

Municipality of Morin-Heights

**PROVINCE OF QUEBEC
ARGENTEUIL COUNTY
MRC DES PAYS D'EN-HAUT**

MINUTES

*In case of discrepancy, the French version prevails over the
English translation.*

Minutes of the regular session of the Municipal council of Morin-Heights held via the Zoom platform in the Town Hall council room at 567, chemin du Village on Wednesday, January 19th, 2022 at which were present:

Councillor Claude P. Lemire
Councillor Peter MacLaurin
Councillor Leigh MacLeod
Councillor Gilles Saulnier
Councillor Carole Patenaude

forming quorum under the chairmanship of Mayor Timothy Watchorn.

Councillor Louise Cossette is absent.

The Director general, Mr. Hugo Lépine is present.

The meeting is held in accordance to the Quebec Government's 799-2021 ministerial decree.

At 19:30, the Mayor states quorum, and Council deliberates on the following dossiers;

1.01.22 ADOPTION OF THE AGENDA

It is proposed by Councillor Peter MacLaurin
And unanimously resolved by all councillors:

TO ADOPT the agenda as presented by Director general with the withdrawal of Article 5.4.6 – Sale of lot 3 438 901 from the land reserve to Les Terrains Invesco Inc.

AGENDA

- | | |
|-----|---|
| 1 | OPENING OF THE MEETING AND WORD OF WELCOME |
| 2 | ADOPTION OF THE AGENDA |
| 3 | APPROVAL OF THE MINUTES |
| 3 1 | Minutes of the regular sitting of December 15 th , 2021 |
| 3 2 | Minutes of the special budget meeting of December 15 th , 2021 |
| 3 3 | Minutes of the Planning advisory committee meeting of December 20 th , 2021 |
| 3 4 | Minutes of the Environment advisory committee meeting of December 21 st , 2021 |

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4 DIRECTOR GENERAL'S MONTHLY REPORT

- 4 1 Report regarding the follow-up of dossiers
- 4 2 Report regarding the use of delegated power

5 FINANCES AND ADMINISTRATION

- 5 1 Expense statements
- 5 2 Statement of financial activities
- 5 3 Human resources
- 5 4 By-laws and various resolutions
- 5 4 1 Presentation of the candidates of the November 7th, 2021 election's expense reports
- 5 4 2 Presentation – President's report regarding the holding of the general election of November 7th, 2021
- 5 4 3 Public consultation – By-law (628-2021) regarding ethics and good conduct of elected municipal representatives
- 5 4 4 Adoption – By-law (628-2021) regarding ethics and good conduct of elected municipal representatives
- 5 4 5 Notice of motion and presentation of draft By-law (631-2022) modifying By-law (496-2012) regarding the ethics and good conduct of municipal employees to eliminate any possibility of accepting an advantage, hospitality or donation of any kind
- 5 4 6 -
- 5 4 7 Presentation – List of contracts \$ 2,000 and over exceeding \$ 25,000

6 PUBLIC AND FIRE SAFETY

- 6 1 Director's monthly report
- 6 2 Sûreté du Québec police department's activity report
- 6 3 Human resources
- 6 4 By-laws and various resolutions

7 PUBLIC WORKS AND INFRASTRUCTURES

- 7 1 Director's monthly report
- 7 2 Public works, buildings and facilities
- 7 3 Environmental hygiene
- 7 4 Report regarding the treatment of petitions and requests
- 7 5 Human resources
- 7 6 By-laws and various resolutions
- 7 6 1 Request for financial assistance – Local roadwork assistance program

8 URBANISM AND ENVIRONMENT

- 8 1 Director's monthly report
- 8 2 Report regarding permits and certificates
- 8 3 Animal protection and control society's activity report
- 8 4 Minor exemptions and SPAIP
- 8 4 1 Minor exemption – 210, chemin du Village
- 8 5 Human resources
- 8 6 By-laws and various resolutions
- 8 6 1 Subdivision – La Réserve, phase III

9 RECREATION, CULTURE AND COMMUNITY LIFE

- 9 1 Director's monthly report
- 9 2 Recreation
- 9 2 1 Imposition of a reserve for public purposes – lot 3 923 313
- 9 3 Culture
- 9 4 Outdoor network
- 9 5 Events
- 9 6 Human resources
- 9 7 **By-laws and various resolutions**
- 9 7 1 Membership to the Table des aînés des Pays-d'en-Haut and designation of representatives

