

## **Municipality of Morin-Heights**

**PROVINCE OF QUEBEC  
ARGENTEUIL COUNTY  
MRC DES PAYS-D'EN-HAUT**

### **MINUTES**

*In case of discrepancy, the French version prevails over the English translation.*

Minutes of the regular session of the Municipal council of Morin-Heights held at Chalet Bellevue at 27, rue Bellevue on Wednesday, March 13<sup>th</sup>, 2024 at which were present:

Councillor Claude P. Lemire  
Councillor Carole Patenaude  
Councillor Louise Cossette  
Councillor Gilles Saulnier  
Councillor Leigh MacLeod

forming quorum under the chairmanship of Mayor Tim Watchorn.

Councillor Peter MacLaurin is absent.

The Director general, Mr. Hugo Lépine is present.

At 19:30, the Mayor states quorum, and Council deliberates on the following dossiers;

#### **78.03.24 ADOPTION OF THE AGENDA**

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It is proposed by Councillor Leigh MacLeod

And unanimously resolved by all councillors:

TO ADOPT the agenda as presented by Director general.

#### **AGENDA**

- 1 OPENING OF THE MEETING AND WORD OF WELCOME**
- 2 ADOPTION OF THE AGENDA**
- 3 APPROVAL OF THE MINUTES**
  - 3 1 Minutes of the regular meeting of February 14<sup>th</sup>, 2024
  - 3 2 Minutes of the Planning advisory committee of February 20<sup>th</sup>, 2024
  - 3 3 Minutes of the Environment advisory committee of February 12<sup>th</sup>, 2024
  - 3 4 Minutes of the Demolition committee meeting of February 14<sup>th</sup>, 2024 adjourned to February 21<sup>st</sup>, 2024
- 4 DIRECTOR GENERAL'S MONTHLY REPORT**
  - 4 1 Report regarding the follow-up of dossiers
  - 4 2 Report regarding the use of delegated power
  - 4 3 Report regarding budgetary transfers
- 5 FINANCES AND ADMINISTRATION**
  - 5 1 Expense statements
  - 5 2 Statement of financial activities
  - 5 3 Human resources

## ***Municipality of Morin-Heights***

- 5 4 By-laws and various resolutions
- 5 4 1 Adjudication of the issuance of banknotes – Renewal of various loans
- 5 4 2 Concordance and short-term resolution regarding a loan by bills in the amount of \$600,500 to be completed on March 20<sup>th</sup>, 2024
- 5 4 3 Sale by mutual agreement of lot 3 736 241, rue Beaulieu
- 5 4 4 Report – Application of By-law (571-2019) regarding contractual management in 2023
- 5 4 5 Mandate to represent the Municipality before the administrative housing Tribunal
- 6 PUBLIC AND FIRE SAFETY**
- 6 1 Director’s monthly report
- 6 2 Sûreté du Québec police department’s activity report
- 6 3 Human resources
- 6 3 1 Hiring – junior firefighter
- 6 4 By-laws and various resolutions
- 7 PUBLIC WORKS AND INFRASTRUCTURES**
- 7 1 Director’s monthly report
- 7 2 Public works, buildings and facilities
- 7 2 1 Contract – Janitorial services – Chalet Bellevue
- 7 2 2 Contract – 2024 and 2025 pavement marking services
- 7 2 3 Temporary acceptance – Paving work on chemin du Village (between Carver and Route 364)
- 7 2 4 Final acceptance – PAVL 2022 – Paving repairs on Rang 2, Bélisle, Lakeshore, Christieville and Groulx
- 7 2 5 Contract – Supply of asphalt for 2024
- 7 3 Environmental hygiene
- 7 3 1 Selection of the residual materials collection method for certain municipal roads
- 7 4 Report regarding the treatment of petitions and requests
- 7 5 Human resources
- 7 5 1 End of probation – Jonathan Charbonneau-Roy
- 7 6 By-laws and various resolutions
- 7 6 1 Notice of motion and presentation of draft by-law (751-2024) providing financing for the repairs to a section of chemin Watchorn and decree of a loan for this purpose
- 8 URBANISM AND ENVIRONMENT**
- 8 1 Director’s monthly report
- 8 2 Report regarding permits and certificates
- 8 3 Animal protection and control society’s activity report
- 8 4 Minor exemption and SPAIP
- 8 4 1 Minor exemption – 37, rue Clover Leaf
- 8 4 2 Minor exemption – 49, rue Dwight
- 8 4 3 SPAIP – Lot 3 206 809, chemin du Lac-Noiret
- 8 4 4 SPAIP – Lot 3 738 321, chemin Forest Hill
- 8 5 Human resources
- 8 6 By-laws and various resolutions
- 9 RECREATION, CULTURE AND COMMUNITY LIFE**
- 9 1 Director’s monthly report
- 9 2 Recreation
- 9 3 Culture
- 9 3 1 Tabling – Report on the public consultation regarding By-law (752-2024) to recognize the Trinity Anglican church and its cemetery as a local cultural heritage
- 9 4 Outdoor network
- 9 5 Events
- 9 5 1 Special traffic and parking measures for PENTAPIC 2024

