#### **PROVINCE OF QUEBEC** ARGENTEUIL COUNTY MRC DES PAYS D'EN-HAUT

#### **MINUTES**

In case of discrepancy, the French version prevails over the English translation.

Minutes of the special session regarding the budget of the Municipal council of Morin-Heights regarding the budget, held at the Community Room, 567, Village, on Wednesday, December 11, 2013 at which were present Councillors Mona Wood, Leigh MacLeod, Claude P. Lemire, Jean-Pierre Dorais, Peter MacLaurin and Jean Dutil, forming quorum under the chairmanship of Mayor Timothy Watchorn.

The Director general, Yves Desmarais, is present.

At 8:30 p.m., the Mayor states quorum, and after a moment of silence, Council deliberates on the dossiers listed on the agenda at the time of its convening.

#### OPENING OF THE MEETING AND STATING OF 256.12.13 QUORUM

Council members recognize having been convened on November 28th, 2013 in accordance to the provisions of Article 152 and following of the Municipal Code.

- 1. Opening of the sitting and stating of quorum
- 2. Presentation of 2014 budget for adoption
- 3. Presentation for adoption of the Capital assets triennial program
- 4. Presentation for adoption of taxation by-law for the year 2014
- 5. Interest and discount rate6. Question period7. End of the meeting

#### 257.12.13 PRESENTATION OF THE 2014 BUDGET FOR ADOPTION

At the Mayor's request, Councillor Claude P. Lemire, Councillor responsible of finance presents the highlights of the budget for the financial year beginning January 1<sup>st</sup>, 2014.

Considering that as per Article 954 and following of the Municipal Code, Council must adopt a budget for the next financial year;

It is proposed by councillor Claude P. Lemire And unanimously resolved by all councillors:

That Council adopt the budget for the financial year beginning January 1<sup>st</sup>, 2014 in the amount of \$ 8 317 066.

(The following charts are only available in French)

	Prévisions budgétaires	
Revenus	2014	
Taxes foncières	5,690,724 \$	
Dettes de secteurs - améliorations locales	415,942 \$	
Taxe d'eau	311,537 \$	
Taxes d'ordures	550,768 \$	
Centre d'urgence 9-1-1	18,400 \$	
En lieu de taxe	37,635 \$	
Ententes déneigement	153,800 \$	
Revenus divers administration	26,500 \$	
Revenus Service Incendie	65,000 \$	
Revenus divers Travaux publics	14,500 \$	
Revenus Service des Loisirs	58,300 \$	
Revenus ski de fond et raquette	108,500 \$	
Permis et certificats	50,425 \$	
Mutations immobilières	407,000 \$	
Fonds parcs, terrains jeux, sablières	20,000 \$	
Constats d'infraction et amendes	43,000 \$	
Intérêts	85,874 \$	
Compensation Pacte Fiscal - TVQ	- \$	
Redevances- matières résiduelles	203,562 \$	
Transferts conditionnels	55,599 \$	
Ajustement	- \$	
Total des revenus	8,317,066 \$	
Conseil	149,347 \$	
Application de la Loi	22,400 \$	
Administration générale	630,637 \$	
Greffe - Élections	- \$	
Évaluation foncière	73,811 \$	
Intérêt , frais de perception, escompte	22,700 \$	
Répartiteur 9-1-1	18,500 \$	
Contribution Sureté du Québec	1,015,405 \$	
Service de Sécurité Incendie	504,222 \$	
Premiers répondants	62,150 \$	
Contrôle des animaux	24,000 \$	
Travaux publics	1,761,784 \$	
Service de déneigement	713,972 \$	
Réseau d'éclairage	29,900 \$	
Transport collectif	24,671 \$	
Réseaux (6) d'eau potable	311,537 \$	
Matières résiduelles ultimes	397,918 \$	
Collecte sélective	173,561 \$	
Écocentre	151,337 \$	
Cours d'eau - Barrages	20,000 \$	
Urbanisme - Environnement	362,923 \$	
Promotion - publications	109,336 \$	
Subvention organismes locaux	40,800 \$	
Activités récréatives	221,860 \$	
Camp de jour	30,068 \$	
Parcs et terrains de jeux	166,209 \$	
Réseau de ski de fond et raquette	195,227 \$	
Plaisirs d'hiver	8,100 \$	
Bibliothèque	55,383 \$	
Activités culturelles	19,574 \$	
Frais de financement	226,925 \$	
Total des charges	7,544,257 \$	
Remboursement de la dette	674,357 \$	
Disposition d'actif	72	
Activités d'investissement	- \$	
Affectations	98,452 \$	
Total	8,317,066 \$	
Surplus	- \$	