10 MONTHLY CORRESPONDENCE

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- 11 COUNCILLORS' DECLARATION**
- 12 MAYOR'S REPORT**
- 13 QUESTION PERIOD**
- 13 1 Oral questions and answers
- 13 2 Written questions and answers
- END OF THE MEETING

2.01.22 MINUTES OF THE REGULAR SITTING OF DECEMBER 15TH, 2021

The minutes of the regular meeting of December 15th, 2021 were given to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Gilles Saulnier
And unanimously resolved by all councillors:

TO ADOPT the minutes of the regular meeting of December 15th, 2021;

3.01.22 MINUTES OF THE SPECIAL BUDGET SITTING OF DECEMBER 15TH, 2021

The minutes of the special budget meeting of December 15th, 2021 were notified to Council members, by means of the electronic assembly file folder.

It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

TO ADOPT the minutes of the special budget meeting of December 15th, 2021;

4.01.22 MINUTES OF THE PLANNING ADVISORY MEETING OF DECEMBER 20TH, 2021

The Director general presents the minutes of the latest town planning advisory committee meeting of December 20th, 2021;

It is proposed by Councillor Carole Patenaude
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest town planning advisory committee meeting of December 20th, 2021 and notice is taken of its recommendations.

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**5.01.22 MINUTES OF THE ENVIRONMENT ADVISORY COMMITTEE
MEETING OF DECEMBER 21ST, 2021**

The Director general presents the minutes of the latest Environment advisory committee meeting of December 21st, 2021;

It is proposed by Councillor Gilles Saulnier
And unanimously resolved by all councillors:

TO ADOPT the minutes of the latest Environment advisory committee meeting of December 21st, 2021 and make the pertinent recommendations.

6.01.22 DIRECTOR GENERAL'S MONTHLY REPORT

The Director general presents his monthly follow-up report as well as the report regarding the use of delegated power as per By-law (577-2019) regarding financial administration.

7.01.22 REPORT REGARDING THE FOLLOW-UP OF DOSSIERS

The Director general presents his monthly activities report.

8.01.22 REPORT REGARDING THE USE OF DELEGATED POWER

In accordance to By-law (577-2019) regarding financial administration, the Director general presents his report regarding the use of delegated power during the last month.

9.01.22 EXPENSE STATEMENT

The list of accounts payable and accounts paid during the month of December 2021 was given to Council members by means of the electronic assembly as well as the list of authorized expenses for the month as per By-law (577-2019) regarding financial administration.

Councillor Claude P. Lemire studied the dossier.

It is proposed by Councillor Claude P. Lemire
And unanimously resolved by all councillors:

TO APPROVE the accounts as detailed on the lists presented.

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| Expense statements from December 1 st to 31 st , 2021 | |
|---|----------------------|
| Accounts to be paid | \$ 350,006.00 |
| Accounts paid in advance | \$ 332,979.00 |
| Total purchases | \$ 682,985.00 |
| Direct bank payments | \$ 24,163.00 |
| Sub-total – purchases and direct payments | \$ 707,148.00 |
| Net salaries | \$ 265,023.00 |
| GRAND TOTAL (December 2021) | \$ 972,171.00 |

Mayor Timothy Watchorn has denounced his employment with the company 9129-6558 Québec Inc. – known as David Riddell Excavation / Transport, has refrained from voting, left the premises during deliberations and has not taken part in the discussions regarding the dossier pertaining to the company.

The Mayor and the Director general are authorized to make the appropriate payments;

10.01.22 STATEMENT OF FINANCIAL ACTIVITIES

The Director general presents Council who acknowledges receipt of the statement of financial activities to December 31st, 2021.

11.01.22 PRESENTATION OF THE CANDIDATES OF THE NOVEMBER 7TH, 2021 ELECTION'S EXPENSE REPORTS

The Director general presents Council, who acknowledge receipt of the expense reports of the candidates who presented themselves at the November 7th, 2021 election;

12.01.22 PRESENTATION – PRESIDENT’S REPORT REGARDING THE HOLDING OF THE GENERAL ELECTION OF NOVEMBER 7TH, 2021

The Director general presents Council, who acknowledge receipt of the President’s report regarding the holding of the general election of November 7th, 2021;

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**13.01.22 PUBLIC CONSULTATION – BY-LAW (628-2021) REGARDING
ETHICS AND GOOD CONDUCT OF ELECTED MUNICIPAL
REPRESENTATIVES**

CONSIDERING THAT a public notice inviting citizens to a consultation meeting on draft by-law (628-2021) regarding ethics and good conduct of elected municipal representatives was published at the locations stipulated in By-law (619-2021) regarding the publication of public notices on November 23rd, 2021;

Mr. Mayor opens the consultation meeting on the by-law at 19:43 and invites the Director general to give a summary of the draft by-law.