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9	6	Human resources
9	6	1 Hiring of an attendant, customer service agent and supervisor
9	7	By-laws and various resolutions
10		<b>MONTHLY CORRESPONDENCE</b>
11		<b>COUNCILLORS' DECLARATION</b>
12		<b>MAYOR'S REPORT</b>
13		<b>QUESTION PERIOD</b>
13	1	Oral questions and answers
13	2	Written questions and answers
		<b>END OF THE MEETING</b>

**79.03.24** MINUTES OF THE REGULAR MEETING OF FEBRUARY 14<sup>TH</sup>,  
2024

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The minutes of the regular meeting of February 14<sup>th</sup>, 2024 were notified to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Gilles Saulnier  
And unanimously resolved by all councillors:

TO ADOPT the minutes of the regular meeting of February 14<sup>th</sup>, 2024;

**80.03.24** MINUTES OF THE PLANNING ADVISORY COMMITTEE  
MEETING OF FEBRUARY 20<sup>TH</sup>, 2024

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The Director general presents the minutes of the latest Planning advisory committee meeting of February 20<sup>th</sup>, 2024 via the electronic file;

It is proposed by Councillor Carole Patenaude  
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest Planning advisory committee meeting of February 20<sup>th</sup>, 2024 and make the pertinent recommendations.

**81.03.24** MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE  
MEETING OF FEBRUARY 12<sup>TH</sup>, 2024

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The Director general presents the minutes of the latest Environment advisory committee meeting of February 12<sup>th</sup>, 2024 via the electronic file;

It is proposed by Councillor Gilles Saulnier  
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest Environment advisory committee meeting of February 12<sup>th</sup>, 2024 and make the pertinent recommendations.

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**82.03.24** MINUTES OF THE DEMOLITION COMMITTEE MEETING  
OF FEBRUARY 14<sup>TH</sup>, ADJOURNED TO FEBRUARY 21<sup>ST</sup>, 2024

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The Director general presents the minutes of the demolition committee meeting of February 14<sup>th</sup> adjourned to February 21<sup>st</sup>, 2024;

It is proposed by Councillor Carole Patenaude  
And unanimously resolved by all councillors:

TO ADOPT the minutes of the demolition committee meeting of February 14<sup>th</sup> adjourned to February 21<sup>st</sup>, 2024 and make the pertinent recommendations.

**83.03.24** DIRECTOR GENERAL'S MONTHLY REPORT

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The Director general presents his monthly follow-up report as well as the report regarding the use of delegated power as per By-law (577-2019) regarding financial administration.

**84.03.24** REPORT REGARDING THE FOLLOW-UP OF DOSSIERS

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The Director general presents his monthly activities report.

**85.03.24** REPORT REGARDING THE USE OF DELEGATED POWER

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The Director general presents his monthly report regarding the use of his delegated power in accordance to Article 11 of By-law (577-2019) regarding financial administration.

**86.03.24** REPORT REGARDING BUDGETARY TRANSFERS

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In accordance to By-law (577-2019) regarding financial administration, the Director general presents last month's report regarding budgetary transfers.

**87.03.24** EXPENSE STATEMENT

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The list of accounts payable and accounts paid during the month of February 2024 was given to Council members by means of the electronic assembly as well as the list of authorized expenses for the month as per By-law (577-2019) regarding financial administration.

## **Municipality of Morin-Heights**

Councillor Claude P. Lemire studied the dossier.

It is proposed by Councillor Claude P. Lemire  
And unanimously resolved by all councillors:

TO APPROVE the accounts as detailed on the lists presented.