# **258.12.13** PRESENTATION FOR ADOPTION OF CAPITAL ASSETS TRIENNIAL PROGRAM

Considering that in accordance to Article 653 of the Municipal Code, Council must adopt a triennial capital assets program;

It is proposed by councillor Claude P. Lemire And unanimously resolved by all councillors:

That Council adopt a triennial capital assets program for 2014, 2015 and 2016.

INVESTISSEMENTS	ANNÉE	ANNÉE	ANNÉE
	2014	2015	2016
Administration	- \$		
Équipements			30,000.00 \$
Bâtiments - voûte		30,000.00 \$	
Total	- \$	30,000.00 \$	30,000.00 \$
Pompiers	*	00,000.00 \$	σο,σσο.σσ γ
Équipements - habit de			4,500.00 \$
combat	4,500.00 \$	4,500.00 \$	,,
Bâtiments - caserne	, i		100,000.00 \$
Équipements - camion			· · · · · ·
service	3,520.00 \$	3,000.00 \$	
Bornes fontaines			25,000.00 \$
sèches		25,000.00 \$	
Total	8,020.00 \$	32,500.00 \$	129,500.00 \$
Urbanisme-			
<u>Environnement</u>			
Équipements		1,000.00 \$	2,000.00 \$
Sécurisation des			
barrages	20,000.00 \$		
Véhicules	45,000.00 \$		
Total	65,000.00 \$	1,000.00 \$	2,000.00 \$
<u>Loisirs</u>			
Parc Basler		1,000,000.00 \$	
Bâtiments - garage ski	55,000.00 \$		105,000.00 \$
de fond			
Véhicules VTT /			
motoneige	15,000.00 \$		12,000.00 \$
Terrain de soccer			
Parcs			
Acquisition bâtiment			700,000.00 \$
St-Eugène			
Total	70,000.00 \$	1,000,000.00 \$	817,000.00 \$
Culture			
Livres	8,000.00 \$	8,000.00 \$	8,000.00 \$
Bâtiments			
Stationnement de la			
bibliothèque	5,000.00 \$		
Mobilier			
Total	13,000.00 \$	8,000.00 \$	8,000.00 \$
Travaux Publics			
Équipements			
Bâtiments - garage			
municipal		150,000.00 \$	
		, , , , , , , , , , , , , , , , , , , ,	
Renouvellement de la	180,000.00 \$	240,000.00 \$	250,000.00 \$
flotte	,	-,	,
Travaux de voirie	300,000.00 \$	200,000.00 \$	200,000.00 \$
	, +	, , ,	,
Domaine Balmoral	2,400,000.00 \$		
Dollianic DailliOldi	۷,400,000.00 \$		
Total	0.000.000.00	F00 000 00 A	450 000 00 ^
Total	2,880,000.00 \$	590,000.00 \$	450,000.00 \$
Hygiène du milieu			
Réseau Bastien	10,000.00 \$		
Réseau Beaulieu	20,000.00 \$		
Réseau du Village	42,000.00 \$		
Raccordement réseau			
Ski Morin-Heights	1,300,000.00 \$		
Chemin Village			2,000,000.00 \$
Total	1.372.000.00 \$	- \$	2.000.000.00 \$