Moreover, a schedule for the adoption procedure was presented to the public who is also informed that this by-law does not include provision which is open to an approval by referendum.

The Mayor gives anyone interested a chance to be heard and Council takes note of their comments.

The Mayor closes the meeting at 19:46.

**14.01.22 ADOPTION – BY-LAW (628-2021) REGARDING ETHICS AND
GOOD CONDUCT OF ELECTED MUNICIPAL
REPRESENTATIVES**

The Director general presents the draft by-law and gives a summary of the by-law and informs Council about the adoption procedure.

It is proposed by Councillor Carole Patenaude
And unanimously resolved by all councillors:

TO ADOPT the French and English versions of By-law (628-2021) regarding ethics and good conduct of elected municipal representatives as follows:

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By-law 628-2021 regarding ethics and good conduct of elected municipal representatives

EXPLANATORY NOTE

This by-law renews the code of ethics and professional conduct as specified in Article 13 of the Municipal ethics and good conduct Act (RLRQ, ch. E-15.1.0.1) pursuant to the November 7th, 2021 municipal election.

It includes mandatory provisions stipulated in this same Act and is a reminder of the Municipality's main values pertaining to ethics. It links municipal organizations and the members of their board of directors.

It integrates the sense of civility into the code of ethics.

The by-law adds a restriction for the elected representatives to act disrespectfully towards a council member, municipal employee or a citizen under penalty of law.

It enacts rules of conduct in matters of conflicts of interest and adds a formal restriction to the elected representatives in accepting any form of donation whatsoever.

It includes provisions regarding discretion and confidentiality and enacts that council's deliberations in caucus be confidential and that council members cannot render them public unless having had council's authorization.

It includes provisions restricting the use of the Municipality's resources for personal matters as well as an obligation to respect the decision-making process.

Finally, the by-law provides for sanctions in the case of non-compliance as well as the process of handling complaints.

WHEREAS THAT the municipal council must adopt a code of ethics and good conduct for the elected representatives of the Municipality as per the Municipal ethics and good conduct Act (RLRQ, ch. E-15.1.0.1);

WHEREAS as per the provisions of this Act, every Municipality must adopt a code of ethics and good conduct for elected municipal representatives to set out the main ethical values of the municipality and the rules of conduct that must be observed by elected municipal officers, to adopt a code of ethics and determine the applicable mechanisms and regulations.

WHEREAS the municipality and municipal organizations' main values are included in this Code of ethics and good conduct, as follows:

- 1° integrity of the members of every council of the municipality;
- 2° the honour attached to the office of every council of the municipality;
- 3° prudence in the pursuit of public interest;

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4° the respect to be shown to the other council members, to municipal employees and to its citizens;

5° loyalty towards the municipality;

6° search for equity;

7° civility in discussions, debates and interactions between the Municipality's Council members, with its employees as well as with citizens;

WHEREAS the values listed in the Code of ethics and good conduct must guide the conduct of individuals in their understanding of the rules of conduct that apply to them.

WHEREAS the regulations stipulated in the Code of ethics and good conduct, in particular, aim to prevent:

1° any situation when the personal interests of a council member may influence his independence in judgment while exercising his functions;

2° any situation which could be contrary to sections 304 and 361 of the Act respecting elections and referendums in municipalities (L.R.Q., chapter E-2.2);

3° favouritism, embezzlement, breach of trust or other misconduct.

WHEREAS a notice of motion of the present by-law was given at the regular meeting held on November 17th, 2021 by Councillor Carole Patenaude;

WHEREAS a draft by-law was presented by Council and explained by the director general at the regular meeting of November 17th, 2021;

CONSEQUENTLY, the municipal council decrees the following:

CHAPTER 1: INTRODUCTORY PROVISIONS

1. **Goal** – The goal of the present by-law is to allow the Municipality to comply with the provisions stipulated by the Municipal ethics and good conduct Act and grow the population of Morin-Heights' trust in municipal institutions.