<b>Expense statements from February 1<sup>st</sup> to 29<sup>th</sup>, 2024</b>	
Purchases of the month	\$ 1 556,012.00
Total supplier purchases	\$ 1 556,012.00
Direct bank payments	\$ 4,362.00
Sub-total – purchases and direct payments	\$ 1 560,374.00
Net salaries	\$ 244,663.00
<b>GRAND TOTAL (February 2024)</b>	<b>\$ 1 805,037.00</b>

*Mayor Timothy Watchorn has denounced his employment with the company 9129-6558 Québec Inc. – known as David Riddell Excavation / Transport, has refrained from voting, left the premises during deliberations and has not taken part in the discussions regarding the dossier pertaining to the company.*

TO AUTHORIZE the Mayor and the Director general are authorized to make the appropriate payments;

### **88.03.24 STATEMENT OF FINANCIAL ACTIVITIES**

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The Director general presents Council who acknowledges receipt of the statement of financial activities to February 29<sup>th</sup>, 2024 and comments on them.

### **89.03.24 ADJUDICATION OF THE ISSUANCE OF BANKNOTES – RENEWAL OF VARIOUS LOANS**

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WHEREAS the provisions of articles 1065 and following of the Municipal Code (RLRQ., ch. C-27.1) and the Act respecting municipal debts and loans (RLRQ., ch. D-7);

WHEREAS the Director General may award the contract hereinafter referred to in accordance with Section 40.3 of By-law (577-2019) respecting financial administration;

WHEREAS, in accordance with borrowing by-laws numbers 554-2018 (Which decrees the 2018 road works), 668-2023 (Providing for the financing of road works in 2023 and decreeing a loan accordingly), the Municipality wishes to issue a series of notes, one note per term;

WHEREAS the Municipality has requested, in this regard, through the electronic system « Service d'adjudication et de publication des résultats de titres d'emprunts émis aux fins du financement municipal », bids for the sale of a note issue, dated March 20<sup>th</sup>, 2024, in the amount of \$600,500;

## **Municipality of Morin-Heights**

WHEREAS following the public call for tenders for the sale of the above-mentioned issue, the ministère des Finances received three compliant bids, the whole in accordance with Section 1066 of the Municipal Code of Québec (RLRQ, chapter C 27.1) and the resolution adopted under this section;

1. Banque Royale du Canada		
47 400 \$	4,67000 %	2025
49 800 \$	4,67000 %	2026
52 400 \$	4,67000 %	2027
55 200 \$	4,67000 %	2028
395 700 \$	4,67000 %	2029
Price : 100,00000	True cost : 4,67000 %	

2. Caisse Desjardins de la Vallée des Pays-d'en-Haut		
47 400 \$	4,68000 %	2025
49 800 \$	4,68000 %	2026
52 400 \$	4,68000 %	2027
55 200 \$	4,68000 %	2028
395 700 \$	4,68000 %	2029
Price : 100,00000	True cost : 4,68000 %	

3. Financière Banque Nationale Inc.		
47 400 \$	4,95000 %	2025
49 800 \$	4,75000 %	2026
52 400 \$	4,50000 %	2027
55 200 \$	4,35000 %	2028
395 700 \$	4,30000 %	2029
Price: 98,70200	True cost : 4,69947 %	

WHEREAS the results of the actual cost calculation indicate that the bid submitted by the firm Banque Royale du Canada is the most advantageous;

It is proposed by Councillor Claude P. Lemire  
and unanimously resolved

THAT the preamble to the present resolution form an integral part of it as if it were reproduced here in its entirety;

THAT the Municipality of Morin-Heights accept the offer made to it by Banque Royale du Canada for its loan by notes dated March 20<sup>th</sup>, 2024, in the amount of \$600,500 made in accordance with borrowing by-laws numbers 554-2018 and 668-2023. These notes are issued at a price of 100,00000 for each \$100.00 face value of the notes, maturing in a series of five (5) years.

THAT the notes, principal and interest, be payable by cheque to the order of the registered holder or by pre-authorized bank withdrawals to the registered holder.

**Municipality of Morin-Heights**

**90.03.24**      **CONCORDANCE AND SHORT-TERM RESOLUTION  
REGARDING A LOAN BY BILLS IN THE AMOUNT OF  
\$ 600,500 TO BE COMPLETED ON MARCH 20<sup>TH</sup>, 2024**

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WHEREAS, in accordance with the following borrowing by-laws and for the amounts indicated opposite each of them, the Municipality of Morin-Heights wishes to borrow by bills for a total amount of \$600,500 to be realized on March 20<sup>th</sup>, 2024, broken down as follows:

<b>Borrowing by-laws #</b>	<b>For an amount of \$</b>
554-2018	\$ 299 000
668-2023	\$ 301 500

WHEREAS it is necessary to amend the borrowing by-laws accordingly;

WHEREAS, in accordance with the 1st paragraph of Article 2 of the Act respecting municipal debts and loans (RLRQ, chapter D- 7), for the purposes of this loan and for loan by-laws numbers 554-2018 and 668- 2023, the Municipality of Morin-Heights wishes to carry out the loan for a shorter term than that originally set out in these by-laws;

