12.18 HIRING OF PATROLLERS-ATTENDANTS FOR THE 2018-2019 CROSS-COUNTRY SKI SEASON AND TRAILS

WHEREAS the Municipality's 2018 budget;

WHEREAS the hiring of patrollers is necessary for the cross-country ski and recreational trails ;

WHEREAS the recommendation from the Interim Director of the Recreation, culture and community life department and the director general;

CONSIDERING the Remuneration policy for employees of the Recreation, culture and community life department;

It is proposed by Councillor Leigh MacLeod

AND RESOLVED:

That the preamble form an integral part hereof.

TO PROCEED with the hiring of following persons as patrollers-attendants for the cross-country ski for the 2018-2019 season at the salary stipulated in 2018 and 2019, as of January 1st, 2019 for this position as per the parameters defined in the pertinent policy:

Mrs. Brigitte Vassade, Sylvia Fendle, Monique Roy, Carole Dumoulin, Stéphanie Renaud, Camille Chagnon and Caithlin Power;

Mr. Normand Forget, Rick Nesbitt, Darren Green, Adrien Horn, Gael Chiron and Normand Bouillon.

365.12.18 HIRING OF A MAIN SKATING RINK SUPERVISOR FOR THE 2018-2019 SEASON

WHEREAS the Municipality's 2018 budget;

WHEREAS the hiring of a skating rink supervisor is required in order to operate the skating rink;

WHEREAS the recommendation from the from the Interim Director of the Recreation, culture and community life department and the director general;

CONSIDERING the Remuneration policy for employees of the Recreation, culture and community life department;

It is proposed by Councillor Leigh MacLeod

AND RESOLVED:

THAT the preamble form an integral part hereof;

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TO PROCEED with the hiring of Keith Turcotte as principle supervisor of the skating rink for the 2018-2019 season at the salary stipulated in 2018 and 2019 as of January 1st, 2019 for this position.

**366.12.18 RENTAL AGREEMENT FOR THE MORIN-HEIGHTS
ELEMENTARY SCHOOL PREMISES FOR 2018-2019**

CONSIDERING the Municipality intends on using the premises and installations at the Morin-Heights Elementary School in order to offer various recreational activities;

WHEREAS that for many years, the Municipality and the Sir Wilfrid Laurier School Board have maintain excellent relations;

CONSIDERING THAT both parties would like to renew the agreement that has been in effect for many years, under the same terms;

It is proposed by Councillor Leigh MacLeod

AND RESOLVED:

THAT the preamble forms an integral part hereof;

TO AUTHORIZE the renewal of the agreement in effect with the Morin-Heights Elementary School for a period of one (1) year for an amount not exceeding \$ 12,000;

TO AUTHORIZE the director general and he is hereby authorized to sign for and in the municipality's name, any document which could be related to this dossier.

**367.12.18 GRANTING OF A BURSARY WITHIN THE POLITIQUE SUR
L'EXCELLENCE DE LA JEUNESSE – VOLET SPORTIF**

CONSIDERING the request for the \$ 300 bursary presented by Raphaëlle Marier for 2018;

CONSIDERING the Policy for youth excellence – sports section;

CONSIDERING the positive recommendation received from the analysis committee created as per this same policy;

It is unanimous,

AND RESOLVED:

THAT the preamble form an integral part hereof;

TO GRANT a bursary of \$ 300 to Mrs. Raphaëlle Marier for 2018;

TO AUTHORIZE the Finance department and the Administration to follow-up with this dossier.

368.12.18 2018-2019 SKATING RINK MAINTENANCE CONTRACT

Considering the contract prepared by the Director, Recreation, culture and community life department;

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Considering that Council grant the contract for the preparation and maintenance of the skating rinks for the 2018-2019 winter and approve the terms;

Considering that the credits are provided for in the current budget;

It is proposed by Councillor Leigh MacLeod
And unanimously resolved by all councillors:

That Council approve the terms of the contract for the preparation and maintenance of the skating rinks which is attached herewith forming an integral part hereof for the 2018-2019 winter for the amount of \$ 14,000, taxes included.

That the Director general be authorized to sign the contract with Mr. Daniel Corbeil.

That the Director general be authorized to make the payments as per the agreement.

QUESTION PERIOD

Council answers questions asked by the public.

369.12.18 END OF THE MEETING

It is proposed by Councillor Claude P. Lemire that the meeting end at 8:37 p.m.

I have approved each and every resolution in these minutes

Timothy Watchorn
Mayor

Hugo Lépine
Director general / Secretary-treasurer

Eighteen people attended the meeting.