2. **Objectives** – The objectives of this by-law are to integrate the Municipality's values into a regulatory framework, ensure the respect and promotion of ethical and responsible values.

3. **Definitions** – Within the present by-law, unless otherwise specified, the following terms are defined as follows:

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Advantage: Includes any gift, donation, favour, reward, service, commission, gratification, hospitality, remuneration, retribution, gain, indemnity, privilege, preference, compensation, benefit, profit, advance, loan, reduction, discount, or any other useful or profitable thing of this nature or promise of such an advantage;

Personal interest : Interest of a concerned person, either directly or indirectly, pecuniary or not, real, apparent or potential. It is distinct, without necessarily being exclusive, from the public in general or may be perceived as such by a reasonably informed person. Is excluded from this notion is in the event that personal interest consists of remunerations, allowances, expense reimbursements, social benefits or other work conditions relating to the concerned person's functions within the municipality or municipal organization;

Interest of a close relative : The interest of the concerned person's spouse, child, ascendants or the interest of a company, society, cooperative or association with whom a business relationship is maintained. It can be direct or indirect, pecuniary or not, real, apparent or potential. It is distinct, without necessarily being exclusive, from the public in general or may be perceived as such by a reasonably informed person.

Municipal organization :

- a) an organization that the Law declares mandatory or agent of the Municipality;
- b) an organization that Council is mostly comprised of a municipality's council members;
- c) an organization whose budget is adopted by the Municipality or for which financing is ensured by them for more than half;
- d) a council, a commission or a committee formed by the Municipality in charge of examining and studying a question which is submitted by Council;
- e) a business, corporation, society or association at which a person is designated or recommended by the Municipality to represent its interests.

Person: Every council member, past or present, as per the provisions applicable as well every member of an advisory committee, coming from the municipal council or from the civil society.

CHAPTER 2: SCOPE OF APPLICATION AND GENERAL RULE

4. **Application of the by-law** – The present by-law applies to all the Municipality's council members as well as to the board of directors of any municipal organization controlled by the Municipality.

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5. **Members of the advisory committees** – The by-law also applies to all members of an advisory committee appointed by by-law even if said member has not been elected.

CHAPTER 3: ETHICAL RULES

6. **Honor and dignity of the position** – Every person must, at all times, adopt a conduct which honors and is worthy of his held position and avoid attempts to undermine.

7. **Conflicts of interest** – Every person must avoid putting themselves in a position of being susceptible of having to make a choice between, on one hand, his personal interest or that of a close relative and, on the other hand, that of the Municipality or municipal organization.

If applicable, such situations must be made public and the participation in such discussions and deliberations on these subjects must be avoided.

8. **Interests in a contract or pecuniary interests of an elected official** – It is prohibited for any municipal council member to contravene to Articles 304 and 361 of the Act respecting elections and referendums in municipalities (RLRQ, ch. E-2.2) or to any provision in replacement.

9. **Favouritism** – Without limiting the general points above, it is prohibited for anyone to act, attempt to act or fail to act favourably, while exercising its functions, its personal interests or, wrongfully, those of any other person.

It is also prohibited for any person to take advantage of his functions to influence or attempt to influence another person's decision in such a way as to favour his personal interests or, wrongfully, those of any other person.

10. **Advantages** – It is prohibited for any person to accept, receive, provoke or solicit any advantage for himself or for another person in exchange for taking a position regarding a matter that may be brought before a council, a committee or a commission on which the council member sits;

It is also prohibited to accept any advantage, whatever its value, which may influence its independence of judgement in carrying out the duties of office or that may compromise his or her integrity.

It is prohibited for any person to accept a donation, hospitality or any other advantage which is offered to him by a supplier of goods and services.

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11. **Discretion and confidentiality** - It is prohibited for anyone, either during his term or after, to use, contact or attempt to use or disclose information obtained while carrying out his duties, which are not generally available to the public so as to further his or her private interests or those of another person.

It is prohibited for any of the Municipality's council members to publish, during a political financing activity, the carrying-out of a project, the conclusion of a contract or the granting of a subsidy by the Municipality, unless a final decision regarding this project, contract or subsidy has already been taken by the Municipality's competent authority.

A council member that hires office personnel must ensure that these employees respect the restriction stipulated in the first paragraph.

In the case of non-respect of this restriction by one of these members, this person is attributable as per the imposition of sanctions stipulated by Law.