It is proposed by Councillor Louise Cossette

IT IS RESOLVED:

THAT the borrowing by-laws indicated in the 1st paragraph of the preamble be financed by bills, in accordance with the following:

1. the bills will be dated March 20<sup>th</sup>, 2024;
2. interests will be payable semi-annually on March 20<sup>th</sup> and September 20<sup>th</sup> of each year;
3. the bills will be signed by the mayor and the registrar-treasurer;
4. the bills, as to principal, will be repaid as follows:

2025.	47 400 \$	
2026.	49 800 \$	
2027.	52 400 \$	
2028.	55 200 \$	
2029.	57 900 \$	(to be paid in 2029)
2029.	337 800 \$	(to be renewed)

THAT, with respect to the annual capital amortizations scheduled for the years 2030 and thereafter, the term provided for in borrowing by-laws numbers 554-2018 and 668-2023 be shorter than that originally set, i.e. for a term of five (5) years (starting March 20<sup>th</sup>, 2024), instead of the term prescribed for said amortizations, each subsequent issue to be for the balance or part of the balance due on the loan;

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**91.03.24 SALE BY MUTUAL AGREEMENT OF LOT 3 736 241, RUE  
BEAULIEU**

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WHEREAS Mrs. Clara Grilli has submitted an offer to purchase lot 3 736 241 from the Municipality's land reserve on January 3<sup>rd</sup>, 2024;

WHEREAS Council has indicated its willingness in principle to sell this lot by mutual agreement at the market value as established by the Real estate taxation department;

WHEREAS this lot has no particular use for municipal purposes;

TAKING INTO ACCOUNT Article 6.1 of the Municipal Code (RLRQ, c. C-27.1);

WHEREAS the Real estate taxation department has determined that the market value of said lots is \$8,428;

WHEREAS Mrs. Clara Grilli has confirmed her agreement to proceed with the purchase of said lot at its market value and by assuming all costs related to the upcoming transaction;

CONSIDERING THAT the members of the municipal council have examined the draft notarized deed of sale submitted by the potential buyer;

It is proposed by Councillor Carole Patenaude  
IT IS RESOLVED:

THAT the preamble be an integral part hereof;

TO AUTHORIZE the sale of lot 3 736 241 of the land reserve to Mrs. Clara Grilli in accordance with the terms set out in the draft deed of sale submitted to Council for approval;

TO AUTHORIZE the Mayor and Director General, and they are hereby authorized, to sign for and in the name of the Municipality, all documents ratifying the present deed;

**92.03.24 REPORT – APPLICATION OF BY-LAW (571-2019) REGARDING  
CONTRACTUAL MANAGEMENT IN 2023**

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The director general presents his report regarding the application of By-law (571-2019) regarding contractual management.



## ***Municipality of Morin-Heights***

### **93.03.24 MANDATE TO REPRESENT THE MUNICIPALITY BEFORE THE ADMINISTRATIVE HOUSING TRIBUNAL**

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WHEREAS the Municipality received an objection to the change of use of the dwelling at 83, chemin du Lac-Écho from the tenant, following a notice of eviction issued by the Municipality on September 21<sup>st</sup>, 2023;

WHEREAS this opposition was filed with the Administrative housing Tribunal;

WHEREAS the Municipality must be represented in this matter;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED :

TO MANDATE the firm PFD Avocats to represent the Municipality before the Administrative housing Tribunal in file number 747 089 concerning an objection to a notice of eviction for the dwelling at 83, chemin du Lac-Écho;

TO AUTHORIZE any lawyer from said firm to represent the Municipality in these proceedings;

### **94.03.24 MONTHLY REPORT FROM THE DIRECTOR**

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The Director general presents council, who acknowledge receipt of the monthly report for the month of February from the Director, Fire department and the list of authorized expenses for the month as per By-law (577-2019) regarding financial administration.

### **95.03.24 SÛRETÉ DU QUÉBEC POLICE DEPARTMENT'S MONTHLY REPORT**

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General management has received a few informative press releases and has presented them.

### **96.03.24 HIRING – JUNIOR FIREFIGHTER**

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CONSIDERING the public and fire safety department's needs;

WHEREAS THAT the Fire department, in accordance to the policies in effect and to the firefighter's collective agreement, proceeded with a call for candidacies to fill available and vacant part time and on-call positions;

CONSIDERING THAT the selection committee, comprised of the director and officers of the public and fire safety department, proceeded with the analysis of candidacies received and to the pertinent interviews;

**Municipality of Morin-Heights**

CONSIDERING the selection committee's report and recommendation;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO PROCEED with the hiring of Mr. Tristan Duchesne-Cantin as part-time, on-call junior firefighter and first responder at the conditions stipulated in the policies in effect and pursuant to the terms of the collective agreement for the Municipality's firefighters;

TO MANDATE the Director of finance and the Director of the Public safety and Fire department to follow-up with this dossier.