1,372,000.00 \$ 4,408,020.00 \$

1,661,500.00 \$

2,000,000.00 \$

3,436,500.00 \$

Total

Grand total

FINANCEMENT	ANNÉE	ANNÉE	ANNÉE	
	2014	2015	2016	
<u>Administration</u>				
Fonds général			30,000.00 \$	
Emprunt long terme		30,000.00 \$		
Total	- \$	30,000.00 \$	30,000.00 \$	
<u>Pompiers</u>			·	
Fonds général	8,020.00 \$	32,500.00 \$	4,500.00 \$	
Emprunt long terme			100,000.00 \$	
Affectation du surplus			25,000.00 \$	
Crédit-bail				
Total	8,020.00 \$	32,500.00 \$	129,500.00 \$	
Urbanisme-				
Environnement				
Fonds général		1,000.00 \$	2,000.00 \$	
Emprunt au Fonds de	45,000.00 \$			
roulement				
Affectation du surplus	20,000.00 \$			
Total	65,000.00 \$	1,000.00 \$	2,000.00 \$	
Loisirs				
Fonds général				
Fonds de parc & terrains				
de jeux 8%	55,000.00 \$			
Emprunt long terme		1,000,000.00 \$	805,000.00 \$	
Fonds de roulement	15,000.00 \$		12,000.00 \$	
Subventions				
Crédit-bail				
Total	70,000.00 \$	1,000,000.00 \$	817,000.00 \$	
<u>Culture</u>				
Fonds général	8,000.00 \$	8,000.00 \$	8,000.00 \$	
Emprunt long terme				
Affectation du surplus	5,000.00 \$			
Fonds de roulement				
Total	13,000.00 \$	8,000.00 \$	8,000.00 \$	
Travaux Publics				
Fonds général	300,000.00 \$	200,000.00 \$	200,000.00 \$	
Emprunt long terme		150,000.00 \$		
Subventions				
Fonds de roulement				
Emprunts de secteurs	2,400,000.00 \$			
Crédit-bail	180,000.00 \$	240,000.00 \$	250,000.00 \$	
Total	2,880,000.00 \$	590,000.00 \$	450,000.00 \$	
Hygiène du milieu			•	
Secteurs aqueducs			1,000,000.00 \$	
Fonds général	72,000.00 \$			
Emprunt secteur aqueduc	719,000.00 \$			
Remise taxe essence			1,000,000.00 \$	
(eau potable)			<u> </u>	
Subventions infrastructure	581,000.00 \$			
Total	1,372,000.00 \$	- \$	2,000,000.00 \$	
Grand total	4,408,020.00 \$	1,661,500.00 \$	3,436,500.00 \$	

# **259.12.13** PRESENTATION FOR ADOPTION OF BY-LAW 510-2013 REGARDING TAXATION FOR YEAR 2014

Council members renounce to the reading of the by-law and declare having received, at least 2 days before the present meeting and having read the draft by-law.

The Director general gives a summary of the taxation for 2014.

It is proposed by councillor Peter MacLaurin And unanimously resolved by all councillors:

That Council adopt By-law 510-2013 regarding taxation for 2014 as follows:

### BY-LAW 510-2013 REGARDING TAXATION FOR YEAR 2014

Whereas Council adopted the Municipality's budget for the financial year beginning January 1<sup>st</sup>, 2014 in the amount of \$8,317,066;

Whereas it is necessary to decree the real estate tax and special rates as well as the compensations for the year;

Whereas the Municipality does not intend to take advantage of the provisions of section 111.4 of the Act respecting municipal taxation, LRQ, c. F.2.1 with regards to the variety of real estate tax rates;

Whereas a notice of motion was given at the regular meeting of October 2nd, 2013 by Councillor Claude P. Lemire with the exemption of its reading;

Whereas the costs of residual material pick-up are compensated by the Quebec government as per Law 88;

**CONSEQUENTLY,** it is ordained and statued by by-law number 510-2013 which establishes the tax rates and ordains the levying of taxes for the financial year as follows:

The preamble forms an integral part of the present by-law.

#### **ARTICLE 1 GENERAL TAXES**

#### Article 1.1 General real estate tax

A general real estate tax at the rate of  $0,6899 \, \phi$  per \$ 100 evaluation is charged by the present by-law and will be levied on all of the Municipality's taxable properties as per their valuation as written in the assessment roll in effect.

The general real estate tax is divided as follows:

➢ Opérations courantes: 47,90 ¢
 ➢ Sûreté du Québec 12,31 ¢
 ➢ Service de la dette 06,78 ¢
 ➢ Environnement 02,00 ¢

#### **ARTICLE 2 SERVICE TAXES**

### ARTICLE 2.1 TARIFFS PERTAINING TO MANAGEMENT OF RESIDUAL MATTERS SERVICES

### Article 2.1.1 Tariff relating to residual matters for residential properties

An annual tariff of 189 \$ per occupied residential unit is charged by the present by-law and levied to the owner for the management of household garbage and recycling services.