12. **Caucus** - An elected representative must not reveal any details or information having been discussed in caucus as per section III of Chapter 2 of By-law (564-2018) regarding the rules of procedure for council meetings unless they have been previously authorized by council.

13. **Use of municipal resources** - It is prohibited for anyone to use or allow for the use of resources, goods or services belonging to the Municipality for personal reasons or other reasons other than activities related to the performance of his duties.

14. **Decisional process** - Every person must respect the laws, policies and norms (by-laws and resolutions) of the Municipality and municipal organizations relating to the decision-making process.

15. **Respect for individuals** - Every elected representative must respect other municipal council members, municipal employees as well as citizens of the Municipality.

They must refrain from any act or saying anything, by any means, which may damage another person or the Municipality's reputation or integrity.

They must refrain from acting disrespectfully towards other municipal council members, municipal employees or citizens by using words, in writing or derogatory, vexatious or intimidating gestures or any form of incivility vexatious in nature.

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16. **Interference** – Every elected representative must respect the Municipality's organizational structure and refrain from interfering in the Municipality's current operations without having been duly authorized.

They are prohibited from giving orders or giving operational guidelines to a municipal employee.

This article must not be interpreted in such a way as to undermine the Mayor's powers and prerogatives described in Articles 142 and 142.1 of the Municipal Code (RLRQ, ch. C-27.1).

17. **Obligation for loyalty after mandate** - Every person must act with loyalty towards the Municipality pursuant to the end of his mandate in the respect of provisions of the Law. It is prohibited to use or divulge confidential information which was acquired while exercising his functions.

Without limiting the overviews above, it is prohibited for any person to, within 12 months following the end of the mandate, occupy an administrative position or manage a moral person, employment any other function to obtain for himself or any other person undue benefit from his prior office as council member.

CHAPTER 4: TREATMENT OF COMPLAINTS AND SANCTIONS

18. **Treatment of complaints** – Each complaint emanating from a provision of the by-law is treated pursuant to the provisions of Chapter 3 of the Municipal ethics and good conduct Act.

19. **Sanctions** – Any violation of the code of ethics and conduct or of a by-law may lead to the imposition of one of the following sanctions:

- a) a reprimand;
- b) the delivery to the Municipality, within thirty days after the decision of the Quebec municipal Commission in the case of:
 - i) a donation, hospitality or benefit received or their value;
 - ii) of any profit made in violation of a rule setout in the code;
 - iii) the reimbursement of the remuneration, allowance or other sums received as member of a council, a committee or commission of the Municipality or member of a body while the violation of the code continued;
 - iv) the suspension of a council member for a period of up to 90 days, this suspension cannot exceed the expiry of his term.

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When suspended, a council member may not sit on any council, committee or commission of the municipality or on any other body in his capacity as council member, nor receive any remuneration, allowance or any other sum from the Municipality or such a body.

CHAPTER 5: FINAL PROVISIONS

20. **Repeal** – The by-law repeals and replaces By-law (550-2017) Code of ethics and good conduct for elected representatives of the Municipality of Morin-Heights as well as By-law (489-2011) Code of ethics and good conduct for the elected representatives of the Municipality of Morin-Heights.

21. **Entering into effect** – The by-law enters into effect in accordance to Articles 10, 11 and 12 of the Municipal ethics and good conduct Act.

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|----------------------|--|
| <hr/> | <hr/> |
| Timothy Watchorn | Hugo Lépine |
| Mayor | Director general/ Registrar-treasurer |
| | |
| A.M. 01.01.22 | NOTICE OF MOTION AND PRESENTATION OF DRAFT BY-LAW (631-2022) MODIFYING BY-LAW (496-2012) REGARDING THE ETHICS AND GOOD CONDUCT OF MUNICIPAL EMPLOYEES TO ELIMINATE ANY POSSIBILITY OF ACCEPTING AN ADVANTAGE, HOSPITALITY OR DONATION OF ANY KIND |
| <hr/> | <hr/> |

Notice of motion is given by Councillor Carole Patenaude that By-law (631-2022) modifying By-law (496-2012) regarding the ethics and good conduct of municipal employees to eliminate any possibility of accepting an advantage, hospitality or donation of any kind will be presented at a future council meeting.

Draft by-law (631-2022) modifying By-law (496-2012) regarding the ethics and good conduct of municipal employees to eliminate any possibility of accepting an advantage, hospitality or donation of any kind is presented herewith.