**97.03.24 MONTHLY REPORT FROM THE DIRECTOR**

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The Director general presents Council, who acknowledge receipt of the monthly report for the month of February from the Director, Public works and infrastructures, the list of requests as well as the list of expenses authorized as per By-law (577-2019) regarding financial administration.

**98.03.24 CONTRACT – JANITORIAL SERVICES – CHALET BELLEVUE**

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CONSIDERING THE Municipality's 2024 budget;

CONSIDERING By-law (571-2019) regarding contractual management and its regulations regarding the management of call or tenders for contracts over \$50,000 and less than \$ 133,800;

CONSIDERING THAT the Administration proceeded with a call for tenders on invitation via the SEAO on February 15<sup>th</sup>, 2024 for janitorial services for the Chalet Bellevue, a one-year contract for the 2024-2025 season with the possibility of an optional additional year to five potential suppliers;

- Entretien optimal
- ServiTout
- AK Entretiens
- NS Entretien ménager
- André Sills

CONSIDERING THAT the Municipality has received the following compliant offer:

Name	Price for two years (including taxes)
Entretien Optimal	2024-2025 : 61 258,68 \$
	2025-2026 : 62 472,81 \$

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CONSIDERING a selection committee proceeded with the analysis of tenders received and has presented its report;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

TO GRANT the contract for janitorial services for Chalet Bellevue to Entretien Optimal for 2024-2025 and an optional additional year, for an amount of \$ 61,258.68 for 2024-2025 and \$ 62,472.81 for 2025-2026, including taxes;

THAT the Director general be authorized to sign the service agreement and he is authorized to make the payments as per the terms of payment are included in the copy attached herewith forming an integral part hereof.

**99.03.24      CONTRACT – 2024 AND 2025 PAVEMENT MARKING SERVICES**

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CONSIDERING the Municipality's requirements and needs with regards to the tracing of lines;

CONSIDERING the estimate of costs of a contract for the tracing of lines based on previous years' history;

WHEREAS a call for tenders via SEAO was sent on February 15<sup>th</sup>, 2024;

WHEREAS By-law (571-2019) regarding contractual management and its regulations for the process of call for tenders and contracts of more than \$ 50,000 and less than \$ 133,800;

CONSIDERING the Municipality has received one quote within the delays stipulated in the specifications, specifically:

Names	Price (including taxes)
Lignes-Fit Inc.	2024: \$ 83,931.75 2025: \$ 83,931.75

CONSIDERING Article 936 of the Quebec municipal code;

CONSIDERING THE offer presented complies with the specifications;

CONSIDERING THAT the verifications required by Law were done and that the tenderer has the certification required by the Quebec Revenue agency and is not listed in the non-authorized business registry;

It is proposed by Councillor Louise Cossette

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

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TO GRANT the contract for the marking of lines for 2024 to Lignes-Fit Inc. in the amount of \$ 83,931.75 including taxes;

THAT the Director general be authorized to sign the service agreement as per the terms of the document attached herewith forming an integral part hereof.

**100.03.24** TEMPORARY ACCEPTANCE – PAVING WORK ON CHEMIN DU VILLAGE (BETWEEN CARVER AND ROUTE 364)

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CONSIDERING resolution 368.07.23 concerning the awarding of a contract for pavement repairs on Village Road (between Carver and Route 364) to Pavages Multipro Inc;

CONSIDERING By-law 571-2019 respecting contract management;

WHEREAS the work under this contract was carried out in accordance with the specifications;

WHEREAS the Director of public works and infrastructures and the engineers involved in the project recommend the provisional acceptance of said work, in accordance with the recommendation and supporting documents attached hereto;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO ACCEPT provisional acceptance of the work stipulated in the contract awarded under resolution 368.07.23 for pavement repairs on chemin du Village (between Carver and Route 364) with 5% withheld as recommended by the Director of public works and infrastructures and the project engineers;

**101.03.24** FINAL ACCEPTANCE – PAVL 2022 – PAVING REPAIRS ON RANG 2, BÉLISLE, LAKESHORE, CHRISTIEVILLE AND GROULX

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The Mayor discloses his interests in the present dossier and leaves the meeting.

The acting mayor Carole Patenaude presides over the meeting for this article of the agenda.