This tariff is established for the collection of a 360 L bin for ultimate residual matters.

## Article 2.1.2 Tariff relating to residual matters for non-residential properties

An annual tariff per non-residential occupied unit, user of normal collection, is by the present by-law, levied and charged to the owner with regards to the management of household garbage and recycling services.

The annual tariff established as per the number of bins used, up to a maximum of five bins per service, is levied and charged to the owner with regards to the management of household garbage and recycling services.

Ultimate matters	residual	1 <sup>st</sup> bin	\$ 189
matters		2 <sup>nd</sup> bin Each additional bin	\$ 189 \$ 200

### Article 2.1.3 Tariff relating to residual matters for non-residential properties

Non-residential properties that generate a higher number than 5 bins, of either ultimate residual material or recyclables, must be equipped with containers.

Collections are done at the same frequency as the collection for residential properties. Should normal collections be insufficient, the property owner will have to make arrangements with the contractor and pay the excess costs.

An annual tariff established as per the size of the container is levied and charged to the property owner with regards to the management of household garbage and recyclable services.

Ultimate	residual	4 yards	\$ 2 212
matters		8 vards	\$ 3 242

#### Article 2.1.4 Non-residential units which are not serviced

The owner of a commercial, industrial and institutional unit may exempt his property from the service tax if the property owner shows annual contractual proof, before November 1st of each year, with regards to his property obtaining a similar service for the collection of ultimate residual matters and recyclable material for each unit which is not serviced by a private contractor.

Furthermore, the document must indicate the tonnage of ultimate residual matters and recyclables generated per non-residential unit exempt from the tax.

### ARTICLE 2.2 TAXES RELATING TO DRINKING WATER DISTRIBUTION

### Article 2.2.1 Residential tariff

An annual tariff of 303 \$ per occupied unit used for residential purposes, supplied by one of the municipal drinking water distribution networks is by the present by-law levied and charged to the owner.

### Article 2.2.2 Tariffs relating to drinking water for non-residential properties

An annual tariff of \$ 1,045 per occupied unit used for purposes such as hotels, motels, inns and rooming or boarding homes with less than 6 rooms, served by one of the aqueduct networks, is charged by the present by-law and levied to the owner.

An annual tariff of \$ 3,136 per occupied unit used for purposes such as hotels, motels, inns and rooming or boarding homes with more than 6 rooms but less than 12 rooms, served by one of the aqueduct networks, is charged by the present by-law and levied to the owner.

An annual tariff of \$ 4,809 per occupied unit used for purposes such as hotels, motels, inns and rooming or boarding homes with more than 12 rooms, served by one of the aqueduct networks, is charged by the present by-law and levied to the owner.

An annual tariff of \$ 3,750 per occupied unit for purposes such as spas, served by one of the aqueduct networks, is charged by the present bylaw and levied to the owner.

An annual tariff of \$ 200 for any pool served by one of the aqueduct networks is charged by the present by-law and levied to the owner.

An annual tariff of \$1,053 per occupied unit, used for restaurants or caterers, served by one of the aqueduct networks, is by the present bylaw charged and levied to the owner.

An annual tariff of \$ 3,650 per occupied unit used for automatic laundromats or nurseries served by one of the aqueduct networks is charged by the present by-law and levied to the owner.

An annual tariff of \$ 387 per occupied unit for office purposes served by one of the aqueduct networks, is charged by the present by-law and levied to the owner.

An annual tariff of \$ 1,600 per occupied unit for factory or business purposes with more than 20,000 cubic feet, served by one of the aqueduct networks, is charged by the present by-law and levied to the owner.

An annual tariff of \$ 1,053 per occupied unit used for garages, served by one of the aqueduct networks, is charged by the present by-law and levied to the owner.

An annual tariff of \$ 324 per occupied unit used for commercial purposes not specified in the above paragraphs, served by one of the aqueduct networks, is charged by the present by-law and levied to the owner.

#### Article 2.2.3 Tariff per cubic meter for non-residential properties

The owner of a commercial, industrial and institutional unit may exempt his property from the service tax stipulated in Articles 2.2.1 and 2.2.2 by installing, at his own costs, a water meter approved by the Municipality.