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15.01.22 PRESENTATION – LIST OF CONTRACTS \$ 2,000 AND OVER EXCEEDING \$ 25,000

The Director general presents Council, who acknowledge receipt as per Article 961.4 of the Municipal Code, of the list of contracts of \$ 2,000 and over having the same supplier for which the total exceeded \$ 25,00 throughout the last year.

16.01.22 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents council, who acknowledge receipt of, the monthly report for the month of December from the Director, Fire department and the list of authorized expenses for the month as per By-law (577-2019) regarding financial administration.

17.01.22 SÛRETÉ DU QUÉBEC POLICE DEPARTMENT'S MONTHLY REPORT

General management acknowledges receipt of the Sûreté du Québec's roads report for 2021.

18.01.22 MONTHLY REPORT FROM THE DIRECTOR

The Director general presents Council, who acknowledge receipt of the monthly report for the month of December from the Director, public works and infrastructures, the list of requests as well as the list of expenses authorized during the month of December 2020 as per By-law (577-2019) regarding financial administration.

19.01.22 REPORT REGARDING THE TREATMENT OF PETITIONS AND REQUESTS

The Director general presents Council who acknowledge receipt, of summary report regarding petitions and requests to December 31st, 2021.

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**20.01.22 REQUEST FOR FINANCIAL ASSISTANCE – LOCAL ROADWORK
ASSISTANCE PROGRAM**

WHEREAS THAT the Municipality of Morin-Heights is aware of the application terms of the (PPA) Projets particuliers d'amélioration section of the Programme d'aide à la voirie locale (PAVL) and agrees to abide by them;

WHEREAS THAT the roads network for which the request for financial assistance has been granted is of municipal competency and is admissible to the PAVL;

WHEREAS the work has been done within the calendar year in which they have been authorized by the Ministry;

WHEREAS THAT the work that was done or the pertinent costs are admissible to the PAVL;

WHEREAS THAT the accountability form V-0321 has been duly completed;

WHEREAS THAT the forwarding of the accountability requirements was done upon completion of the work or by the latest **December 31st, 2021** of the calendar year in which the work had been authorized by the Ministry;

WHEREAS THAT the payment is conditional to the acceptance, by the Ministry, of the accountability requirements pertaining to this project;

WHEREAS THAT, if the accountability requirements are deemed compliant, the Ministry will make a payment to the municipalities as per the list of work which had been approved without exceeding the maximum amount of assistance as described in the announcement letter;

WHEREAS other financing sources for the work have been declared;

It is proposed by Councillor Leigh MacLeod
And unanimously resolved:

THAT the Council of the Municipality of Morin-Heights approve the expenses for an amount of \$ 66,764 regarding the improvement work to be done at the pertinent admissible costs specified in the V-0321 form in accordance to the requirements of the Quebec ministry of transport and recognize that in the instance of non-compliance, the financial assistance will be rescinded.

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21.01.22 DIRECTOR'S MONTHLY REPORT

The Director general presents Council, who acknowledge receipt of the monthly report for December 2021 from the Director of the Urbanism and Environment department as well as the list of authorized expenses as per By-law (577-2019) regarding financial administration.

22.01.22 REPORT REGARDING PERMITS AND CERTIFICATES

The Director general presents Council who acknowledge receipt, of the list of permits and certificates to December 31st, 2021.

23.01.22 ANIMAL PROTECTION AND CONTROL SOCIETY'S ACTIVITY REPORT

The Director general presents Council who acknowledge receipt, of the 2021 triennial animal control activity report.

24.01.21 MINOR EXEMPTION – 210, CHEMIN DU VILLAGE

- The president of the assembly opens the consultation meeting regarding the minor derogation at 19:51;
- The president of the assembly invites the Director general to read the proposal and explain the requested derogation;
- The president of the assembly invites anyone interested who were duly convened to this meeting by public notice dated December 20th, 2021 be heard in this dossier. The meeting ends at 19:53;

CONSIDERING a request for minor exemption to Zoning by-law 416 regarding the authorization of a non-compliant front setback for an extension to the main building and an encroachment into the front setback for the proposed covered porch and stairway for the property located 210, chemin du Village was submitted and presented;

CONSIDERING the urbanism regulation minor derogations by-law (459);

WHEREAS the Planning advisory committee studied the request and recommends Council's approval of the derogation request;

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WHEREAS a public notice was given in conformity to the law;

It is proposed by Councillor Carole Patenaude

And unanimously resolved by all councillors:

TO APPROVE the requested minor exemption, specifically accept the minor exemption in order to authorize the front setback of the main building of 7.1 meters whereas the current by-law requires a minimum front setback of 7.5 meters, the construction of a covered porch encroaching into the front setback whereas the current by-law does not authorize any encroachment of a covered porch into the front setback and the encroachment into the front setback whereas the current by-law allows a maximum encroachment of 1.5 meters;

As shown on the certificate of location prepared by François Sylvain, land surveyor on July 9th, 2021, dossier 961151, minutes 328.