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CONSIDERING resolution 162.05.22 concerning the awarding of a contract for pavement repairs on Rang 2, chemin Bélisle, chemin Lakeshore, chemin de Christieville and rue Groulx to David Riddell Excavation & Transport;

CONSIDERING By-law 571-2019 respecting contract management;

CONSIDERING THAT the work under this contract was carried out in accordance with the specifications;

WHEREAS the Director of public works and infrastructures and the engineers involved in the project recommend the provisional acceptance of said work, in accordance with the recommendation and supporting documents attached hereto;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO ACCEPT the partial final acceptance of the work stipulated in the contract awarded under resolution 162.05.22 for road repairs on Rang 2, chemin Bélisle, chemin Lakeshore, chemin de Christieville and rue Groulx with a 5% holdback as recommended by the Director of Public works and Infrastructures and the project engineers;

The Mayor returns and presides over the meeting.

**102.03.24**     **CONTRACT – SUPPLY OF ASPHALT FOR 2024**

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WHEREAS the Municipality's 2024 operating budget provides for budgetary appropriations to fund repair work on the Municipality's roads and highways, including the replacement of asphalt;

CONSIDERING By-law 571-2019 respecting contract management;

CONSIDERING the Purchasing Policy;

CONSIDERING sections 6 to 7.3 of By-law (571-2019) respecting contractual management, as well as the Municipality's Purchasing and Supply Policy, the latter requiring at least two written offers of services, after validation of needs and cost estimates;

WHEREAS the most advantageous written offer of services is that of Uniroc in the amount of \$36,164.80, plus taxes;

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It is proposed by Councillor Carole Patenaude

IT IS RESOLVED:

THAT the preamble be an integral part hereof;

TO AWARD a contract for the supply of asphalt to Uniroc in the amount of \$36,164.80, plus taxes;

TO AUTHORIZE the Director, Public works and infrastructures, to carry out this resolution;

### **103.03.24 SELECTION OF THE RESIDUAL MATERIALS COLLECTION METHOD FOR CERTAIN MUNICIPAL ROADS**

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WHEREAS the MRC des Pays-d'en-Haut (the MRC) has declared itself competent in the management of residual materials;

WHEREAS the call for tenders 2024-01-GMR concerning the collection of wheeled bins and the transportation of residual materials (rubbish, organic matter and bulky items) was launched by the MRC;

WHEREAS the call for tenders included several options, including collection by pick-up truck;

WHEREAS the MRC wishes to know the Municipality's opinion on the continuation of pick-up collection on its territory;

WHEREAS the Municipality's territory is divided between the North and South blocks;

WHEREAS the Municipality is aware of the prices submitted during the call for tenders;

It is proposed by Councillor Claude P. Lemire

IT IS RESOLVED:

TO NOTIFY the MRC that the Municipality wishes to take advantage of the pick-up collection option on its territory for both blocks;

TO ADD rue Ramsay to the list of North block;

### **104.03.24 REPORT REGARDING THE TREATMENT OF PETITIONS AND REQUESTS**

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The Director general presents Council who acknowledge receipt of the summary report regarding petitions and requests to February 29<sup>th</sup>, 2024.

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**105.03.24**      **END OF PROBATION – JONATHAN CHARBONNEAU-ROY**

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WHEREAS Mr. Jonathan Charbonneau-Roy was hired as a mechanic in the Public works and infrastructures department on June 14<sup>th</sup>, 2023, by resolution number 321.06.23;

WHEREAS the eight-month probation period has been completed

CONSIDERING the positive evaluation of Mr. Charbonneau-Roy by the Director of the Public Works and Infrastructures Department

WHEREAS the positive recommendation to terminate Mr. Charbonneau-Roy's probation;

It is proposed by Councillor Carole Patenaude  
IT IS UNANIMOUSLY RESOLVED:

THAT the preamble be an integral part hereof;

TO AUTHORIZE the termination of Mr. Charbonneau-Roy's probation in accordance with the conditions and provisions of the collective agreement in effect for the Municipality's blue collar employees;

**A.M. 02.03.24**      **NOTICE OF MOTION AND PRESENTATION OF DRAFT BY-LAW (751-2024) PROVIDING FINANCING FOR THE REPAIRS TO THE NORTHERN SECTION OF CHEMIN WATCHORN AND DECREE OF A LOAN FOR THIS PURPOSE**

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Notice of motion is given by Councillor Claude P. Lemire that By-law (751-2024) providing financing for the repairs to the northern section of chemin Watchorn and decree of a loan for this purpose will be presented at a future council meeting.