In this event, a tariff of \$ 1.75 per cubic meter is levied by the present bylaw and charged to the owner of any non-residential property equipped with a meter which registers the consumption of drinking water. The minimum annual tariff is the same as an unit used for residential purposes.

#### **Article 2.4 TAXATION**

An occupied unit used for many purposes will be charged for each use.

Tariffs for water supply and garbage and recycling collection are charged to the owner of the property which is supplied and are comparable to the real estate tax levied on the property on which they are due.

### ARTICLE 3 INFRASTRUCTURE TAXES ON DRINKING WATER NETWORKS

#### Article 3.1 Village drinking water network

A special tax at the rate of \$ 0,1525 per \$ 100 evaluation is charged by the present by-law and will be levied on all taxable properties served by the Village aqueduct network as per their valuation as written in the assessment roll in effect.

This tax is levied as per borrowing by-laws 221-96, 314, 334, 368, 392, 421, 433 and 451.

#### Article 3.2 Alpino drinking water network

A special tax at the rate of \$0,1252 per \$100 evaluation is charged by the present by-law and will be levied on all taxable properties served by the Alpino aqueduct network as per their valuation as written in the assessment roll in effect.

This tax is levied as per borrowing by-laws 367, 402 and 452.

#### Article 3.3 Beaulieu drinking water network

A special tax at the rate of \$ 0,1757 per \$ 100 evaluation is charged by the present by-law and will be levied on all taxable properties served by the Beaulieu aqueduct network as per their valuation as written in the assessment roll in effect.

This tax is levied as per borrowing by-laws number 366, 404 and 454.

#### Article 3.4 Balmoral drinking water network

A special tax at the rate of \$ 0,0544 per \$ 100 evaluation is charged by the present by-law and will be levied on all taxable properties served by the Balmoral aqueduct network as per their valuation as written in the assessment roll in effect.

This tax is levied as per borrowing by-laws number 400, 444 and 477.

#### Article 3.5 Bastien drinking water network

A special tax at the rate of \$ 0,1974 per \$ 100 evaluation is charged by the present by-law and will be levied on all taxable properties served by the Bastien aqueduct network as per their valuation as written in the assessment roll in effect.

This tax is levied as per borrowing by-laws number 315, 387, 403 and 453.

#### Article 3.6 Salzbourg drinking water network

A special tax at the rate of \$ 0,3752 per \$ 100 evaluation is charged by the present by-law and will be levied on all taxable properties served by the Salzbourg aqueduct network as per their valuation as written in the assessment roll in effect.

This tax is levied as per borrowing by-law number 154-92 modified by 365, 405 and 455.

#### ARTICLE 4 LOCAL IMPROVEMENT TAXES

#### Article 4.1 Municipalisation of Normand road

A special tax at the rate of \$ 3,8488 per meter of frontage is charged by the present by-law and will be levied on all taxable properties who benefit from the road construction work as per the frontage surface area as shown on the assessment roll in effect.

This tax is levied as per borrowing by-law 342 excluding the properties whose owner has paid his share in cash.

### Article 4.2 Municipalisation of des Bouleaux and des Haut-Bois roads

A special tax at the rate of \$ 0,0373 \$ per square meter and at the rate of \$ 4,7597 per meter of frontage is charged by the present by-law and will be levied on all taxable properties that benefit from the roads construction work as per the frontage surface area as shown on the assessment roll in effect.

This tax is levied as per borrowing by-laws 333 and 371 and are excluded, all properties whose owner paid his share in cash.

#### Article 4.3 Municipalisation of Petite-Suisse road

A special tax at the rate of \$ 0,1248 per square meter at the rate of \$ 6,9373 per meter of frontage is charged by the present by-law and will be levied on all taxable properties that benefit from the road construction and paving as per the frontage surface area as shown on the assessment roll in effect.

This tax is levied as per borrowing by-law number 423 and are excluded, all properties whose owner paid his share in cash.

### Article 4.4 Municipalisation of des Huarts and des Outardes roads

A special tax at the rate of \$ 18,2200 per meter of frontage is charged by the present by-law and levied on all taxable properties that benefit from the road construction as per the frontage surface area as shown on the assessment roll in effect.

This tax is levied as per borrowing by-laws number 435 and 456.