25.01.22 SUBDIVISION – LA RÉSERVE, PHASE III

CONSIDERING the Urbanism department has received a subdivision request aimed at the creation of 41 unserviced lots as well as a new public road connected to promenade des Cervidés;

CONSIDERING THAT the Urban planning committee recommends to Council, by resolution 67.12.21, the approval of the subdivision project as shown on the plan prepared by surveyor Philippe Bélanger dated November 25th, 2021, minute 6204;

CONSIDERING THAT the park fees for phase III were paid in 2010 at the time of phase II green space transfer (servitude for cross-country ski trails);

It is proposed by Councillor Claude P. Lemire

And unanimously resolved:

TO AUTHORIZE the Urbanism department to issue the subdivision permit as per the proposed plan;

TO ACCEPT said subdivision project;

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26.01.22 MONTHLY REPORT FROM THE DIRECTOR

The Director presents Council, who acknowledge receipt of her monthly report from the Director, Recreation, culture and community life as well as the lists of authorized expenses during the month of December 2021 as per By-law (577-2019) regarding financial administration.

27.01.22 IMPOSITION OF A RESERVE FOR PUBLIC PURPOSES ON
LOT 3 923 313

WHEREAS THAT Council has reflected on matters pertaining to the orientation of urbanism and development with the holding of special caucus meetings regarding this subject;

WHEREAS THAT this reflection will lead to a complete overhaul of the urbanism by-laws over the next year;

WHEREAS THAT Council considers that the lot specified in the present resolution is of major interest for the Municipality's future;

WHEREAS THAT the Municipality will show interest to the property owner of the lot specified in the present resolution in order to acquire it;

CONSIDERING the strategic location of said lot;

WHEREAS THAT Council intends on taking the necessary time to complete this reflection without, in the meantime, affecting the integrity of said lot;

WHEREAS THAT Council would like to take advantage of an option allowing it to acquire said lot in its present state;

WHEREAS THAT Council intends on purchasing this lot for park purposes to complete the development of Basler park;

CONSIDERING the provisions of sections 75 and following of the Expropriation Act (RLRQ., ch. E-24);

It is proposed by Councillor Peter MacLaurin
IT IS RESOLVED:

THAT the preamble form an integral part hereof;

TO IMPOSE a reserve for public purposes on lot 3 923 313 for a maximum period of two years, in accordance to the law;

TO FORWARD a notice of imposition of reserve to the owner of said lot;

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TO AUTHORIZE the Mayor and Director general and they are hereby authorized to sign any document to follow-up on this dossier, for and in the Municipality's name;

**28.01.22 MEMBERSHIP TO THE TABLE DES AÎNÉS DES PAYS-D'EN
-HAUT AND DESIGNATION OF REPRESENTATIVES**

WHEREAS THAT since the beginning, the Municipality has been part of the Table des aînés de la MRC des Pays-d'en-Haut;

WHEREAS THAT, on September 22nd, 2021, the Table des aînés has transformed into a legally established non-profit corporation;

CONSIDERING THAT in its action plan, the Municipality's family and seniors' policy stipulates its participation in regional consultation forums;

It is proposed by Councillor Leigh MacLeod
IT IS RESOLVED:

TO ADHERE to the Table des aînés des Pays-d'en-Haut corporation as a member;

TO DESIGNATE Councillors Louise Cossette and Claude-Philippe Lemire as the Municipality's representatives;

QUESTION PERIOD

Council answers questions posed by the public via videoconference.

29.01.22 END OF THE MEETING

The agenda having been completed, It is proposed by Councillor Claude P. Lemire that the meeting end at 20:40.

*I have approved each and every
resolution in these minutes*

Timothy Watchorn
Mayor

Hugo Lépine
Director general /
Registrar-treasurer