Draft by-law (751-2024) providing financing for the repairs to the northern section of chemin Watchorn and decree of a loan for this purpose is presented herewith.

**106.03.24**      **ACTING DIRECTOR'S MONTHLY REPORT**

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The Director general presents Council, who acknowledge receipt of the monthly report for February 2024 from the Acting Director of the Urbanism and Environment department as well as the list of authorized expenses as per By-law (577-2019) regarding financial administration.

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**107.03.24**      REPORT REGARDING PERMITS AND CERTIFICATES

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The Director general presents Council who acknowledge receipt, of the list of permits and certificates to February 29<sup>th</sup>, 2024.

**108.03.24**      ANIMAL PROTECTION AND CONTROL SOCIETY'S  
ACTIVITY REPORT

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The Director general did not receive any reports.

**109.03.24**      MINOR EXEMPTION – 37, RUE CLOVER LEAF

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- The president of the assembly opens the consultation meeting regarding the minor derogation at 20h10;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated February 27<sup>th</sup>, 2024 be heard in this dossier. The meeting ends at 20h11;

CONSIDERING THAT this request was processed according to the provisions of By-law (646-2022) concerning minor exemptions;

CONSIDERING THAT this request meets the objectives of the urbanism plan;

CONSIDERING THAT the application of the current by-law would cause serious prejudice to the applicant;

CONSIDERING THAT this request does not affect the enjoyment of property rights by neighbouring owners;

CONSIDERING THAT this request will not increase the risk to public safety;

CONSIDERING THAT this request will not increase public health risks;

CONSIDERING THAT this request does not affect the quality of the environment or the general welfare;

CONSIDERING THAT this request is minor in nature;

CONSIDERING THAT the Urban Planning Advisory Committee has examined this request and recommends to Council's approval;

It is proposed by Councillor Louise Cossette  
IT IS RESOLVED:



**Municipality of Morin-Heights**

THAT the preamble is an integral part of this resolution;

TO GRANT the requested exemption for the property located at 37, rue Clover Leaf for the construction of a carport-type accessory building in the front yard, specifically 2.84 meters from the property line whereas current regulations require a minimum front setback of 7.5 meters, as shown on the certificate of location signed by Ariel Monger, surveyor, dated October 18<sup>th</sup>, 2023, plan Y-69842, dossier no. 2023-242G, minute no. 416;

**110.03.24 MINOR EXEMPTION - 49, RUE DWIGHT**

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- The president of the assembly opens the consultation meeting regarding the minor derogation at 20h12;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated February 27<sup>th</sup>, 2024 be heard in this dossier. The meeting ends at 20h14;

CONSIDERING THAT this request was processed according to the provisions of By-law (646-2022) concerning minor exemptions;

CONSIDERING THAT this request meets the objectives of the urbanism plan;

CONSIDERING THAT the application of the current by-law would cause serious prejudice to the applicant;

CONSIDERING THAT this request does not affect the enjoyment of property rights by neighbouring owners;

CONSIDERING THAT this request will not increase the risk to public safety;

CONSIDERING THAT this request will not increase public health risks;

CONSIDERING THAT this request does not affect the quality of the environment or the general welfare;

CONSIDERING THAT this request is minor in nature;

CONSIDERING THAT the Urban Planning Advisory Committee has examined this request and recommends to Council's approval;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

THAT the preamble is an integral part of this resolution;

## ***Municipality of Morin-Heights***

TO GRANT the requested exemption for the property located at 49, rue Dwight for the construction of a detached garage-type accessory building in the front yard, 8 meters from the property line whereas current regulations do not allow detached garage-type accessory buildings in the front yard and this, conditional to the site plan being signed by a land surveyor prior to the issuance of the building permit;

### **111.03.24 SPAIP – LOT 3 206 809 – CHEMIN DU LAC-NOIRET**

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CONSIDERING THAT a request for approval by site planning and architectural integration program was submitted by the owner of the property located on lot 3 206 809, chemin du Lac-Noiret in Zone RV-1 and all or part of the lot is located in an elevation of 350 meters or more ;

CONSIDERING THAT the owner has submitted a proposal to proceed with the construction of a main building (single-family residence) in accordance with By-law (647-2022) regarding SPAIPs;

CONSIDERING THAT this resolution will become null and void if the work is not carried out within the time limit stipulated in the Permits and certificates By-law;

CONSIDERING THAT the Urban planning advisory committee has examined this proposal and recommends council's approval ;

It is proposed by Councillor Louise Cossette  
It is unanimously resolved by the councillors:

TO APPROVE the plans and specifications in accordance with the objectives and criteria of the SPAIP for the construction of a main building (single-family house) on lot 3 206 809, chemin du Lac-Noiret (4281-89-2932), as per the plans submitted;

### **112.03.24 SPAIP – LOT 3 738 321, CHEMIN FOREST HILL**

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CONSIDERING THAT a request for approval by site planning and architectural integration program was submitted by the owner of the property located on lot 3 738 321, chemin du Forest Hill in Zone RV-2 and all or part of the lot is located in an elevation of 350 meters or more ;

CONSIDERING THAT the owner has submitted a proposal to proceed with the construction of a main building (single-family residence) in accordance with By-law (647-2022) regarding SPAIPs;

## ***Municipality of Morin-Heights***

CONSIDERING THAT this resolution will become null and void if the work is not carried out within the time limit stipulated in the Permits and certificates By-law;

CONSIDERING THAT the Urban planning advisory committee has examined this proposal and recommends council's approval ;

It is proposed by Councillor Gilles Saulnier

It is unanimously resolved by the councillors:

TO APPROVE the plans and specifications in accordance with the objectives and criteria of the SPAIP for the construction of a main building (single-family dwelling) on lot 3 738 321, chemin Forest Hill (4383-44-8571), as per the plans submitted;

### **113.03.24 MONTHLY REPORT FROM THE DIRECTOR**

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The Director presents Council, who acknowledge receipt of her monthly report from the Director, Recreation, culture and community life as well as the lists of authorized expenses during the month of February 2024 as per By-law (577-2019) regarding financial administration.

### **114.03.24 TABLING – REPORT ON THE PUBLIC CONSULTATION REGARDING BY-LAW (752-2024) TO RECOGNIZE THE TRINITY ANGLICAN CHURCH AND ITS CEMETERY AS A LOCAL CULTURAL HERITAGE**

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The Director general presents Council who acknowledge receipt of the results of the public consultation held regarding By-law (752-2024) to recognize the Trinity Anglican church and its cemetery as a local cultural heritage.

### **115.03.24 SPECIAL TRAFFIC AND PARKING MEASURES FOR PENTAPIC 2024**

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WHEREAS the PENTAPIC 2024 event will be held on April 6<sup>th</sup>, 2024 at Sommet Morin-Heights;

WHEREAS the By-law (SQ-2023) respecting traffic, parking, peace and order sets out various provisions governing traffic and parking;

WHEREAS, to facilitate the holding of this event, limited temporary exemptions are necessary in order to tolerate parking along rue Bennett and to allow one-way traffic westbound on this same street to facilitate the exit of participants in the same manner as during the holding of Canada Day activities on July 1st;

**Municipality of Morin-Heights**

NOTWITHSTANDING Article 14 and in accordance with Annex Y of the above-mentioned by-law;

It is proposed by Councillor Leigh MacLeod

IT IS RESOLVED:

TO AUTHORIZE a one-way traffic restriction on westbound rue Bennett on April 6<sup>th</sup> and 7<sup>th</sup>, 2024;

TO REQUEST from the Service de police de la Sûreté du Québec, a parking tolerance along rue Bennett on April 6<sup>th</sup> and 7<sup>th</sup>, 2024;

TO ALLOW PENTAPIC event and Sommet Morin-Heights to extend the outdoor noise limit beyond 18:00;

**116.03.24          HIRING OF AN ATTENDANT, CUSTOMER SERVICE AGENT  
AND SUPERVISOR**

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WHEREAS the Municipality's 2024 budget;

WHEREAS the hiring of temporary seasonal employees is necessary for the operations of the Recreation, culture and community life department;

WHEREAS the recommendation of the Director of Recreation, culture and community life and the Director General for the purpose of hiring an attendant, customer service agent and supervisor for a seasonal, part-time and temporary position;

CONSIDERING the Remuneration policy for the employees of the Recreation, culture and community life department;

It is proposed by Councillor Louise Cossette

IT IS RESOLVED :

THAT the preamble be an integral part of the present document.

TO RATIFY the hiring of the following person as an attendant, customer service agent and supervisor in accordance with the terms of the Remuneration policy for the employees of the Recreation, culture and community life department;

Name	Level
Kim Labelle	1

**Municipality of Morin-Heights**

QUESTION PERIOD

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Council answers questions posed by the public.

**117.03.24**      END OF THE MEETING

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The agenda having been completed, it is proposed by Councillor Claude P. Lemire that the meeting end at 20:47.

*I have approved each and every  
resolution in these minutes*

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Tim Watchorn  
Mayor

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Hugo Lépine  
Director general /  
Registrar-treasurer

Seventeen people attended the meeting.