#### Article 4.5 Municipalisation of Dwight road

A special tax at the rate of \$ 0,0235 per square meter at the rate of \$ 2,7961 per meter of frontage is charged by the present by-law and will be levied on all taxable properties that benefit from the road construction and paving as per the frontage surface area as shown on the assessment roll in effect.

This tax is levied as per borrowing by-law number 462 and are excluded, all properties whose owner paid his share in cash.

#### Article 4.6 Municipalisation of Lac Théodore road

A special tax at the rate of \$ 403,11 per property is charged by the present by-law and levied on all taxable properties that benefit from the municipalisation of Lac Théodore road.

This tax is levied as per borrowing by-law number 381.

### Article 4.7 Municipalisation of the drinking water network – Bill's Brae and Dionne roads

A special tax at the rate of \$ 444.85 per property is charged by the present by-law and levied on all taxable properties that benefit from the work relating to the municipalisation of the drinking water conduit - Bill's Brae and Dionne roads.

This tax is levied as per borrowing by-law number 359.

#### Article 4.8 Paving of des Cimes road

A special tax at the rate of \$ 228.38 per property is charged by the present by-law and levied on all taxable properties that benefit from the paving work on des Cimes road.

This tax is levied as per borrowing by-law number 427.

#### Article 4.9 Paving of du Sommet road

A special tax at the rate of \$ 263.78 per property is charged by the present by-law and will be levied on all taxable properties that benefit from the paving work on du Sommet road.

This tax is levied as per by-law number 428.

#### Article 4.10 Paving of Domaine Bois du Ruisseau

A special tax at the rate of \$ 248.68 per property is charged by the present by-law on all taxable properties that benefit from the paving work on Bois du Ruisseau, Beausoleil, Montagne and Versant roads.

This tax is levied as per borrowing by-law number 429.

#### Article 4.11 Lac Corbeil dam

A special tax at the rate of \$ 222.90 per property is charged by the present by-law on all taxable properties bordering Lac Corbeil.

This tax is levied as per borrowing by-law 443.

#### Article 4.12 Paving - Doral road

A special tax at the rate of \$ 336.58 per property is charged by the present by-law on all taxable properties that benefit from the paving work on Doral road.

This tax is levied as per borrowing by-law number 476.

### Article 4.13 Lac Alpino dam

A special tax established for each of the five basins which are part by-laws 475 and 485 is charged by the present by-law on all properties as per the value, as shown on the valuation role in effect: Basin 1: 0,0732 \$, Basin 2: 0,1612 \$, Basin 3: 0,2380 \$, Basin 4: 0,4346 \$, Basin 5: 0,7726 \$ per \$ 100 valuation.

#### **ARTICLE 5 OTHER TAXES**

A compensation for municipal services at the rate of 60 ¢ per \$ 100 valuation is charged and levied to the owners of a property mentioned in paragraphs 4, 5, 10 or 11 of Article 204 of the ACT RESPECTING MUNICIPAL TAXATION and at the rate of 60 ¢ per \$100 valuation of property owners aimed at in paragraph 12 of Article 204 of the above mentioned Act, in accordance to Article 205 of said Act.

This compensation is payable and collected at the same time and in the same way as the general real estate tax.

ARTICLE 6 ENTER INTO EFFECT
The present by-law enters into effect as per the Law.
Tim Watchorn Yves Desmarais Mayor Director general
260.12.13 INTEREST AND DISCOUNT RATE
Considering that as per the provisions of Article 681 of the Quebe Municipal Code, Council must decree the applicable interest rate for debts;
Considering Council adopted a by-law allocating a discount for the advance payment of taxes as per Article 1007 of the Municipal Code;
Considering that as per Article 250.1, the Municipality may decree that a penalty be added to the amount of municipal taxes payable;
It is proposed by councillor Jean Dutil And unanimously resolved by all councillors:
That Council decree the following rates until further notice;
Interest rate: 12 % Penalty: 5 % Discount: 1 %
NEW BUSINESS
QUESTION PERIOD
Council answers questions asked by the public.
261.12.13 END OF THE MEETING
The agenda having been exhausted, the special meeting ends at 9:00 p.m.
I have approved each and every resolution in these minutes.
Tim Watchorn Yves Desmarais
Mayor Director general

Secretary-treasurer

Five people attended the meeting.